

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, March 9, 1993 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Eleanor Kinnaird
Aldermen	Randy Marshall
	Tom Gurganus
	Hilliard Caldwell
	Frances Shetley
	Jacquelyn Gist
	Jay Bryan
Town Manager	Robert W. Morgan
Town Clerk	Sarah C. Williamson
Town Attorney	Michael B. Brough

APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JACQUELYN GIST THAT THE MINUTES OF FEBRUARY 9, 1993 BE APPROVED. VOTE: AFFIRMATIVE ALL

PROCLAMATION ISSUED

Mayor Pro Tem Hilliard Caldwell read a proclamation proclaiming the week of March 7 - 13, 1993 as Employ the Older Worker Week.

REQUEST FOR BIKEPATHS

John Matson and Warren Sheaves, two fifth grade students at Carrboro Elementary School, made a presentation on bikepaths in Carrboro. They stated that they had met with Randy Marshall and he had described the proposed bikepaths around town, including Carrboro School to Estes Drive, behind Harris Teeter and near the PTA Thrift Shop. They then met with Officer Roseboro, the DARE officer, and he stated that he felt there was a need for bikepath to get from the Libba Cotton Bikepath to downtown Carrboro. They stated that they surveyed the fourth and fifth graders at Carrboro School to determine whether there was a need for a bikepath leading to Carrboro Community Park. The surevey revealed that if there was a bikepath to the park, that kids would ride their bikes. They met with Dick Drake, the Director of Maintenance and Facilities for the Chapel Hill-Carrboro City School System, to talk about the bikepath to Carrboro Community Park in relation to the new middle school. Mr. Drake stated that Strowd Lane would be fine for kids to ride on, therefore there was no need for a bikelane to the Community Park. They also met with Roy Williford, the Carrboro Planning Director, and he also told them that Strowd Lane was o.k for kids to ride on because it is not a busy road. Mr. Matson and Mr. Sheaves presented a map of the three bikepath proposals. The survey of Carrboro fourth and fifth graders indicated the following: 65% wanted the bikepath near Carrboro Elementary School, 4% wanted the bikepath behind Harris Teeter, and 31% wanted the bikepath near PTA Thrift Shop. They requested that the Town of Carrboro build the bikepath from Carrboro School to Estes Drive first.

REQUEST TO SET PUBLIC HEARING/CHARTER AMENDMENT RELATING TO RECALL OF ELECTED OFFICIALS

The Town Attorney is drafting an amendment to the town charter which would authorize the recall of elected town officials. The administration requested that a public hearing be scheduled for March 16, 1993 to receive public comments on the proposed charter amendment.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY RANDY MARSHALL THAT A PUBLIC HEARING BE SET FOR MARCH 16, 1993. VOTE: AFFIRMATIVE ALL

PUBLIC HEARING SET/LAND USE ORDINANCE AMENDMENT TO ALLOW DEVIATIONS FROM SETBACK REQUIREMENTS UPON RECOMMENDATION BY THE APPEARANCE COMMISSION

The administration requested that a public hearing be set for March 23, 1993 to consider an amendment to the Land Use Ordinance to allow for deviations from applicable setback requirements upon recommendation of the Appearance Commission. In addition, the administration requested that this amendment be

referred to the Planning Board and Appearance Commission for their review and recommendations.

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JACQUELYN GIST THAT A PUBLIC HEARING BE SET FOR MARCH 23, 1993 AND THAT THIS PROPOSED AMENDMENT BE REFERRED TO THE PLANNING BOARD AND APPEARANCE COMMISSION FOR THEIR REVIEW AND RECOMMENDATIONS. VOTE: AFFIRMATIVE ALL

PUBLIC HEARING SET/LAND USE ORDINANCE AMENDMENT CLARIFYING THE INTENT OF SECTION 15-217(B) (GENERAL LAYOUT OF STREETS)

The administration recommended that a public hearing be set for March 23, 1993 to consider an amendment to the Land Use Ordinance to clarify the intent of Section 15-217(b), General Layout of Streets.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY RANDY MARSHALL THAT A PUBLIC HEARING BE SET FOR MARCH 23, 1993. VOTE: AFFIRMATIVE ALL

PUBLIC HEARING SET/STREET CLOSING REQUEST/1993 EARTH DAY CELEBRATION

Weaver Street Market has requested the closing of Weaver Street from the Main Street intersection to the North Greensboro Street intersection from 10:00 a.m. to 5:00 p.m. on Saturday, April 24, 1993 (rain date: May 1st) to accommodate the 1993 Earth Day activities. The administration requested that a public hearing be set for March 23, 1993 to review this request.

MOTION WAS MADE BY RANDY MARSHALL AND SECONDED BY TOM GURGANUS THAT A PUBLIC HEARING BE SET FOR MARCH 23, 1993. VOTE: AFFIRMATIVE ALL

PUBLIC HEARING SET/VOLUNTARY ANNEXATION OF BOLIN FOREST, PHASE IV

Capkov-Ventures has submitted a petition for annexation of Bolin Forest, Phase IV. This phase consists of 11.908 acres and 28 lots. The administration requested that a public hearing be set for March 23, 1993 to consider this request for annexation.

