

156
A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, March 12, 1996 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Michael Nelson
Aldermen	Hank Anderson
	Jay Bryan
	Hilliard Caldwell
	Diana McDuffee
	Alex Zaffron
Town Manager	Robert W. Morgan
Town Clerk	Sarah C. Williamson
Town Attorney	Michael B. Brough

Absent:

Alderman	Jacquelyn Gist
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APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY HANK ANDERSON TO APPROVE THE MINUTES OF MARCH 5, 1996 WITH NECESSARY CORRECTIONS. VOTE: AFFIRMATIVE ALL

ISSUANCE OF CHARGES TO NEW BOARD APPOINTEES

The Town Clerk issued charges to Timothy Miles and Audrey Hill, appointees to the Human Services Commission; Maria Owens and Bronwyn Merritt, appointees to the Planning Board, and Marty Ravellette and William Robinson, appointees to the Transportation Advisory Board.

REQUEST FOR REVIEW OF OPEN SPACE REQUIREMENTS IN THE WATERSHED

Sammy Martin, representing several property owners in the critical watershed area, asked that the Board relook at how the 40% open space requirement affects watershed property. Mr. Martin stated that he did know if the Board realized how the 40% open space requirement would affect the watershed property when the 40% open space requirement was adopted.

It was the consensus of the Board to refer this matter to the town staff for review.

TRAFFIC CONTROL/PINE STREET

Ricki Geiger, a resident of Pine Street, expressed concern about speeding on Pine Street and trucks using their street. Ms. Geiger stated that the residents would like to have speed bumps installed. It was also suggested that the no right turn requirement at Carrboro Elementary School be reconsidered, parking on the side of the street, that sidewalks be installed and that the school zone be extended.

It was the consensus of the Board to refer this matter to the Transportation Advisory Board and that the town staff notify the residents of Pine Street when this matter is scheduled for discussion by the TAB.

REQUEST TO SET PUBLIC HEARING/ORDINANCE PROHIBITING PARKING ALONG PATHWAY DRIVE AND CATES FARM ROAD

The Board of Aldermen at its February 20, 1996 meeting requested that a public hearing be scheduled on the Town Code Amendment to prohibit parking along Pathway Drive and Cates Farm Road. The administrative requested that a public hearing be scheduled for March 26, 1996.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY ALEX ZAFFRON AND SECONDED BY JAY BRYAN TO SET A PUBLIC HEARING FOR APRIL 2, 1996. VOTE: AFFIRMATIVE ALL

HILLSBOROUGH ROAD/OLD FAYETTEVILLE ROAD CONSTRUCTION UPDATE

Dr. Gorman Gilbert, Orange County's at-large representative on the North Carolina Board of Transportation, provided the Board with an update on the costs and construction schedule of Project U-3100 (Hillsborough Road/Old Fayetteville Road improvements).

Dr. Gorman Gilbert stated that this project has increased in price from \$2 million to \$4 million. Dr. Gilbert stated that the Hillsborough Road portion of the project would be constructed first and then the Old Fayetteville portion of the project would be constructed after the seven-year TIP cycle. Dr. Gilbert stated the options available are to divide the project into two phases. The right of way would be acquired in 1997 with construction in 1998. Dr. Gilbert stated that the Old Fayetteville Road project would not begin until 2003. Keeping Old Fayetteville on as Phase 2 of this project could mean that this project would be reconsidered for funding next year. Dr. Gilbert stated that he would be glad to consider a traffic signal at Old Fayetteville Road and Hillsborough Road. Dr. Gilbert stated that it was possible for the Durham-Chapel Hill-Carrboro MPO to reshuffle funds to supplement the funding of this project.

Alderman Zaffron stated that he would pursue with the Transportation Advisory Committee using MPO's attributable funds for this project.

ADOPTION OF 1996 PLANNING RETREAT ACTION AGENDA

On January 21-22, 1996, the Mayor and Board of Aldermen held their Annual Planning Retreat and concluded with an Action Agenda for 1996. The town administration prepared worksheets for each item on the Action Agenda and recommended completion dates based on the Board's priority and the availability of town resources. The administration requested that the Board adopt the 1996 Action Agenda.

