

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, August 19, 1997 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

- | | |
|---------------|---------------------|
| Mayor | Michael Nelson |
| Aldermen | Hank Anderson |
| | Hilliard Caldwell |
| | Jacquelyn Gist |
| | Diana McDuffee |
| | Frances Shetley |
| | Alex Zaffron |
| Town Manager | Robert W. Morgan |
| Town Clerk | Sarah C. Williamson |
| Town Attorney | Michael B. Brough |

LLOYD/BROAD STREET NEIGHBORHOOD

Terry Carver, on behalf of the Lloyd Street Neighborhood Association, thanked the town’s police department for cleaning up their neighborhood.

James Neville asked that the Board be proactive in regard to teenagers in neighborhood that need attention. Mr. Neville asked that the town search for mentoring programs.

Neal Mochel stated that the Boy Scouts of America is an excellent program for young men.

APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO APPROVE THE JUNE 24, 1997 MINUTES. VOTE: AFFIRMATIVE ALL

REQUEST TO SET PUBLIC HEARING/1998-99 TRANSPORTATION IMPROVEMENT PLAN

The Town of Carrboro annually adopts a list of transportation projects that are to be included within the N.C. Department of Transportation’s Transportation Improvement Program (TIP). The purpose of this agenda item was for the Board of Aldermen to set a public hearing for September 23, 1997 to receive public input on the Transportation Advisory Board’s recommendation for TIP projects.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO SET A PUBLIC HEARING FOR SEPTEMBER 23, 1997. VOTE: AFFIRMATIVE ALL

DESIGNATION OF OFFICIAL ABC RESPONDENT

The N.C. Alcoholic Beverage Control Commission requires that the town designate an Official ABC respondent to make recommendations to the ABC Commission concerning the suitability of a person or of a location to receive an ABC permit. The Chief of Police has been designated the Official ABC Respondent in the past, and the administration recommended that the Board adopt a resolution which officially designates the Chief of Police as the town’s Official ABC Respondent.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

A RESOLUTION DESIGNATING THE POLICE CHIEF
AS THE TOWN OF CARRBORO’S
OFFICIAL TO MAKE RECOMMENDATIONS TO THE
NORTH CAROLINA ALCOHOLIC BEVERAGE CONTROL COMMISSION
ON ABC PERMIT APPLICATIONS
Resolution No. 1/97-98

Whereas, G. S. 18B-904(f) authorizes a governing body to designate an official, by name or by position, to make recommendations concerning the suitability of persons or locations for ABC permits; and

Whereas, the Town of Carrboro, County of Orange, wishes to notify the N.C. ABC Commission of its designation as required by G. S. 18B-904(f);

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby designates Ben Callahan, Chief of Police, to notify the North Carolina Alcoholic Beverage Control Commission of the recommendations of the Town of Carrboro, County of Orange, regarding the suitability of persons and locations for ABC permits within its jurisdiction.

Section 2. Notices to the Town of Carrboro, County of Orange, should be mailed or delivered to the Official designated above at the following address:

Carrboro Police Department
301 W. Main Street
Carrboro, NC 27510

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of August, 1997:

Ayes: Frances Shetley, Hilliard Caldwell, Hank Anderson, Michael Nelson, Diana McDuffee, Jacquelyn Gist, Alex Zaffron

Noes: None

Absent or Excused: None

ADOPTION OF PROJECT ORDINANCE FOR CARRBORO BAPTIST CHURCH RENOVATIONS AND REPAIR OF TOWN HALL PARAPET WALL

The purpose of this item was to adopt a project ordinance setting forth a budget for the purchase and renovation of the Carrboro Baptist Church and the repair of the Town Hall parapet wall.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO ADOPT THE ORDINANCE ENTITLED, "A PROJECT ORDINANCE FOR THE PURCHASE AND RENOVATION OF THE CARRBORO BAPTIST CHURCH AND REPAIR OF THE TOWN HALL PARAPET WALL." VOTE: AFFIRMATIVE ALL