The following resolution was introduced by Alderman Frances Shetley and duly seconded by Alderman Hilliard Caldwell.

A RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER THE
ANNEXATION BOLIN FOREST, PHASE IV
UPON THE REQUEST OF THE PROPERTY OWNERS
Resolution No. 27/92-93

WHEREAS, the Town of Carrboro has received a petition from Capkov-Ventures requesting that Bolin Forest, Phase IV be annexed into the Town of Carrboro; and

WHEREAS, the Town Clerk has certified that the petition requesting the annexation of this property is sufficient in all respects under G.S. 160A-31.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen shall hold a public hearing on March 23, 1993 to consider the voluntary annexation of Bolin Forest, Phase IV.

Section 2. The Town Clerk shall cause a notice of this public hearing to be published once in The Chapel Hill Newspaper at least ten days prior to the date of the public hearing.

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 9th day of March, 1993:

Ayes: Randy Marshall, Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

ESTABLISHMENT OF A RESERVE FUND - MONUMENT/MARKER REPAIR WITHIN TOWN CEMETERIES DUE TO VANDALISM

Chris Peterson, the town's Public Works Director, stated that the administration and the Citizen's Cemetery Advisory Committee recommended that a reserve fund earmarked for the repair of monuments and markers due to vandalism within town-maintained cemeteries not be established. Both recommended that the town continue with its present policy that the family and friends of deceased individuals be responsible for the repair of vandalized monuments and markers. Mr. Peterson stated that the Town Attorney had provided a memorandum stating that the town has no authority to maintain, repair, or replace privately-owned monuments or markers with public funds.

No action was taken by the Board on this matter.

HISTORIC AND NATURAL INVENTORY REPORT

Julia Trevarthen, the town's Senior Planner, presented a report on the town's historic and natural sites.

No action was taken by the Board on this matter.

ADOPTION OF 1993 ACTION AGENDA

The Town Manager presented the 1993 Action Agenda for the Board's consideration.

Alderman Gist questioned the need for a separate work plan for the Transportation Advisory Board to formulate a transportation plan for the transition area. Alderman Gist stated that it would seem that the TAB should work with the Small Area Planning Work Group in planning the road system for this area. In addition, Alderman Gist requested that the work sheet for the cooperation between the Carrboro and Chapel Hill fire departments be expanded to identify future areas of cooperation.

Alderman Gurganus requested that those items assigned to the Board of Aldermen be scheduled by the Agenda Planning Committee. In addition, Alderman Gurganus requested that the worksheets be indexed in some way.

The following resolution was introduced by Alderman Jacquelyn Gist and duly seconded by Alderman Hilliard Caldwell.

**A RESOLUTION ADOPTING THE 1993 RETREAT ACTION AGENDA
Resolution No. 26/92-93**

WHEREAS, the Town of Carrboro has found it productive and effective to set an annual action agenda; and

WHEREAS, the town staff has used this annual action agenda to establish priorities for departmental annual work plans; and

WHEREAS, the elected officials of the town met on January 10 and 11, 1993 to review their progress on the 1991 Action Agenda and to establish a 1993 Action Agenda.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The attached list entitled, "1993 Planning Retreat Action Agenda" will be the established priorities of the town staff and Board of Aldermen for 1993.

Section 2. The Town Manager will direct the town resources to accomplish these priorities.

Section 3. This action agenda may be amended by the Mayor and Board of Aldermen as priorities need to be changed or added.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 9th day of March, 1993:

Ayes: Randy Marshall, Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

**TOWN OF CARRBORO
1993 PLANNING RETREAT ACTION AGENDA**

DESCRIPTION OF PROJECT	BOARD RANKING	PROPOSED DEADLINE
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ADMINISTRATION

1. Report on implementation of the American Disabilities Act.	'92 Ac.Ag.	January '95
2. Prepare a report to review the town's sexual harassment policy.	'92 Ac.Ag.	March '93
3. Develop a citizen complaint system.	'92 Ac.Ag.	April '93
4. Prepare a memorandum of understanding with OWASA ('90 Action Agenda).	'90 Ac.Ag.	April '93
5. Review salaries of lowest paid workers.	1	April '93
6. Prepare a proposal for computer equipment analysis.	2	April '93
7. Discussion of newsletter to citizens.	3	April '93
8. Improve cable t.v. service in board room.	1	May '93
9. Discuss rewarding employees for cost saving ideas.	2	May '93
10. Conduct a worksession to discuss the fund balance.	1	Complete

BOARD OF ALDERMEN

1. Discuss the rotation of the Mayor Pro-Tem position.	'92 Ac.Ag.	March '93
2. Review intergovernmental cooperation to reduce costs.	'92 Ac.Ag.	On-Going
3. Improve representation on advisory boards to reflect population.	1	On-Going
4. Increase Board of Adjustment responsibilities.	4	October '93
5. Have only one controversial public hearing at a time on Board agendas.	1	April '93
6. Discussion of involvement in intergovernmental organization.	3	April '93
7. Report and discussion on UNC tax exempt status.	1	Complete