Alderman Bryan requested that the Town Manager check to make sure overruns from the 1995 Action Agenda are included on the 1996 Action Agenda.

It was the consensus of the Board to request that the 1996 Action Agenda be amended as follows:

- a. That Project #14 (Review of Horace Williams Tract/UNC Land Use Plan) be amended to include a status report to the Board of Aldermen on March 19, 1996.
- b. That Project #29 (Develop Criteria for Businesses that Carrboro might like to attract) be amended to read: March, 1996 Discuss with DDC "criteria" for determining the types of business that Carrboro might want to attract."
- c. That a new project be added to create a budget committee.

The following resolution was introduced by Alderman Jay Bryan and duly seconded by Alderman Hilliard Caldwell.

**A RESOLUTION ADOPTING THE 1996
 PLANNING RETREAT ACTION AGENDA
 Resolution No. 32/95-96**

WHEREAS, the Town of Carrboro has found it productive and effective to set an annual action agenda; and

WHEREAS, the town staff has used this annual action agenda to establish priorities for departmental annual work plans; and

WHEREAS, the elected officials of the town met on January 21 and 22, 1996 to review their progress on the 1995 Action Agenda and to establish a 1996 Action Agenda.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The following list entitled, "1996 Planning Retreat Action Agenda" will be the established priorities of the town staff and Board of Aldermen for 1996.

1996 PLANNING RETREAT ACTION AGENDA

ITEM	PROJECT	QUARTER TO BE COMPLETED	DEPT. ASSIGNED PROJECT
1.	Report on Securing Christmas Decorations (budget, Chamber of Commerce, Orange Industries)	Q-2	Harris/TMO
2.	Midway Parking Lot	Q-1	Board
3.	Tapping citizen expertise	Q-4	Board
4.	Examining alternative sources of revenues	Q-2	Admin. Serv.
5.	Implementation of Small Area Plan and development of a facilitated charet/ workshop involving Small Area Plan	Q-1 - Q-4	Planning
6.	Creating community gardens	Q-2	Recreation
7.	Providing job opportunities for Carrboro citizens	Q-3*	Harris/TMO
8.	Development of different housing floor plan for affordable housing including single-family housing and develop criteria and goals for inclusionary zoning and direct town attorney to draft alternatives and communicate with other cities	Q-3	Harris/TMO
9.	Water reclamation	Q-4	Board
10.	Security issues in multi-family housing	Q-2	Police
11.	Discuss community land trust model	Q-1	Harris/TMO
12.	Improving relationship with School System	Q-4	Board
13.	Construction of Bandstand	Q-1	Harris/TMO
14.	Schedule of review and review of plans for the Horace Williams' property	Q-1	Planning
15.	Review and strengthening of stormwater management policies in the NTA and BCB	Q-6	Planning
16.	Create policy for a consent agenda	Q-1	Town Clerk
17.	Clean up Land Use Ordinance to make it consistent with goals and planning documents	Q-6*	Planning
18.	Continue to improve relationship with UNC	Q-1	Board
19.	Expansion of use of facilitation model	Q-3	Board
20.	Continue efforts towards gun control	Q-3	Board
21.	Legislation to enforce concurrency between development and school construction	Q-1	Town Attorney
22.	Standards for acceptance of public art	Q-4	Board
23.	Review effectiveness of tree ordinance	Q-2	Planning