TOWN CODE AMENDMENT/NAME CHANGE FOR PARKS & RECREATION COMMISSION

The Town Code refers to the town's Recreation and Parks Department as "Recreation and Parks" but when referring to the Commission, it refers to "Parks and Recreation". The Town Attorney has prepared an amendment to the Town Code which refers to the Department and Commission using consistent terms. The administration recommended adoption of the amendment.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO ADOPT THE ORDINANCE ENTITLED, "AN ORDINANCE AMENDING SECTION 3-27(A) OF THE TOWN CODE." VOTE: AFFIRMATIVE ALL

APPOINTMENT TO TRANSPORTATION ADVISORY BOARD

The Chair of the Transportation Advisory Board recommended that Dana Stidham be appointed to the vacant seat on the TAB.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO APPOINT DANA STIDHAM TO THE TRANSPORTATION ADVISORY BOARD. VOTE: AFFIRMATIVE ALL

RESOLUTION EXPRESSING APPRECIATION TO CAPTAIN THOMAS EUGENE ROBERTS

The following resolution was introduced by Alderman Hilliard Caldwell and duly seconded by Alderman Hank Anderson.

**A RESOLUTION EXPRESSING APPRECIATION TO
CAPTAIN THOMAS EUGENE ROBERTS
Resolution No. 4/97-98**

WHEREAS, Captain Thomas (Tommy) Eugene Roberts showed outstanding service during his 22-year career with the Carrboro Fire Department; and

WHEREAS, Capt. Roberts provided fire protection for the citizens of Carrboro and Orange County through his expert firefighting skills; and

WHEREAS, Capt. Roberts furthered the goals and mission of the Carrboro Fire Department through his tireless efforts to train and improve the skills and abilities of all members of the department through his excellent teaching skills--especially of young firefighters; and

WHEREAS, citizens, the general public, and employees of the Town of Carrboro benefited immensely from Capt. Roberts' tireless efforts to serve the Town of Carrboro and Orange County during his 22-year career.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. On behalf of the citizens of the Town of Carrboro, the Board of Aldermen hereby expresses its thanks and deep appreciation to Captain Thomas Eugene Roberts and his family for his years of dedicated service and professionalism demonstrated during his tenure with the Carrboro Fire Department.

Section 2. The Board of Aldermen expresses its sincere regret to Mrs. Linda C. Roberts at the loss of her husband and companion, Tommy.

Section 3. This resolution shall be entered into the Board's official minutes and a copy shall be presented to Mrs. Linda C. Roberts.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of August, 1997:

Ayes: Frances Shetley, Hilliard Caldwell, Hank Anderson, Michael Nelson, Diana McDuffee, Jacquelyn Gist, Alex Zafron

Noes: None

Absent or Excused: None

RESOLUTION EXPRESSING APPRECIATION TO HAL MARKS

The following resolution was introduced by Alderman Hilliard Caldwell and duly seconded by Alderman Hank Anderson.

**A RESOLUTION EXPRESSING THE TOWN OF CARRBORO'S
APPRECIATION TO HAL MARKS
FOR DONATING A PAINTING TO THE TOWN
Resolution No. 5/97-98**

WHEREAS, Mr. Hal Marks has very graciously donated a painting to the Town of Carrboro; and

WHEREAS, this beautiful painting will be framed and displayed within the various departments of the Town of Carrboro.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. On behalf of the Town of Carrboro and its citizens, the Mayor Board of Aldermen hereby expresses its sincere thanks and gratitude to Mr. Hal Marks for his generous donation to the Town.

Section 2. This resolution shall be entered into the official minutes of the Board of Aldermen and a copy thereof shall be presented to Mr. Marks.

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of August, 1997:

Ayes: Frances Shetley, Hilliard Caldwell, Hank Anderson, Michael Nelson, Diana McDuffee, Jacquelyn Gist, Alex Zaffron

Noes: None

Absent or Excused: None

PUBLIC HEARING/REVISIONS TO CONNECTOR ROADS POLICY AND LAND USE ORDINANCE

The purpose of this item was for the public to provide comments on the proposed revisions to the town's Connector Roads Policy and Land Use Ordinance.

Neal Mochel, Chair of the Transportation Advisory Board, briefly reviewed the proposed revisions to the Connector Roads Policy.

