

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, August 24, 1993 at 7:30 P.M. in the Town Hall Board Room.

Present and presiding:

Mayor	Eleanor G. Kinnaird
Aldermen	Randy Marshall
	Tom Gurganus
	Hilliard Caldwell
	Frances Shetley
	Jacquelyn Gist
	Jay Bryan
Town Manager	Robert W. Morgan
Town Attorney	Michael B. Brough
Deputy Town Clerk	James E. Spivey

#### APPROVAL OF MINUTES

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JAY BRYAN THAT THE MINUTES OF AUGUST 17, 1993 BE APPROVED. VOTE: AFFIRMATIVE ALL.

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#### CVI CABLE T.V. COVERAGE

Alex Ritter, Manager of the CVI Cable Company of Carrboro, appeared before the Board to explain why CVI did not broadcast the public hearing held by the Town of Chapel Hill one night earlier. Mr. Ritter offered three possibilities as to why the broadcast was not made: 1) no transmission from Chapel Hill, 2) the equipment was turned off at Carrboro Town Hall, or 3) failure of the CVI equipment. Mr. Ritter stated that failure of CVI equipment was the cause of the non-broadcast on the public access channel. Mr. Ritter reviewed a list of corrective actions that CVI plan to implement to possibly prevent this from happening again. The proposed actions were: 1) CVI contacted a contractor to inspect the equipment in the Town Hall and the contractor proposed securing and locking up the Town Hall equipment. Once this is done, three (3) keys would be made and distributed to the town manager, CableVision of Chapel Hill, and Mr. Ritter. 2) A sign to be posted, which will read: "Authorized Personnel Only, Please Do Not Tamper With This Equipment". Mr. Ritter requested that the town manager write a memorandum to town staff, committee/advisory board members, or anyone having access to the Board Room, instructing them not to tamper with the equipment. 3) Replacement equipment for the Head End has been ordered and is expected this week. 4) A listing of telephone numbers has been developed which will include the telephone number to the telephone in the camera room at Chapel Hill. 5) CVI will begin weekly testing on Monday and Tuesday morning to be sure that the equipment is operating appropriately and correct any problems encountered.

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#### DISCUSSION OF A CHARGE FOR A COMMITTEE TO REVIEW GUN CONTROL

Alderman Gist presented a proposed outline and a charge for a committee to review gun control. Alderman Gist also submitted recommendations and charges of the Violent Crime and Drug Abuse Task Force Leadership Committee.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY JAY BRYAN THAT THE BOARD APPROVED THE ESTABLISHMENT OF A COMMITTEE TO EXAMINE THE ISSUES OF HAND GUN AND ASSAULT WEAPON CONTROL FOR THE TOWN OF CARRBORO; THE CHARGE OF THE COMMITTEE WOULD BE TO EXAMINE CURRENT LAWS AND ORDINANCES PERTAINING TO THE USE OF HANDGUNS IN CARRBORO AND BRING RECOMMENDED CHANGES, IF ANY, TO THE BOARD; THE COMMITTEE WOULD CONSIST OF THREE (3) BOARD MEMBERS; SEVEN (7) CARRBORO CITIZENS WHO WOULD BE RECRUITED IN THE SAME MANNER AS CITIZENS ARE RECRUITED AND APPOINTED TO OTHER CARRBORO ADVISORY BOARDS; WOULD BE STAFFED BY THE TOWN ATTORNEY AND POLICE CHIEF; AND THAT ONCE IT IS ADVERTISED, CITIZENS WILL HAVE THREE (3) WEEKS TO SUBMIT THEIR APPLICATIONS FOR APPOINTMENT TO THE COMMITTEE. VOTE: YES 4 (Marshall, Kinnaird, Gist, Bryan); NOES 3 (Gurganus, Caldwell, Shetley).

