

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, May 18, 1993 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

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| Mayor | Eleanor Kinnaird |
| Aldermen | Randy Marshall |
| | Tom Gurganus |
| | Hilliard Caldwell |
| | Jacquelyn Gist |
| | Jay Bryan |
| Town Manager | Robert W. Morgan |
| Town Clerk | Sarah C. Williamson |
| Town Attorney | Michael B. Brough |

- Absent:
- | | |
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| Alderman | Frances Shetley |
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APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JAY BRYAN THAT THE MINUTES OF MAY 11, 1993 BE APPROVED. VOTE: AFFIRMATIVE ALL

PROCLAMATION ISSUED

Mayor Pro Tem Caldwell read a proclamation proclaiming the week of May 23-29, 1993 as Emergency Services Week in the Town of Carrboro.

REQUEST BY MIDWAY DEVELOPMENT COMMISSION

Harvey Reid, President of Midway Development Commission, addressed the Board of Aldermen concerning their efforts to revitalize and stabilize the Midway community. Mr. Reid stated that their proposal is focused on organization development, needs assessment, resource coordination, coalition building and the acquisition and compilation of pertinent data and statistics. Their five-month work plan consists of a \$29,000 budget. They have received \$6,000 from the Town of Chapel Hill, \$2,500 from the Orange County Commissioners, and they requested \$1,000 from the Town of Carrboro. Mr. Reid encouraged the Town of Carrboro to make every effort convert the vacant lot at the corner of Rosemary Street and Sunset Drive into a parking lot. Mr. Reid also asked that the Board of Aldermen consider an appropriation of \$12,000 in the 1993-94 budget which would be used as a planning grant to develop projects and programs that will meet the needs identified by the Midway community during the bridge period.

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JACQUELYN GIST TO SUPPORT THE EFFORTS OF THE MIDWAY DEVELOPMENT COMMISSION BY MAKING EVERY EFFORT TO FIND FUNDING SOURCES FOR IT AND BY ASKING THE TOWN STAFF TO CRITIQUE THE BRIDGE PROPOSAL. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JACQUELYN GIST THAT THE TOWN STAFF BE ASKED TO EXPLORE WAYS TO PROVIDE \$1,000 IN THE 1993-94 BUDGET

FOR THE MIDWAY DEVELOPMENT COMMISSION. VOTE: AFFIRMATIVE FIVE, NEGATIVE ONE (GURGANUS)

MEMORANDUM OF UNDERSTANDING WITH CHAPEL HILL TRANSIT

Chapel Hill Transit has requested that the Town of Carrboro approve a memorandum of understanding regarding Carrboro's continuing support and interest in transit service.

Mr. Morgan stated that he had contacted the Chapel Hill Town Manager and was told that at this time the Town of Chapel Hill is not intending to renegotiate the memorandum of understanding for transit services with UNC. If such negotiations were to take place during the term of the five-year memorandum of understanding, it would be necessary to also renegotiate with the Town of Carrboro since the formula is based upon the participation by all three entities.

MOTION WAS MADE BY RANDY MARSHAL AND SECONDED BY JACQUELYN GIST THAT THE MEMORANDUM OF UNDERSTANDING FOR CONTRACTING, OPERATING, AND COST SHARING FOR

PUBLIC TRANSPORTATION SERVICES BETWEEN THE TOWN OF CHAPEL HILL AND THE TOWN OF CARRBORO, AND THAT THE TOWN MANAGER BE AUTHORIZED TO SIGN THE MEMORANDUM OF UNDERSTANDING. VOTE: AFFIRMATIVE ALL

DISCUSSION OF ROLE OF BOARD OF ADJUSTMENT

Allen Spalt, Chair of the Board of Adjustment, addressed the Board of Aldermen concerning the role of the Board of Adjustment. Mr. Spalt questioned whether the work load of the Board of Adjustment merits its continuation. Mr. Spalt stated in the past year the Board of Adjustment reviewed only one special use permit. Mr. Spalt also asked the Town Attorney be in attendance at all meetings of the Board of Adjustment.

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY JAY BRYAN THAT THE TOWN MANAGER AND BOARD OF ADJUSTMENT BE ASKED TO IDENTIFY DUTIES THAT COULD BE ASSIGNED TO THE BOARD OF ADJUSTMENT, AND THAT THE TOWN ATTORNEY BE REQUESTED TO PREPARE WRITTEN RULES OF PROCEDURE FOR THE BOARD OF ADJUSTMENT. VOTE: AFFIRMATIVE ALL

REVIEW OF REVISIONS TO AGENDA ABSTRACT FORMAT

Mr. Morgan presented a revised agenda abstract format for the Board's review. Mr. Morgan stated that it was his hope that the revised abstract form would improve communication to the reader of the abstract as well as the listener at Board meetings.

It was the consensus of the Board that the "Town Manager's Recommendation" and the "Action Requested" be combined and be placed at the end of the abstract form.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY JAY BRYAN THAT THE REVISED ABSTRACT FORM BE USED FOR SIX MONTH WITH A REVIEW OF ITS EFFECTIVENESS AFTER THAT TIME. VOTE: AFFIRMATIVE ALL

PRESENTATION OF MANAGER'S 1993-94 BUDGET AND ADOPTION OF BUDGET REVIEW SCHEDULE

The Town Manager presented his recommended budget for Fiscal 1993-94 and requested that the Board of Aldermen adopt a budget review schedule.

Alderman Gurganus requested that the Manager clarify the definitions of degrees of need proposed in the Town Manager's Priority for Decision Packages.

It was a consensus of the Board to approve the following budget review schedule:

1993-94 BUDGET REVIEW SCHEDULE

Thursday, May 27th

1. Overview of CIP, Five-Year Plan and Debt Service (30 min.)
2. Planning Department (30 min)
Transportation Budget
3. Fire Department (30 min.)
4. Police Department (30 min.)

Tuesday, June 1st

Public Hearing/1993-94 Budget

Tuesday, June 8th

1. Public Works Department (30 min.)
2. Recreation Department (30 min.)

- 3. Administrative Services (30 min.)
 - Town Manager
 - Town Clerk
 - Governance

Tuesday, June 15th

Board directs Manager to prepare revised budget.

Tuesday, June 22nd

Adoption of 1993-94 Budget, Pay Plan and Miscellaneous Fees and Charges Schedule

REQUEST FOR REPORT ON SCHEDULING ITEMS FOR JOINT PLANNING PUBLIC HEARINGS

Alderman Bryan requested that the town staff provide a report on the procedure for determining how items are scheduled for consideration at joint public hearings.

DISCUSSION OF VAGRANTS IN ELM/POPLAR STREET NEIGHBORHOOD


Alderman Gurganus requested that the Board schedule a discussion of possible solutions to the problem of vagrants moving from one neighborhood to another.

It was a consensus of the Board to request that the Agenda Planning Committee schedule a discussion of this matter.

REQUEST FOR REPORT ON UNC'S 10-YEAR PLAN ON EMPLOYEE PARKING

Alderman Bryan requested that the town staff obtain a copy of the University's 10-year for its employee parking.

MOTION WAS MADE BY TOM GURGANUS AND SECONDED BY HILLIARD CALDWELL THAT THE MEETING BE ADJOURNED AT 10:15 P.M. VOTE: AFFIRMATIVE ALL



 Mayor

Town Clerk