Richard Ellington, a resident of 109 Bruton Drive, expressed concern about the proposed revision stating that subcollectors, local and minor residential streets shall connect with all surrounding streets. Mr. Ellington stated that the proposed amendments should be reworded to give the town leeway in this regard.

Heidi Perry, a resident of James Street, stated that the TAB in writing the revised policy was planning for new streets.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY FRANCES SHETLEY TO ADOPT THE REVISED CONNECTOR ROADS POLICY AS RECOMMENDED BY THE TRANSPORTATION ADVISORY BOARD. VOTE: AFFIRMATIVE SIX, NEGATIVE ONE (GIST)

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY FRANCES SHETLEY TO SEND THE PROPOSED LAND USE ORDINANCE AMENDMENTS TO THE PLANNING BOARD FOR REVIEW, AMENDED AS FOLLOWS:

- a. Subsection 15-214(c) is amended to read: "Subcollector, local, and minor residential streets shall connect with all surrounding streets which meet established town standards to permit safe, convenient movement of traffic between residential neighborhoods and to facilitate access to neighborhoods by emergency and other service vehicles. The connections shall be created in such a way that they do not encourage the use of such streets by substantial through traffic."
- b. Subsection 15-217(a) is deleted.
- c. Subsection 15-217(b) should be amended to read: "To the extent practicable, all roads shall be interconnected. Cul-de-sacs are not encouraged unless the topography of the land does not allow a design that would make an interconnecting road practicable."

The Board requested that the Planning Board review Subsection 15-217(h) in the context of the town's residential traffic management plan.

VOTE: AFFIRMATIVE FOUR, NEGATIVE THREE (GIST, CALDWELL, ANDERSON)

APPROVAL OF INTERLOCAL AGREEMENT/SOLID WASTE MANAGEMENT MATTERS

The Mayor and Board of Aldermen were requested to consider the latest draft of the Interlocal Agreement concerning solid waste matters proposed to be entered into by Orange County, Carrboro, Chapel Hill and Hillsborough.

Attorney Bob Jessup explained the proposed Interlocal Agreement Concerning Solid Waste Management Matters.

It was the consensus of the Board to set a public hearing for September 2, 1997 on the proposed interlocal agreement.

REVIEW OF DRAFT FACILITATED SMALL AREA PLAN

The Board of Aldermen will reviewed the Draft Facilitated Small Area Plan submitted by the Facilitated Conference Steering Committee as well as a proposed implementation schedule.

Roy Williford, Planning Director, presented the Draft Facilitated Small Area Plan for the Board's review and consideration. Mr. Williford presented additional comments submitted by Jef and Linda Roberts.

Mr. Williford recommended that the Board ask the Orange County Board of commissioners to set a Joint Public Hearing for the purpose of: (1) amending the Joint Planning Area Land use Plan by adopting the proposed Small Area Plan for Carrboro's Northern Study Area and: (2) amending the Joint Planning Area Land Use Plan and Map to designate Carrboro's Transition Areas I and II as Transition Area allowing Suburban Residential areas with housing densities ranging from 1 to 5 units per acre. As an alternative, Mr. Williford recommended that the Board refer the Small Area Plan for Carrboro's Northern Study Area to an ordinance drafting committee to prepare Land Use Ordinance text and map amendments needed to implement the plan which, along with the plan, would be referred, at a later date, to the Joint Planning Amendment process as a package.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY ALEX ZAFFRON TO REFER THE SMALL AREA PLAN FOR CARRBORO'S NORTHERN STUDY AREA TO AN ORDINANCE DRAFTING COMMITTEE TO PREPARE LAND USE ORDINANCE TEXT AND MAP AMENDMENTS NEEDED TO IMPLEMENT THE PLAN, WHICH ALONG WITH THE PLAN, WOULD BE REFERRED, AT A LATER DATE, TO THE JOINT PLANNING AMENDMENT PROCESS AS A PACKAGE. VOTE: AFFIRMATIVE SIX, NEGATIVE ONE (NELSON)