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#### ENDORSEMENT OF THE 1993-2000 TRANSPORTATION IMPROVEMENT PROGRAM

Kenneth Withrow, Transportation Planner, stated that the 1994-2000 TIP was approved by the Board of Transportation on August 06, 1993. However, the project description for the Hillsborough Road Project (U-3100) and the Smith

Level Road Project (U-2803) differs from the text as recommended by the Board of Aldermen. Because of this discrepancy, it was recommended that endorsement of the TIP be delayed until written clarification from NCDOT is received by the Town as to the full scope of the project descriptions and designs. Mr. Withrow explained that Mr. Gorman Gilbert has been extremely helpful regarding the TIP.

MOTION WAS MADE BY FRANCES SHETLEY AND SECONDED BY JAY BRYAN THAT THE BOARD DELAY ACTION ON THE 1994-2000 TIP UNTIL CLARIFICATION IS RECEIVED FROM NCDOT REGARDING THE DESCRIPTION AND SCOPE OF WORK FOR CARRBORO'S PROJECTS U-2803 (SMITH LEVEL ROAD) AND U-3100 (HILLSBOROUGH ROAD); FOR NCDOT TO RESPOND TO THE TIP RESOLUTION MAILED IN APRIL 1993; AND THAT THE CLARIFICATION AND RESPONSE BE IN WRITING. VOTE: AFFIRMATIVE ALL.

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#### REQUEST TO SET PUBLIC HEARING/DEVELOPING A COMPREHENSIVE HOUSING AFFORDABILITY STRATEGY

The administration requested that the Board of Aldermen set a public hearing for October 05, 1993 to receive citizens comments on housing needs, objectives and potential strategies for developing a CHAS.

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY JACQUELYN GIST TO SET A PUBLIC HEARING DATE OF OCTOBER 05, 1993 FOR RECEIVE CITIZEN INPUT REGARDING THE CHAS. VOTE: AFFIRMATIVE ALL.

The Board requested a status report on achievements of all local CHAS programs already in place and the original monetary charges of those programs.

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#### REQUEST FOR FUNDING/MIDWAY DEVELOPMENT COMMISSION

James Harris, Community & Economic Development Officer, stated that the Midway Development Commission has requested a status report on its \$1,000 request for funding from the Town. Mr. Harris explained that the bridge proposal had been reviewed by staff and that the proposal had been re-written.

The Board voiced concern that the MDC Report contains inaccuracies (i.e., "United Way and similar agencies not truly reaching black community."), the possibility that the MDC will be purchasing property, and that the town should clarify the its position early in this proposal process.

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JACQUELYN GIST THAT \$1,000 BE APPROPRIATED FROM THE CONTINGENCY FUND FOR THE MIDWAY DEVELOPMENT COMMISSION TO HELP PAY OPERATION EXPENSES, THAT THE MIDWAY DEVELOPMENT COMMISSION SUBMIT QUARTERLY STATUS REPORTS TO THE BOARD, THAT STAFF CAN CONTINUE TO ASSIST THE MIDWAY DEVELOPMENT COMMISSION IN SECURING FUNDING OTHER THAN TOWN FUNDS, AND THAT THE ORDINANCE ENTITLED, "AN ORDINANCE AMENDING FY'93-94 BUDGET ORDINANCE", BE ADOPTED. VOTE: AYES 6, NOES 1 (Gurganus).

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#### PARK PLANNING GOALS AND MASTER PLAN PROCESS

Richard Kinney, Parks and Recreation Director, stated that the Board appropriated funds to hire a consultant to work with the Town in developing a Recreation and Parks Master Plan. The Recreation and Parks Commission has developed a suggested set of goals to guide this process and recommends that the Commission's planning subcommittee take a lead role in managing the process with the inclusion of two of more interested Board members. Mr. Kinney reviewed the proposed goals and process.

Alderman Bryan voiced concern regarding language in the Introduction which referenced the Town's obligation to supply recreation resources and the comparison of recreation resources to other essential services and facilities.