24.	Review design guidelines checklist for new construction	Q-2*	Planning
25.	Request Carr Mill Mall to dedicate easement of Weaver Street green space.	Q-1	Harris/TMO
26.	Controlling developer's "mistakes" and Develop remedies to require developers to correct problems occurring after final plat approval.	Q-3	Planning
27.	Use N.C. State design class to design development for space behind 100 W Main Street.	Q-4	Planning
28.	Create fund to assist renovation of homes in areas identified as being eligible for NPD	Q-4	Harris/TMO
29.	Criteria for companies Carrboro wishes to attract.	Q-3*	Harris/TMO
30.	Follow up of use of new erosion control	Q-2*	Planning
31.	Honorary NPD for Lloyd/Broad neighborhood and application for National Register status for Strayhorn homes on Jones Ferry Road	Q-4	Planning
32.	Board/Appearance Commission/staff walking tour of neighborhoods and stream buffers	Q-1	Planning
33.	Examine different standards for renovation of older homes eligible for NPD	Q-4	Planning
34.	Address drainage issues at end of Pathway Drive	Q-2	Public Works
35.	NCDOT grant for Old Mill Village bikepath	Q-1	Planning
36.	Plan for involving citizens in Make a Difference Day	Q-3	Board
37.	Establishment of police substation in Lloyd/Broad Street area	Q-2	Police
38.	Connection of town with on-line services and development of E-Mail citizen connections	Q-2	Admin. Serv.
39.	Use of UNC class to establish system to catalog and display historical items, documents	Q-3	Carrboro Library
40.	Exploration of self-help credit organization for Carrboro	Q-1	Harris/TMO
41.	Explore differential tax rate for elderly (St. Petersburg model)	Q-2	Town Attorney
42.	Improve ways for "plugging" into Carrboro	Q-1	Board
43.	Explore fenced-in area for dogs	Q-4	Police
44.	Review flight patterns and safety to neighborhood affected by Horace Williams Airport	Q-5	Planning
45.	Budget Issues	Q-2	Admin. Serv.
	a. Different 5-year budget forecasts using different assumptions		
	b. Elevate compute upgrades on priority list		
	c. Accelerate efforts to address space needs		

46.	Encourage further development of Carrboro library	Q-1	Board
47.	In light of federal funding reductions, maintain bus service without raising rider fees or costs to Carrboro, if possible	Q-2	Admin. Serv.
48.	Discussion of creating Carrboro's environmental protection standards	Q-4	Environ. Adv. Board
49.	Re-examine design standards for connector roads to make them more effective	Q-4	Planning
50.	Explore a citizen opinion poll or other methods for gaging citizen opinions on important town issues	Q-3	Arant/TMO
51.	Development of team building activity for Board/Staff	Q-3	Town Mgr.
<i>Continuation Items</i>			
52.	Open Space Definition Amendment	Q-2	Planning
53.	Report on Sustainable Development	Q-2	Planning
54.	Remove Drive-In Windows from Table of Permissible Uses	Q-2	Planning
55.	Allow Day Care Centers in Residential Areas	Q-4	Planning
56.	Neighborhood Street Design Amendments	Q-2	Planning
<i>Staff Additions</i>			
57.	DEM Environmental Management Watershed Regulation Review	Q-3	Planning
58.	Requirements for Towers and Antennas	Q-2	Planning
59.	Bars and Nightclubs	Q-2	Planning
60.	Fences	Q-3	Planning
61.	Revised Screening and Plant List	Q-3	Planning
62.	Text Amendment to Allow "O" and "OA" Zones Within a PUD Zoning Designation	Q-3	Planning

The completion date has been changed on those items marked with an asterisk ()

Section 2. The Town Manager will direct the town resources to accomplish these priorities.

Section 3. This action agenda may be amended by the Mayor and Board of Aldermen as priorities need to be changed or added.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted this 12th day of March, 1996:

Ayes: Alex Zaffron, Hilliard Caldwell, Hank Anderson, Michael Nelson, Diana McDuffee, Jay Bryan

Noes: None

Absent or Excused: Jacquelyn Gist

DISCUSSION OF A POLICY FOR A CONSENT AGENDA

The Board of Aldermen included on the 1996 Planning Retreat Action Agenda discussion of an item to consider a policy for a consent agenda. The Town Clerk prepared a list of items that the Board might wish to include on a consent agenda.

It was the consensus of the Board to request that the Town Clerk provide a request for service form for the Board's use.

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY DIANA MCDUFFEE TO APPROVE THE CONSENT AGENDA PROCEDURE AND AUTHORIZE THE TOWN CLERK TO PLACE THE FOLLOWING ITEMS ON A CONSENT AGENDA AND THAT THESE ITEMS READ PRIOR TO A VOTE BY THE BOARD OF ALDERMEN:

- a. Approval of Minutes
- b. Requests to Set Public Hearings
- c. Requests for Street Closings that are exempt from public hearing requirements
- d. Non-controversial traffic-related ordinances
- e. Adoption of Fire Department Roster
- f. Award of Bids
- g. Board appointments

AFFIRMATIVE ALL

BUDGET AMENDMENT

The purpose of this item was to amend the 1995-96 budget to provide funds for the following items:

- ⇒ Orange Vision Committee
- ⇒ March 26th Recall Election
- ⇒ Board of Aldermen Departmental Supplies
- ⇒ Engineering Services associated with the ballfield lighting project
- ⇒ Replacement of heat pumps in Town Hall
- ⇒ Distribution of 1% 401 K Benefit

Alderman Zaffron requested to be excused from voting on this matter because of his involvement in the upcoming recall election on March 26, 1996.