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDEDD BY JACQUELYN GIST THAT THE FLOATING OFFICE ZONE, AS PRESENTED IN THE DRAFT SMALL AREA PLAN, BE SUBMITTED AS PART OF THE PLAN TO THE ORDINANCE DRAFTING COMMITTEE. VOTE: AFFIRMATIVE ALL

It was the consensus of the Board that the Ordinance Drafting Committee consist of Jay Bryan as Chair, Alderman Zaffron, the Town Attorney, Katherine Kaufman, a representative from the Planning Board, and a representative from the Environmental Advisory Board.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO DELETE FROM THE APPENDIX ENTITLED, "GOOD NEIGHBOR PERFORMANCE STANDARDS FOR NON-RESIDENTIAL USES" THE SECTION ENTITLED, "ACCESS AND TRAFFIC CONTROL". VOTE: AFFIRMATIVE ALL

Alderman Zaffron requested that the title page of the Small Area Plan be amended to include the members of the Small Area Planning Work Group.

Alderman Caldwell requested that the title page include in the names of the Mayor and Board of Aldermen.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY ALEX ZAFFRON TO ADJOURN AT 10:00 P.M. VOTE: AFFIRMATIVE ALL


Town Clerk


Mayor

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, August 26, 1997 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

| | |
|---------------|---------------------|
| Mayor | Michael Nelson |
| Aldermen | Hank Anderson |
| | Hilliard Caldwell |
| | Jacquelyn Gist |
| | Diana McDuffee |
| | Frances Shetley |
| | Alex Zaffron |
| Town Manager | Robert W. Morgan |
| Town Clerk | Sarah C. Williamson |
| Town Attorney | Michael B. Brough |

CONNECTOR ROADS POLICY

Jo Ann Garvin, a resident of Wexford, expressed concern that cul-de-sacs would no longer be allowed within the town’s connector roads policy.

APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY ALEX ZAFFRON TO APPROVE THE AUGUST 19, 1997 MINUTES. VOTE: AFFIRMATIVE ALL

PROVISIONAL RECOMMENDATIONS FOR PROTECTING THE CANE CREEK WATER SUPPLY

Representatives from the Orange Water and Sewer Authority presented OWASA’S Provisional Recommendations for Protecting the Cane Creek Water Supply.

Al Reimer stated that the Cane Creek Reservoir is used for fishing, bird watching and canoeing. It currently provides 12 million gallons of water per day. Cane Creek currently has 32 sq. miles draining into the reservoir, 700 families live around the watershed and 4 dairy farms, 60% forest, and the current water conditions are good. Given the current zoning on the watershed, buildout would leave 12% forest, 51% would contain 2-acre residential subdivision. The impact is higher risk of human health problems higher environmental risks, and taste and odor problems in the drinking water, fewer, poor recreation areas, higher treatment costs. Four options for solving the problems: mini lakes, stormwater ponds, large lots, creative open space.

Provisional recommendations

OWASA responsibilities:

- Acquire approximately 1265 acres of additional land;
- Modify water intake structure in the reservoir;
- Evaluate the feasibility of one tributary sub-impoundment; and
- Evaluate water treatment options

Orange County responsibilities:

- Modify Cane Creek zoning requirements - large lots or creative open space design.

Orange County/OWASA responsibility:

- Seek rezoning in Alamance County portion of the watershed

Orange County/Carrboro/Chapel Hill responsibility:

- Consider transfer development rights opportunities for watershed property owners.

It was the consensus of the Board to schedule an agenda item for late September for the Board to make its final comments on this report. It was the consensus of the Board to submit its comments to the Town Clerk prior to the September 23rd meeting of the Board.