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY FRANCES SHETLEY THAT THE BOARD ADOPT THE PLANNING GOALS PRESENTED BY THE RECREATION AND PARKS COMMISSION; SUPPORT THE CONCEPT OF THE MANAGEMENT GROUP AND THE APPOINTMENT OF THE RECREATION AND PARKS COMMISSION'S PLANNING SUBCOMMITTEE AS PART OF THIS GROUP AND THAT STAFFING BE PROVIDED BY THE RECREATION AND PARKS DIRECTOR; APPROVE THE PLANNING PROCESS AS PRESENTED AND WOULD ALLOW THE

MANAGEMENT GROUP TO MAKE CHANGES WHEN NECESSARY; AND REQUEST THAT THE BOARD BE INFORMED OF MEETINGS OF THE GROUP SO THAT WHEN SCHEDULES ALLOW, INTERESTED BOARD MEMBERS MIGHT ATTEND. VOTE: AFFIRMATIVE ALL.

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**PENALTY FEE FOR DISPOSAL OF YARD WASTE**

Chris Peterson, Public Works Director, stated that the 1989 North Carolina General Assembly ratified Senate Bill 111, which prohibits yard trash in a sanitary landfill after January 01, 1993. The Landfill Owners' Group has proposed the establishment of a penalty fee - two times the existing tipping fee - to provide a deterrent for those who mix yard wastes with other sanitary wastes.

The following resolution was introduced by Alderman Tom Gurganus and duly seconded by Alderman Jay Bryan.

**A RESOLUTION TO CONCUR IN ESTABLISHING A FEE TWO TIMES THE  
EXISTING TIPPING FEE AS A PENALTY FOR DISPOSAL OF YARD WASTES AT THE  
ORANGE REGIONAL LANDFILL AFTER OCTOBER 01, 1993  
Resolution No. 7/93-94**

WHEREAS, the North Carolina General Assembly has ratified Senate Bill 111, which prohibits the disposal of yard wastes in landfills through the State after January 1, 1993; and

WHEREAS, the Orange Regional Landfill presently prohibits yard wastes that are commingled with other sanitary wastes.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Town of Carrboro concurs with the Town of Chapel Hill and Orange County in establishing a fee two times the effective tipping fee as a penalty for disposal of yard wastes at the Orange Regional Landfill, effective October 1, 1993.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote was duly adopted this 24th day of August, 1993:

Ayes: Randy Marshall, Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

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**RESOLUTION AUTHORIZING THE SALE OF ITEMS OF TOWN SURPLUS PERSONAL PROPERTY BY PUBLIC AUCTION**

Robert Morgan, Town Manager, stated that a public auction is recommended to dispose of surplus personal property in the Town's possession and unclaimed items in the custody of the Police Department. Mr. Morgan stated that the proposed date of the auction is October 16, 1993 with a raindate of October 23, 1993. Additionally, a resolution by the Board declaring the property to be surplus is required prior to disposal. Mr. Morgan informed the Board that though a minimum bid (\$3,000) has been set for the old fire pumper, if that bid is not reached, staff will negotiate to get the best price.

The following resolution was introduced by Alderman Jay Bryan and duly seconded by Alderman Jacquelyn Gist.

**A RESOLUTION AUTHORIZING THE SALE BY PUBLIC AUCTION OR PRIVATE  
NEGOTIATED SALE OF SURPLUS TOWN PROPERTY AND UNCLAIMED PROPERTY IN THE  
POSSESSION OF THE POLICE DEPARTMENT  
Resolution No. 5/93-94**

WHEREAS, Article 12 of the General Statutes, Chapter 160A, authorize the Town to dispose of personal property; and

WHEREAS, the Town is authorized to dispose of unclaimed property in the possession of the police department pursuant to G.S. 15-12; and

WHEREAS, the Town desires to dispose of certain items of surplus property and unclaimed personal property in the possession of the police department.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO HEREBY RESOLVES:

Section 1. The following items of town property are hereby declared surplus:

<u>Quantity</u>	<u>Description</u>	<u>Sale #</u>
1 each	Record Player	1
1 each	G.E. Dual Cassette Radio	2
1 each	Batman (Handheld) Computer Game	3
1 each	Tricycle	4
1 each	Tricycle	5
1 each	Tricycle	6
1 pair	G.E. Walkie Talkie	7
1 each	Remote Control Whistle Switch	8
9 lots	Wooden Bats (total of 83)	9-17
1 lot	Yellow traffic marking paint - 10 gal.	18
1 lot	White traffic marking paint - 45 gal.	19
1 lot	U-channel post; scrap, var. lengths	20
1 lot	Reinforced concrete pipe, used; 42" dia.	21
1 lot	Reinforced concrete pipe, used; 36" dia.	22
1 lot	Shovels; round point ( total of 2)	23
1 each	Bench grinder	24
1 each	Engine; 4HP Briggs & Stratton	25
1 each	Engine; 4 cylinder White	26
1 each	Engine with Water Pump	27
1 lot	Tire and rim (rear) for Ford Tractor 4500	28
1 each	Backhoe bucket, John Deere 12" wide	29
1 each	Refrigerator, Fire Department, approx. 14 year old, Asset #3366	30
1 each	Refrigerator, Public Works, Westinghouse, approx. 25-30 years old	31
1 each	1981 Mercury 4 door Sedan, Asset #224, Unit 127, VIN 1MEBP71B0BK628997, Minimum bid \$500.00	32
1 each	1979 Oldsmobile 4 door Sedan, Unit 101, VIN 3L69R9M219424 Minimum bid \$500.00	33
1 each	1980 Plymouth 4 door Sedan, Asset #226 Unit 124, VIN HL41CAF210717, Minimum bid \$500.00	34
1 each	1982 Ford 4 door Sedan, Asset #74, Unit 131, VIN 1FABP21B3CK165751, Minimum bid \$500.00	35
1 each	1974 Dodge Dump Truck, Unit 56, VIN D61FG4J010012, Minimum bid \$2,000.00	36
1 each	Fire Pumper-Tanker, VIN C80FVA62358, Minimum bid \$3,000	37

Section 2. The following items are in the possession of the Carrboro Police Department and have remained unclaimed for a period of at least 180 days. All persons who claim any interest in the following property shall present such claim to the police department within thirty days after the publication of this notice. If not claimed, such property shall be sold as provided in this resolution.

<u>Quantity</u>	<u>Description</u>	<u>Sale #</u>
1 each	Bicycle - Giant Butte, mens', 18 spd. mtn.	38
1 each	Bicycle - Diamond Back, boy's, 0 spd.	39
1 each	Bicycle - Murray, mens', 10 spd.	40
1 each	Bicycle - Sears, mens', 10 spd.	41
1 each	Bicycle - Raleigh, mens', 10 spd.	42
1 each	Bicycle - All Pro, mens', 10 spd.	43
1 each	Bicycle - Huffy, womens', 10 spd.	44
1 each	Bicycle - JC Penny, mens', 10 spd.	45
1 each	Bicycle - LaSport, mens', 10 spd.	46
1 each	Bicycle - Ross, mens', 10 spd.	47
1 each	Bicycle - Raleigh, mens', 10 spd.	48
1 each	Bicycle - Randor, womens', 10 spd.	49
1 each	Bicycle - Sears, boy's, 10 spd.	50