FIRE

1. Review fire department's plans for an adequate level of personnel.	'92 Ac.Ag.	December '93
2. Review evacuation plan for problems at Shearon Harris.	'92 Ac.Ag.	April '93
3. Examine cooperation between Chapel Hill and Carrboro Fire Departments.	2	May '93

PLANNING

1. Request NCDOT install a traffic signal at Jones Ferry and Old Fayetteville Rd.	2	Complete
2. Discussion of open space zoning.	3	March '93
3. Request NCDOT improve Hillsborough Rd. and Old Fayetteville Rd. in connection with the new middle school.	2	March '93
4. Review Table of Permissible Uses	NA	March '93
5. Revise Section 15-217(6)	NA	March '93
6. Have Appearance Commission review preservation of mill on Bolin Creek and other historic sites.	'92 Ac.Ag.	March '93
7. Variances on setbacks - text amendment	NA	March '93
8. Review of Year 2000 Report	2	March '93
9. Report on entranceway beautification and protection.	'92 Ac.Ag.	April '93
10. Meet with S. Greensboro St. property owners to discuss what improvements should be made to that street.	2	April '93
11. Have advisory boards view the Duany and Arandt tapes and meet jointly with the Board of Aldermen.	'92 Ac.Ag.	April '93
12. Prepare a proposal to place a pedestrian crossing at railroad crossing on N. Greensboro St. and reduce speed to 20 mph.	'92 Ac.Ag.	April '93
13. Zoning on Smith Level Rd.	'90 Ac.Ag.	May '93
14. Prepare a report on space needs of police dept. and alternatives to meet those needs.	'92 Ac.Ag.	May '93
15. Status report and recommendation on Carrboro park and ride lot.	2	May '93
16. Review downtown improvements (i.e., sidewalks, parking lot on S. Greensboro St. and walkways.	'92 Ac.Ag.	July '93
17. Small business concerns	'92 Ac.Ag.	August '93
18. Request TAB present a recommendation on a transportation plan for the area beyond Homestead Rd.	'93 Ac.Ag.	Sept. '93
19. a. Report on town-wide traffic controls and neighborhood protection.	'92 Ac.Ag.	October '93
b. Pine, Oak, High and Cheek St. Traffic	'92 Ac.Ag.	October '93
20. Encourage energy efficient construction	4	October '93
21. Prepare a report to review subdivision regulations relating to road widths, curb and gutter, bikelanes, shorter curb radii, etc.	'92 Ac.Ag.	November '93
22. Request postal service to change address for residents in northern area of town.	'92 Ac.Ag.	November '93
23. Continuation of sidewalk program	NA	December '93
24. Town-Wide Design Guidelines	'92 Ac.Ag.	November '93
25. Meet with UNC in reference to traffic problems.	4	December '93

26. Study space needs at Town Hall.	2	December '93
27. Set up a capital improvement plan.	2 & 4	February '93
28. Worksession on policy decisions for small area planning with consideration of having Board members recommend one appointment.	1	December '94
29. Report on bikepath projects	'92 Ac.Ag.	On-Going
30. Prepare a report discussing needed improvements to Estes Dr., S. Greensboro St. and Hillsborough Rd.	'92 Ac.Ag.	On-Going TIP Request
31. Home Program	NA	On-Going
32. Community Development Block Grant	NA	On-Going

PUBLIC WORKS

1. Review street lighting policy.	1	May '93
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RECREATION

1. Discussion of structure for Carrboro Day.	1	April '93
2. Discuss north central and neighborhood parks.	1	October '94
3. a. Study and make recommendation on park proposals.	4	On-Going
b. Discussion of purchase of open space - contact UNC about leasing property	4	On-Going

TOWN ATTORNEY

1. Prepare a report reviewing the concept of human services tax check off.	'92 Ac.Ag.	April '93
2. Explore an excise tax on new construction.	2	May '93
3. Review cable t.v. franchise in preparation of re-negotiation.	1	May '93

REQUEST FOR TRANSIT SERVICE DURING REDUCED SCHEDULING TIMES

Alderman Gist asked that the town staff request Chapel Hill Transit provide a least limited evening service during periods of reduced scheduling.

STATUS REPORT ON NEW POST OFFICE

Alderman Gurganus requested a status report on the new post office.
 Roy Williford stated that the Postal Service is in agreement to go ahead with the project but is waiting for the draw down of funds.

DISCREPANCY IN TAX VALUATIONS

Alderman Gurganus requested that the town staff forward a copy of the response from the Orange County Manager reference discrepancies in tax valuations to the citizen who had approached the Board of Aldermen concerning this matter. In addition, the Board requested that the Mayor forward a letter to the Chair of the Orange County Board of Commissioners requesting that the Commissioners review the discrepancies in tax valuations.

MOTION WAS MADE BY RANDY MARSHALL AND SECONDED BY HILLIARD CALDWELL THAT THE MEETING BE ADJOURNED AT 9:00 P.M. VOTE: AFFIRMATIVE ALL

Sarah C. Williamson
Town Clerk

[Signature]
Mayor