REVOLVING LOAN FUND REQUEST/ACME RESTAURANT

James Harris, the town's Assistant to the Town Manager, stated that Acme Food and Beverage Company submitted a request from the town's Revolving Loan Fund for \$50,000 to operate a full-service restaurant at 110 East Main Street. The restaurant would employ 26 full-time equivalent positions. The Downtown Development Commission and town administration recommended approval of the \$50,000 loan at 7% interest for 10 years.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY DIANA MCDUFFEE TO APPROVE THE LOAN IN THE AMOUNT OF \$50,000 FOR TEN YEARS AT 7% INTEREST. VOTE: AFFIRMATIVE ALL

REVIEW OF LAND USE ORDINANCE PROVISIONS WHICH ALLOW AND REGULATE MANUFACTURED HOUSING

On March 21, 1997, Wallace Kuralt, a resident of Watters Road, voiced concern that the provisions in the Land Use Ordinance regarding manufactured homes are restrictive and costly. Mr. Kuralt asked that the Board review provisions regarding allowing manufactured homes in Carrboro.

Mike Brough explained the current Land Use Ordinance provisions dealing with manufactured homes.

Wallace Kuralt suggested that the regulations for manufactured homes should be distributed by the town. Mr. Kuralt stated he feels that the masonry foundation is not needed.

Mr. Morgan recommended that the bond not be lowered past the cost of the roof improvements, which is \$4,000.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY HILLIARD CALDWELL THAT THE ADMINISTRATION LOWER THE BOND TO \$500 AND THAT THE BOND BE EXTENDED TO A TOTAL OF TEN MONTHS. VOTE: AFFIRMATIVE THREE, NEGATIVE FOUR (GIST, NELSON, MCDUFFEE, SHETLEY)

MOTION WAS MADE BY DIANA MCDUFFEE AND SECONDED BY JACQUELYN GIST TO LOWER THE BOND TO \$4,000.00 AND THAT THE BOND BE EXTENDED FOR A TOTAL OF TEN MONTHS. VOTE: AFFIRMATIVE ALL

The Board requested that Alderman Zaffron submit a list of proposed amendments to mobile home requirements to the Board for discussion.

It was the consensus of the Board to schedule a further discussion of possible amendments to mobile home regulations.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO REQUEST THE TOWN STAFF TO PREPARE INFORMATIONAL BROCHURES RELATING TO THE TOWN'S REGULATIONS RELATING TO MOBILE HOMES AND MANUFACTURED HOUSING FOR DISTRIBUTION TO CITIZENS. VOTE: AFFIRMATIVE ALL

It was the consensus of the Board to schedule a workession to discuss distribution of information relating to the Land Use Ordinance.

ADOPTION OF 1997-98 PAY PLAN

The administration requested that the Board of Aldermen consider adopting a resolution directing the implementation of the Pay Plan for 1997-98.

The following resolution was introduced by Alderman Jacquelyn Gist and duly seconded by Alderman Alex Zaffron.

**A RESOLUTION ADOPTING THE CLASSIFICATION AND
PAY PLAN FOR FISCAL YEAR 1997-98
Resolution No. 3/97-98**

WHEREAS, the Board of Aldermen adopts a comprehensive Position Classification and Pay Plan each in conjunction with adopting an annual budget ordinance; and

WHEREAS, the town staff has prepared the 1997-98 Pay Plan.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Pay Plan, dated July 1, 1997 - June 30, 1998, a copy of which is attached to this resolution, is hereby adopted as the official Pay Plan for the 1997-98 fiscal year.

Section 2. All previously adopted versions of the Classification and Pay Plans which conflict with this resolution are hereby repealed.

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted this 26th day of August, 1997:

Ayes: Alex Zaffron, Hilliard Caldwell, Hank Anderson, Michael Nelson, Diana McDuffee, Jacquelyn Gist, Frances Shetley

Noes: None

Absent or Excused: None

REQUEST TO SET PUBLIC HEARING/STREET CLOSING REQUEST AND BUDGET AMENDMENT/ SQUIRREL NUT ZIPPERS CONCERT

The Squirrel Nut Zippers have offered to perform a free concert at the Carrboro Town Commons on September 19, 1997. The purpose of this agenda item was to request that the Board set a public hearing to receive public comment on a request to close Bim Street and Laurel Avenue from 3:30 p.m. until 10:00 p.m. on September 19th, and to consider adopting a budget amendment transferring \$1,900 from the contingency fund to cover some of the production costs associated with the concert.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY DIANA MCDUFFEE TO SET A PUBLIC HEARING FOR SEPTEMBER 2, 1997 AND TO ADOPT THE ORDINANCE ENTITLED, "AN ORDINANCE AMENDING FY'97-98 BUDGET ORDINANCE" TO TRANSFER \$1,900 FROM THE CONTINGENCY FUND TO COVER A PORTION OF THE PRODUCTION COSTS OF THE CONCERT. VOTE: AFFIRMATIVE ALL

The Board requested a report on crowd control and promotion of the concert.

