

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, March 4, 1997 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Michael Nelson
Aldermen	Hank Anderson
	Jay Bryan
	Diana McDuffee
	Alex Zaffron
Town Manager	Robert W. Morgan
Town Clerk	Sarah C. Williamson
Town Attorney	Michael B. Brough

Absent:

Aldermen	Hilliard Caldwell
	Jacquelyn Gist

APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY HANK ANDERSON TO APPROVE THE FEBRUARY 25, 1997 MINUTES. VOTE: AFFIRMATIVE ALL

APPOINTMENT TO APPEARANCE COMMISSION

The Chair of the Appearance Commission recommended that Debbie Bevin be appointed to one of the vacant seats on the Appearance Commission.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY HANK ANDERSON THAT DEBBIE BEVIN BE APPOINTED TO THE APPEARANCE COMMISSION. VOTE: AFFIRMATIVE ALL

APPOINTMENT TO CABLE T.V. COMMITTEE

The Chair of the Cable T.V. Committee recommended that Lolita Villani be appointed to one of the vacant seats on the Cable T.V. Committee.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY HANK ANDERSON THAT LOLITA VILANI BE APPOINTED TO THE CABLE T.V. COMMITTEE. VOTE: AFFIRMATIVE ALL

REPORT FROM POLICE CHIEF

Chief Callahan made a brief report to the Board on an incident that occurred at Highland Hills Apartments on February 26th.

Alderman Zaffron suggested that the Police Chief meet with the individuals involved to discuss the incident.

PUBLIC HEARING/CARRBORO THOROUGHFARE PLAN AMENDMENT

The purpose of this agenda item was for the Board of Aldermen to continue the September 24, 1996 public hearing to receive public comment on amending the 1985 Chapel Hill-Carrboro Thoroughfare Plan and the 1991 Durham-Chapel Hill-Carrboro Thoroughfare Plan to include an arterial connection between Old N.C. 86 and Homestead Road.

Kenneth Withrow, the town's Transportation Planner, stated that the administration recommended that improvements be made to the Calvander intersection, and as land is developed, that Wyndham Drive and Colfax Drive be extended to connect with Homestead Road.

Alderman Zaffron requested that the Farm House Drive extension be included on the connector road plan

Lucy Gallo, a resident of 110 Stratford Drive, pointed out that the connector road plan comes with a price tag. The arterial roads are built by the state. Ms. Gallo expressed concern about additional traffic going through Wexford if the Calvander improvements are not made.

Dawn Minton expressed concern about the impact of road improvements on existing residents. Ms. Minton spoke in favor of the southern arterial.

Shirley Marshall, a Carrboro citizen, expressed her desire to have the Hogan farm land preserved as open space.

Mayor Nelson stated that Linda Roberts had requested that this public hearing be continued until next week because she was unable to attend tonight's meeting.

It was the consensus of the Board to continue this public hearing until March 11th.

REPORT ON TRAFFIC CALMING DEVICES/STRATFORD DRIVE

The purpose of this agenda item was to present a report on traffic calming devices proposed for Stratford Drive.

Mr. Morgan requested that the Board set a public hearing for April 22nd and that the petition be referred to the TAB for review and consideration.

Ellen Perry stated that the TAB had recommended that Stratford Drive be dedicated to the town as quickly as possible.

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY ALEX ZAFFRON TO SET A PUBLIC HEARING FOR APRIL 22, 1997 AND THAT THE PETITION BE REFERRED TO THE TAB. VOTE: AFFIRMATIVE ALL

It was the consensus of the Board to hold a worksession to discuss this matter prior to the TAB's discussion of this matter.

WORKSESSION/LAND USE ORDINANCE TEXT AMENDMENT/USE CLASSIFICATION 4.000 (MANUFACTURING, PROCESSING, CREATING, REPAIRING, RENOVATING, PAINTING, CLEANING, AND ASSEMBLING)

The purpose of this item was for the Mayor and Board of Aldermen to receive, review and discuss information regarding the possible sub-classification of permissible uses associated with use classification 4.000 (Manufacturing, Processing, Creating, Repairing, Renovating, Painting, Cleaning, and Assembling)

Lisa Bloom-Pruitt, the town's Senior Planner, presented the report and a proposed amendment to the Land Use Ordinance which would allow manufacturing processing uses within fully enclosed buildings with not more than 3,500 square feet gross floor area in all the business zoning districts.

Roy Williford, Planning Director, stated that the business in question is retail with processing and creating.

The Board requested that the town staff prepare a proposed amendment defining a use category for arts, crafts, and pottery businesses.

PRESENTATION OF COST ESTIMATES FOR POLICY GOALS FOR 1997-98 BUDGET AND ESTABLISHMENT OF POLICY GOALS

The purpose of this item was to present the administration's cost estimates for policy goals identified by the Board on February 11th and to have the Board establish financial and policy goals for 1997-98.