1 each Bicycle - GT mountain bike, mens', 18 spd.	51
1 each Bicycle - Schwinn, boy's, 5 spd.	52
1 each Bicycle - Freestyle, girl's, 0 spd.	53
1 each Bicycle - Signal, boy's, 0 spd.	54
1 each Bicycle - Huffy, girl's 10 spd.	55
1 each Bicycle - Huffy, mens', 0 spd.	56
1 each Bicycle - Murray, girl' 0 spd.	57
1 each Bicycle - Chaplait, mens', 10 spd.	58
1 each Bicycle - Huffy, womens', 12 spd.	59
1 each Bicycle - Trek 820, boy's, 18 spd.	60
1 each Bicycle - Sears, mens', 3 spd.	61
1 each Bicycle - Huffy, mens', 10 spd.	62
1 each Bicycle - Unknown, mens', 10 spd.	63
1 each Bicycle - Kia, womens', 10 spd.	64
1 each Bicycle - Oakley, mens', 10 spd.	65
1 each Bicycle - Diamond Back, mens', 10 spd.	66
1 each Bicycle - Free Spirit, mens', 10 spd.	67
1 each Bicycle - Free Spirit, mens', 3 spd.	68
1 each Bicycle - Schwinn, mens', 10 spd.	69
1 each Bicycle - Schwinn, womens', 3 spd.	70
1 each Bicycle - Huffy, mens', 0 spd.	71
1 each Moped - Tomos; black	72
1 each Moped - Tomos; red	73
1 each Moped - Variant; red	74
1 each Moped - Yamaha; silver	75
1 each Basketball - Spalding	76
1 each Basketball - Wilson	77
1 each Basketball - Mohinder	78
1 each Baseball glove - Regent; small	79
1 each Baseball glove - Ninja turtles; small	80
1 each Baseball glove - Wilson; mens'	81
1 each Skateboard	82
1 each Panasonic VCR	83
1 each Magnavox Boom Box	84
1 each Magnavox CD Player/Boom Box	85
1 each Passport Radar Detector	86
2 Motorola HT220 Portable Walkie-Talkie	87
1 lot Miscellaneous cassette tapes (approx. 15)	88
1 pair Walkie-Talkie	89
1 each Mustache trimmer set	90
1 each Scales, balance beam	91
1 lot Car Radios - total of 3	92
1 each Cooler	93
1 each Attache case, burgundy	94
1 lot Barrel bag and Camera bag	95
1 lot Bookbags - total of 3	96
1 lot Backpacks - total of 3	97
1 lot Handbags, assorted - total of 5	98
1 lot Handbags, assorted - total of 9	99
1 lot Jewelry, in soft case	100
1 lot Jewelry, in hard case	101
1 lot Jewelry, loose	102
1 lot Watches - total of 9	103
1 each AccuCheck Blood Sugar Monitor	104
1 lot Shoes, two pair	105
1 pair Tennis Shoes, Nike Air	106
1 pair Tennis Shoes	107
1 lot Dresses (2), size 9, plus 2 skirts	108
1 lot Little girl's outfits - total of 5	109
1 lot Mens' shirts and sweatshirts - total of 6	110
1 lot Boy's sweatshirts - total of 6	111
1 lot Assorted sweat pants (3) and sweaters (3)	112
1 lot Assorted Tee shirts - total of 10	113
1 lot Hats - total of 5	114
1 lot Hats - total of 7	115
1 lot Gloves - total of 4 pair	116
7 lots Jackets - total of 28	117-123
1 lot Grab-bag - Assorted items (wallets, calculators)	124

Section 3. The Town Manager shall be and is hereby authorized to dispose of the surplus personal property listed in Section 1 and the unclaimed property listed in Section 2 at public auction in accordance with statutory requirements.

Section 4. A public auction shall take place on Saturday, October 16, 1993 (raindate: October 23, 1993) at 10:00 a.m. at the Carrboro Public Works Facility.

Section 5. The terms of sale shall be to the highest bidder for cash (items specifying a minimum bid price shall be to the highest bidder equaling or exceeding the established minimum). All sales shall be designated final on the day of the auction.

Section 6. All items shall be sold on an "as is" and "where is" basis and the town makes no guarantee of and assumes no responsibility for any of the items.

Section 7. It shall be a condition of sale that all items purchased shall be picked up and removed from the premises of the Public Works facility by 1:30 p.m. on the day of the auction. Purchasers shall bear sole risk of loss of any items remaining on said premises past such time.