MOTION WAS MADE BY HANK ANDERSON AND SECONDED BY JAY BRYAN TO EXCUSE ALDERMAN ZAFFRON FROM VOTING ON THIS MATTER. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY JAY BRYAN TO ADOPT THE ORDINANCE ENTITLED, "AN ORDINANCE AMENDING FY'95-96 BUDGET ORDINANCE." VOTE: AFFIRMATIVE FIVE, ABSTENTION ONE (ZAFFRON), ABSENT ONE (GIST)

APPOINTMENT TO PARKS AND RECREATION COMMISSION

The Chair of the Parks & Recreation Commission recommended that Annabelle Wehmann be appointed to the Commission.

MOTION WAS MADE BY HANK ANDERSON AND SECONDED BY ALEX ZAFFRON TO APPOINT ANNABELLE WEHMANN TO THE PARKS AND RECREATION COMMISSION. VOTE: AFFIRMATIVE ALL

A RESOLUTION SUPPORTING THE REQUEST TO THE FEDERAL COMMUNICATIONS COMMISSION BY WCPE-FM RADIO FOR APPROVAL TO ENHANCE SIGNAL QUALITY FOR THE AREA INCLUDING CARRBORO, NORTH CAROLINA

The following resolution was introduced by Alderman Diana McDuffee and duly seconded by Alderman Hilliard Caldwell.

A RESOLUTION SUPPORTING THE REQUEST TO THE FEDERAL COMMUNICATIONS COMMISSION BY WCPE-FM RADIO FOR APPROVAL TO ENHANCE SIGNAL QUALITY FOR THE AREA INCLUDING CARRBORO, NORTH CAROLINA Resolution No. 29/95-96

WHEREAS, radio station WCPE-FM provides classical music 24 hours a day; and

WHEREAS, WCPE-FM could be a valuable asset to enhance the quality of life of our area; and

WHEREAS, demonstration of wide-spread public support is needed for the WCPE Federal Communications Commission application.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Carrboro Board of Aldermen supports WCPE-FM's request to the FCC to allow the station to relocate its transmitting antenna to the top of its tower and broadcast with a full power signal to all areas.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted this 12th day of March, 1996:

Ayes: Alex Zaffron, Hilliard Caldwell, Hank Anderson, Michael Nelson, Diana McDuffee, Jay Bryan

Noes: None

Absent or Excused: Jacquelyn Gist

USE OF TOWN COMMONS FOR CARRBORO DAY

Alderman Bryan requested that the details for the use of the Town Commons for Carrboro Day be finalized, and requested that Carol Rosemond in the Recreation Department be contacted about the details.

REQUEST FOR REPORT ON BICYCLE RACE

Alderman Bryan requested that the Police Chief present a report to the Board on the upcoming Tour DePont bicycle race scheduled for May 4th.

STATUS OF BALL FIELD LIGHTS AT COMMUNITY PARK

Alderman Bryan requested a status report on this matter.

REQUEST FOR APPOINTMENT TO AFFORDABLE HOUSING COMMITTEE

Alderman Zaffron requested additional information on the scope of Chapel Hill's Affordable Housing Committee prior to the Board of Aldermen making an appointment to this committee.

REQUEST FOR FUNDING/FREEDOM HOUSING RECOVERY CENTER

Mayor Nelson suggested that the Board receive a presentation from representatives of the Freedom Housing Recovery Center regarding its request for funding.

REQUEST FOR OWASA AGENDAS

Alderman Caldwell requested that he begin receiving the agenda for OWASA meetings.

MOTION WAS MADE BY HANK ANDERSON AND SECONDED BY ALEX ZAFFRON TO ADJOURN AT 9:10 P.M. VOTE: AFFIRMATIVE ALL

Michael R. Nelson
Mayor

Town Clerk