

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, December 10, 1996 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Michael Nelson
Aldermen	Hank Anderson
	Hilliard Caldwell
	Jacquelyn Gist
	Diana McDuffee
	Alex Zaffron
Town Manager	Robert W. Morgan
Town Clerk	Sarah C. Williamson
Town Attorney	Michael B. Brough

Absent:

Alderman	Jay Bryan (due to family illness)
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CONCERNS ABOUT GROUP HOMES

Steve Small, a resident of 104 Aberdeen Court, stated concern that the house located in the backyard has been sold to Residential Services for use as a group home for developmentally disabled individuals. Mr. Small asked for the Board's assistance in asking Residential Services to relocate this group home.

Mr. Bradshaw stated that they have 11 group homes in Chapel Hill and Carrboro. Mr. Bradshaw stated that there will be three residents in the home on Aberdeen Court. Mr. Bradshaw stated that there will be no substance abusers in this group home.

Ingrid Reynolds, a resident of 107 Aberdeen Court, expressed concern that the town has no control over the location of group homes.

CONCERNS ABOUT PROPERTY TAX INCREASES

Jon Wynolst, a resident of 107 Aberdeen Court, expressed concern over the increase in property taxes in Carrboro.

REQUEST FOR LAND USE ORDINANCE AMENDMENT

David Rooks, representing Time Warner Cable, stated tht Time Warner is interested in locating a fiber optics center on Lloyd Street. Mr. Rooks stated that Time Warner is petitioning the town to amend the Land Use Ordinance to allow this facility.

PRESENTATION OF AWARD

Doris Murrell, Chair of the Recreation and Parks Commission, stated that the town had been awarded the Class IV Arts and Humanities Award for the town's Recreation and Parks Department's "All About" series.

APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO APPROVE THE MINUTES OF NOVEMBER 26, 1996. VOTE: AFFIRMATIVE ALL

APPOINTMENT TO HUMAN SERVICES COMMISSION

The Chair of the Human Services Commission recommended that Rena Ramsey-Caldwell be appointed to the vacant seat on the Human Services Commission.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO APPOINT RENA RAMSEY-CALDWELL TO THE HUMAN SERVICES COMMISSION. VOTE: AFFIRMATIVE ALL

1997 JOINT PLANNING PUBLIC HEARING DATES

The Carrboro Board of Aldermen meets jointly twice each year with the Orange County Board of Commissioners and the Chapel Hill Town Council to hear items involving joint planning. It has been requested that the hearings for 1997 be set for Thursday, April 17th and Wednesday, October 8th.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO SET THE 1997 JOINT PLANNING PUBLIC HEARING DATES AS REQUESTED. VOTE: AFFIRMATIVE ALL

PROCLAMATION ISSUED

Mayor Nelson read a proclamation proclaiming December 16, 1996 as Bill of Rights Day.

CONTINUATION OF PUBLIC HEARING/CONDITIONAL USE PERMIT REQUEST/BUD MATTHEWS COMMERCIAL BUILDING/301 LLOYD STREET

Jack Haggerty has applied for a conditional use permit on behalf of Bud Matthews to construct a 2,952-square foot commercial building at 301 Lloyd Street. This public hearing was continued from November 12, 1996 until tonight's meeting. The administration recommended that this public hearing be continued until February 4, 1997.

It was the consensus of the Board to request that the applicant meet with the Lloyd Street Neighborhood Association at its regular meeting on December 19th.

Myles Pressler expressed concern about the lack of communication between the applicant and the Lloyd Street Neighborhood Association. Mr. Pressler asked that the town's land use ordinance be amended to increase the notification radius of proposed projects and require developers to discuss proposed projects with surrounding neighborhoods.

MOTION WAS MADE BY HANK ANDERSON AND SECONDED BY JACQUELYN GIST TO CONTINUE THIS PUBLIC HEARING UNTIL FEBRUARY 4, 1997. VOTE: AFFIRMATIVE ALL

LANDSCAPE BUFFER FOR LIGHTING AT COMMUNITY PARK

The Board of Aldermen modified the conditional use permit for Carrboro Community Park and awarded a contract to light Ball Field #1. The remaining concern of the Winsome Lane Homeowners' Association was landscape buffering of a portion of the northeastern boundary line of the park. As a practical matter, the planting of any landscape plants will take years, if not decades, to actually buffer the lights but will almost immediately serve as a buffer along the town's property line and serve as a gesture of good faith toward the adjoining property owners. The town's Landscaping and Grounds Supervisor is recommended that one row each of loblolly pines, Leyland cypress, and wax myrtles be planted. The total cost for plant materials is approximately \$910.00 with the town's crews providing the labor.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY HANK ANDERSON TO APPROVE THE PLANTINGS AS RECOMMENDED AND THAT THE ORDINANCE ENTITLED, "AN ORDINANCE AMENDING FY'96-97 BUDGET ORDINANCE," TRANSFERRING \$910.00 FROM GENERAL FUND CONTINGENCY TO THE PARKS & RECREATION DEPARTMENT'S BUDGET BE ADOPTED. VOTE: AFFIRMATIVE ALL