Section 8. If any of the property listed in this resolution is not sold at the public auction, the Purchasing Officer is hereby authorized to sell said surplus property by private negotiated sale or dispose of said property in any other appropriate manner as authorized by the Town Manager.

Section 9. This resolution shall become effective upon adoption.

The forgoing resolution having been submitted to a vote, received the following vote and was duly adopted this 24th day of August, 1993:

Ayes: Randy Marshall, Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

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**SECOND REPORT ON THE YEAR 2000 TASK FORCE POLICIES UPDATE**

Julia Trevarthen, Senior Planner, stated that the Board discussed the Year 2000 Task Force Policies on April 27, 1993 and decided that staff should annotate the report with references to Board actions taken since the Task Force's work was completed. Mr. Trevarthen informed that Board that the report had been annotated as requested.

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY JACQUELYN GIST TO DELETE THE LAST SENTENCE OF ENDNOTE #14. VOTE: AYES 5, NOES 2 (Gurganus, Shetley).

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY JACQUELYN GIST TO APPROVED THE ANNOTATED YEAR 2000 TASK FORCE POLICIES REPORT WITH THE FOLLOWING CHANGES:

- A. Add an endnote at the end of the second paragraph under 3.0 ECONOMIC DEVELOPMENT regarding action taken in the FY 1993-94 budget.
- B. Endnote #7 should have a sentence inserted to read: "In/On (date) the Board of Aldermen approved an ordinance allowing for the creation of neighborhood preservation disticts in Carrboro." and the existing sentence to be re-written to read: "In 1992, a neighborhood preservation overlay district for Carrboro's oldest downtown residential neighborhoods was proposed but was not adopted."

VOTE: AFFIRMATIVE ALL.

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**APPROVAL OF THE DURHAM-CHAPEL HILL-CARRBORO MEMORANDUM OF UNDERSTANDING**

In order to have coordinated transportation planning in the Durham-Chapel Hill-Carrboro urban area a memorandum of understanding (MOU) is required. The administration recommended adoption of a resolution authorizing the town manager to execute the MOU with a suggested change in Section III of the MOU.

MOTION WAS MADE BY FRANCES SHETLEY AND SECONDED BY TOM GURGANUS THAT THE BOARD APPROVE THE MEMORANDUM OF UNDERSTANDING FOR THE DURHAM-CHAPEL HILL-CARRBORO MPO WITH THE FOLLOWING MODIFICATION ADDED TO SECTION III:

August 24, 1993

- A. For the purpose of determining population representation of the TAC, the population within incorporated areas is represented by the respective municipal governments and the populations within the unincorporated areas of the Durham-Chapel Hill-Carrboro Metropolitan Area Boundary area represented by the respective County governments.

VOTE: AFFIRMATIVE ALL.

The following resolution was introduced by Alderman Frances Shetley and duly seconded by Alderman Tom Gurganus.

**A RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING FOR  
THE DURHAM-CHAPEL HILL-CARRBORO METROPOLITAN PLANNING ORGANIZATION  
Resolution No. 8/93-94**

WHEREAS, it is recognized that the proper movement of travel within and through the Durham-Chapel Hill-Carrboro Planning Area is a highly desirable element of a comprehensive plan for the orderly growth and development of the area; and

WHEREAS, there are a number of governmental jurisdictions within the Durham-Chapel Hill-Carrboro Planning Area which have been authorized implementation and regulatory responsibilities for the transportation by North Carolina General Statutes; and

WHEREAS, it is desirable that a coordinated, cooperative and comprehensive transportation planning process be maintained in the Durham-Chapel Hill-Carrboro Planning Area to ensure that the transportation system is maintained on an efficient and economical basis commensurate with the public health, safety, and welfare; and

WHEREAS, a revised Memorandum of Understanding between the Governor of the State of North Carolina, the Town of Carrboro, the Town of Chapel Hill, the County of Chatham, the City of Durham, the County of Durham, the Town of Hillsborough, the County of Orange, and the North Carolina Department of Transportation be approved and that the Manager and the Town Clerk are hereby directed to execute the Memorandum of Understanding for the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 24th day of August, 1993:

Ayes: Randy Marshall, Tom Gurganus, Hilliard Caldwell, Eleanor Kinnaird, Frances Shetley, Jacquelyn Gist, Jay Bryan

Noes: None

Absent or Excused: None

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**APPOINTMENTS TO BOARDS**

The chairman of the Appearance Commission/NPDC recommended that Marobeth Ruegg be appointed to one of the vacant seats on the Appearance Commission/NPDC.