Larry Gibson, Assistant Town Manager, stated that the Manager was recommending the following financial goals for the 1997-98 budget:

- (1) Prepare a continuation budget totaling \$8,250,000 and format that budget as follows:

- ⇒ delineate the continuation budget in a separate column; define the continuation budget to include funding for those items necessary to continue existing services, all current positions, continuation of the 2.5 percent merit increase, cost of living increase for Town employees, those vehicles and equipment scheduled by the five year CIP, and any new capital items costing less than \$2500;
 - ⇒ list as in last year's budget document 5-Yr. CIP items included in the "continuation budget" column and prior year (1996-97) approved changes.
- (2) Prepare a budget with proposed changes totaling \$8,575,000.**
- ⇒ delineate proposed changes (additions and/or reductions) in a separate column; define proposed changes to include new positions; equipment and other capital items totaling \$2500 or more which are not covered by the five year CIP, and new programs or adjustments in town service levels;
 - ⇒ include the Board's policy goals as proposed changes;
 - ⇒ identify any items that the Town Manager feels are crucial but cannot be funded within the \$8,575,000 in an appendix to the budget document;
 - ⇒ develop and present alternatives for generating additional revenue of \$325,000; and
 - ⇒ present decision-packages for all proposed changes in an appendix to the budget document.
- (3) Continue to maintain an unreserved fund balance equal to at least 20 percent of budgeted expenditures, making a commitment to gradually increase fund balance reserves to 25 percent of budgeted expenditures.**

It was the consensus of the Board to delay action of this matter until March 11th.

BUDGET AMENDMENT

The purpose of this item was to amend the 1996-97 fiscal year budget to appropriate funds for small area planning facilitation meetings and to transfer funds from capital reserve for the purchase and installation of the local area network of computers.

MOTION WAS MADE BY HANK ANDERSON AND SECONDED BY DIANA MCDUFFEE TO ADOPT THE ORDINANCE ENTITLED, "AN ORDINANCE AMENDING FY'96-97 BUDGET ORDINANCE."
VOTE: AFFIRMATIVE ALL

WORKSESSION SET/MEETING WITH LEGISLATIVE DELEGATION

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO SET A WORKSESSION FOR MONDAY, MARCH 10TH AT 7:00 A.M. TO BE HELD AT ELMO'S DINER IN ORDER TO MEET WITH THE LEGISLATIVE DELEGATION. VOTE: AFFIRMATIVE ALL

WORKSESSION SET/MEETING WITH CONGRESSMAN PRICE

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO SET A WORKSESSION FOR MONDAY, MARCH 17TH AT 5:15 P.M. AT CONGRESSMAN PRICE'S CHAPEL HILL OFFICE IN ORDER TO MEET WITH DAVID PRICE TO DISCUSS CABLE TELEVISION REGULATIONS. VOTE: AFFIRMATIVE ALL

MEETING WITH NCDOT OFFICIALS/CALVANDER INTERSECTION IMPROVEMENTS

Mr. Morgan informed the Board that the meeting with NCDOT officials and Calvander residents to discuss the improvements to the Calvander intersection has been set for Wednesday, March 19th at 4:00 p.m. at Carrboro Town Hall.

Alderman Bryan requested that the town staff provide the Board with copies of NCDOT's design criteria for intersection improvements similar to the Calvander project.

REQUEST FOR SPECIAL LEGISLATION/PRIVILEGE LICENSE TAX

Mike Brough informed the Board that in order for the town to set the amount of the privilege license tax for all businesses based on gross receipts, an amendment to the Town Charter would be necessary.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO AUTHORIZE THE TOWN ATTORNEY TO SUBMIT A BILL TO THE GENERAL ASSEMBLY REQUESTING THAT THE TOWN CHARTER BE AMENDED TO ALLOW THE TOWN TO SET THE AMOUNT OF THE PRIVILEGE LICENSE TAX FOR ALL BUSINESSES BASED ON GROSS RECEIPTS. VOTE: AFFIRMATIVE ALL

Mr. Morgan pointed out that this legislation would give the town the authorization to set the amount of the privilege license tax based on gross receipts, the Board would have to approve this change after going through a public hearing process.

CHANGE IN RECYCLING SCHEDULE

Alderman McDuffee expressed concern about the proposed change in the recycling schedule from the day of garbage collection to another day of the week.

It was the consensus of the Board to request that the Landfill Owners Group discuss the proposed change in the Carrboro recycling schedule.

BOARD DISCUSSION OF POLICE INCIDENT AT HIGHLAND HILLS APARTMENTS

Alderman Anderson stated that he had been approached by three people in the community who stated that some police policies may be applied inconsistently. Mr. Anderson expressed concern that there is a perception by citizens that police stop African-American individuals more readily than they do individuals of other races.

Alderman Bryan suggested that the policies and training be reviewed to determine if they are standardized state-wide, does Carrboro have separate policies, do they make sense and were they followed in this incident.

Alderman Zaffron suggested that the records be reviewed of similar stops to evaluate the process.

Mr. Morgan stated that he would ask the Police Chief to contact the individuals involved to discuss the incident.

MOTION WAS MADE BY JAY BRYAN AND SECONDED BY DIANA MCDUFFEE TO ADJOURN TO CLOSED SESSION AT 11:07 P.M. TO DISCUSS A MATTER INVOLVING ATTORNEY-CLIENT PRIVILEGE. VOTE: AFFIRMATIVE ALL



 Mayor

 Town Clerk