COPS UNIVERSAL HIRING GRANT FOR COMMUNITY POLICE OFFICERS

The purpose of this agenda item was to inform the Mayor and Board of Aldermen that the Police Department has the opportunity to request that it be considered for a grant to hire an additional community police officer in 1997. The grant would cover up to 75% of the personnel costs for a community police officer for a three-year period. Based upon current budget figures, the three-year cost for salary and benefits for one police officer is approximately \$100,000. The grant as it is presently structured would cover up to \$75,000 of this cost.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY HILLIARD CALDWELL TO AUTHORIZE THE TOWN ADMINISTRATION TO MAKE APPLICATION WITH THE U.S. DEPARTMENT OF JUSTICE FOR A COMMUNITY POLICE OFFICER. VOTE: AFFIRMATIVE ALL

MEMORANDUM OF UNDERSTANDING/TRANSIT SERVICE

Approximately fifteen months ago the Town administration informed the Mayor and Board of Aldermen that negotiations had begun to renew our Memorandum of Understanding (MOU) for transit service with the Town of Chapel Hill which expires June, 1997. Mr. Morgan stated that the proposed MOU establishes a cost sharing approach that embraces the philosophy of a community transit system that encourages use of the public transit system. Mr. Morgan stated that the administration recommended that the Board of Aldermen refer the proposed MOU to the Transportation Advisory Board for consideration.

It was the consensus of the Board to refer the memorandum of understanding for transit services to the Transportation Advisory Board for their review and comments with the request that they consider whether UNC be asked to pay an additional share of the costs.

BUILDING PERMIT AND LAND USE PERMIT FEE WAIVER POLICY

The purpose of this item was to discuss a Fee Waiver Policy for the exemption of land use, building permit, and related fees in support of affordable housing and related projects that primarily benefit low to moderate-income families or persons.

Roy Williford, the town's Planning Director, presented a proposed land use permit and/or building permit fee waiver policy for the Board's consideration.

It was the consensus of the Board to request that the Town Attorney and town staff amend the fee waiver policy to expand the range of projects which could be considered for fee waivers.

INFORMATION ON GRADUATED DRIVER LICENSE PROPOSALS AND STATISTICS ON ACCIDENTS INVOLVING MOTOR VEHICLES OPERATED BY PERSONS LESS THAN 19 YEARS OF AGE

The purpose of this agenda item was to provide the Board of Aldermen with information on the current proposals being advocated concerning a Graduated Driver Licensing Program for persons under 18 years of age and to provide information on accidents in Orange County involving motor vehicles operated by persons less than 19 years of age.

The Board delayed discussion of this matter until its December 17th meeting.

ADOPTION OF BUDGET CALENDAR FOR FISCAL YEAR 1997-98

The administration requested the Board consider adopting a schedule for developing and adopting the 1997-98 fiscal year budget.

1997-98 BUDGET CALENDAR

December 11

Staff advertises, and begin recruitment, for citizens to serve on budget review committee.

October 1- December 30

Staff prepares goals, objectives, and work plans for the 1997-98 fiscal year; the administration updates capital improvements plan and develops five-year technology plan.

January 14

Board holds public hearing for community needs assessment.

January 16

Staff and Board hold work session to discuss Town goals.

January 26-27

Board of Aldermen and staff hold annual retreat to discuss priorities for the new year. Manager presents revenue estimates for the 1997-98 year and five year financial projections, and recommends "bottom line" financial goals.

February 11

Board identifies its policy goals for staff to develop cost estimates.

February 25

Manager presents cost estimates for Board's policy goals and for Manager policy goals. Board decides upon policy goals and financial goals for the 1997-98 year. Board appoints citizens to budget review committee.

February 26

Manager gives department heads their allocations based upon the Board's and top management's goal decisions.

March 3

Manager and Department Heads complete Five Year Capital Improvements Plan.

March 4- May 13

Assistant Town Manager meets with budget review committee to review Five Year Plan, Capital Improvements Plan, and key budget issues.

March 24

Department heads submit budgets to the Town Manager based upon Manager's allocations, providing decision packages and supplemental budget requests.

April 10-15

Manager meets with department heads and arrives at final decisions on what will be included in the Manager's budget.

May 13

Manager submits proposed budget and Five-Year Capital Improvements Plan to Board.

May 14-June

Manager and Assistant Town Manager review proposed budget with budget review committee.

May 27

Board holds public hearing on proposed budget.

May 29

Board holds first budget worksession

June 3

Budget review committee presents recommendations to the Board.

June 5

Board holds second budget worksession.

June 10

Board directs Manager to prepare a revised budget.

June 24

Absent or Excused: Jay Bryan

REQUEST FOR STATUS REPORT/REPLANTING TREES AT HOGAN FARMS

Alderman Gist requested a status report on the replanting of trees by Chris Hogan at Hogan Farms.

REQUEST FOR REPORT/BOLIN CREEK TREE REMOVAL

Alderman Gist requested a written status report on the removal of trees along Bolin Creek and OWASA's plans for repairs/replacement of the sewer line.

CARRBORO MUSIC FESTIVAL

Mayor Nelson stated that discussions are underway for a Carrboro Music Festival. Mayor Nelson stated that interested people in the music community are looking into the possibility of obtaining grant funds or a corporate sponsorship which would not involve Carrboro town staff. Mayor Nelson stated that they are hopeful that the event could take place in September, 1998.

MOTION WAS MADE BY HANK ANDERSON AND SECONDED BY ALEX ZAFFRON TO ADJOURN AT 9:25 P.M. VOTE: AFFIRMATIVE ALL

Michel R. Nelson
Mayor

Town Clerk