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY JACQUELYN GIST THAT MAROBETH RUEGG BE APPOINTED TO THE APPEARANCE COMMISSION/NPDC. VOTE: AFFIRMATIVE ALL.

The chairman of the Cable T.V. Committee recommended that James Spivey be appointed to one of the vacant seats on the Cable T.V. Committee.

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY JACQUELYN GIST THAT JAMES SPIVEY BE APPOINTED TO THE CABLE T.V. COMMITTEE. VOTE: AFFIRMATIVE ALL.

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**PERSONNEL ORDINANCE AMENDMENT TO INCORPORATE REVISED SERVICE LEVEL BENEFITS**

Robert Morgan, Town Manager, stated that the Board adopted the budget for FY 1993-94 on June 22, 1993 which appropriated funds for a new schedule of service level benefits as follows:



Years of Service

5 to 9  
10 to 14  
15 to 19  
20 and over

Amount

\$150.00  
\$275.00  
\$400.00  
\$525.00

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY RANDY MARSHALL THAT THE BOARD ADOPT AN ORDINANCE ENTITLED, "AN ORDINANCE AMENDING CHAPTER 4 OF THE CARRBORO TOWN CODE". VOTE: AFFIRMATIVE ALL.

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REPORT ON CITIZEN'S NEWSLETTER

Robert Morgan, Town Manager, made a report to the Board regarding the proposed citizen's newsletter.

The Board referred this matter back to the manager for answers to the five questions:

1. Does the Mayor and the Board of Alderman see the need for a town newsletter.
2. What purpose would it serve and who are the intended readers?
3. How frequent would the newsletter be published?
4. What type of format should the Town use?
5. How much is the Town willing to spend to publish the newsletter?

Additionally, the Board requested that the manager investigate the possibility of having the newsletter as an insert in the Village Advocate, the placement of drop boxes for distribution of the newsletter, and other cost-effective ways for distribution of the newsletter.

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CONSIDERATION OF A NO SMOKING ORDINANCE

Mike Brough, Town Attorney, stated that under recently enacted legislation the Board has until October 15, 1993 to adopt an ordinance regulating smoking in buildings open to the public and publicly-owned buildings.

The Board requested that the town attorney draft an ordinance for the Board's reaction at its September 07, 1993 meeting. The Board suggested holding a public hearing on September 21, 1993 and that notice be sent to Carrboro businesses regarding the public hearing.

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POST OFFICE CONSTRUCTION SCHEDULE

The Board directed staff to contact the Postal Service and request copies of the exterior plans and site plans for the proposed post office buildings.

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SIGNALIZATION PLAN REPORT

The Board requested a status report on the signalization plan.

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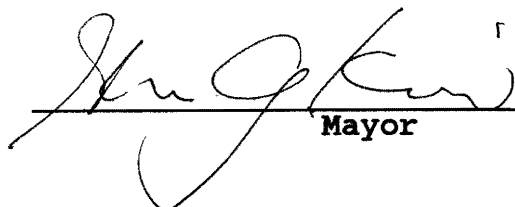
CARR MILL MALL UPDATE

The Board requested a report regarding the paving of the Carr Mill Mall parking lot and asked that the plans be brought for its review.

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MOTION WAS MADE BY JAY BRYAN AND SECONDED BY JACQUELYN GIST THAT THE MEETING BE ADJOURNED AT 10:50 P.M.

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Mayor

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Deputy Town Clerk