CHARGE FOR CAPITAL IMPROVEMENT TASK FORCE

The purpose of this item was to consider adopting a resolution establishing a citizens task force to make recommendations to the Mayor and Board of Aldermen concerning capital improvements.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Hilliard Caldwell.

**A RESOLUTION ESTABLISHING A CAPITAL IMPROVEMENT TASK FORCE
Resolution No. 6/97-98**

WHEREAS, the Mayor and Board of Aldermen are aware of the needs within the Town for capital improvements that cannot be met through annual appropriations; and

WHEREAS, the Mayor and Board of Aldermen believe it would be useful to establish a citizen task force to evaluate these long-range needs and alternative sources of financing such capital improvements.

NOW, THEREFORE THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES;

Section 1. A Capital Improvement Task Force is hereby established, composed of twelve members appointed by the Board of Aldermen. All members of the task force shall be residents of the Town. In making appointments to this task force, the Board shall consider including at least two members each from the Planning Board, the Recreation and Parks Commission, the Down town Development Commission, the Neighborhood Forum, the Budget Review Committee and the Transportation Advisory Board. The Board should also appoint two aldermen to participate in the meetings of the task force to act as liaisons with the Board. Staff assistance to the task force shall be provided by the Assistant Town Manager and the Planning Director.

Section 2. The Capital Improvement Task Force shall: (1) make itself knowledgeable about the Town's current and long-range facility needs; (2) determine possible capital projects for the next ten years; (3) consider the feasibility of the issuance of bonds or other financing methods to address these facility needs; and (4) report its findings and make recommendations to the Board of Aldermen.

Section 3. The initial meeting of the task force shall be arranged by the Assistant Town Manager. At the initial meeting, the task force shall select a chairperson and establish a meeting schedule to accomplish its assigned tasks by the deadline set in Section 4.

Section 4. The Capital Improvement Task Force shall make every effort to complete its work and report back to the Mayor and Board of Aldermen by May 15, 1998.

Section 5. This resolution shall become effective upon adoption.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted this 26th day of August, 1997:

Ayes: Alex Zaffron, Hilliard Caldwell, Hank Anderson, Michael Nelson, Diana McDuffee, Jacquelyn Gist, Frances Shetley

Noes: None

Absent or Excused: None

REQUEST FOR EXTENSION OF LEASE/CARRBORO BAPTIST CHURCH

The Carrboro Baptist Church Building Steering Committee has submitted a request to extend the terms of the lease agreement for the Carrboro Baptist Church. The Church's current lease expires on January 15, 1998. They are requesting that the lease be extended to January 15, 1999.

Mr. Morgan stated that until an architect is contracted by the town and the time line for the project is available, the administration would not be able to make a recommendation on the Church's request.

The Board took no action on this matter.

CANCELLATION OF SEPTEMBER 9TH BOARD MEETING

MOTION WAS MADE BY HILLIARD CALDWELL AND SECONDED BY HANK ANDERSON TO CANCEL THE SEPTEMBER 9, 1997 MEETING OF THE BOARD OF ALDERMEN. VOTE: AFFIRMATIVE ALL

REQUEST BY AT & T TO ADD ON TO THE TOWN'S COMMUNICATIONS TOWER

Mr. Morgan stated that AT&T has expressed an interest in adding on to the town's communications tower. Mr. Morgan requested authorization from the Board to negotiate with AT & T.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO AUTHORIZE THE TOWN MANAGER TO NEGOTIATE WITH A T & T TO RENT SPACE ON THE TOWN'S COMMUNICATIONS TOWER. VOTE: AFFIRMATIVE ALL

MEETING WITH NCDOT BOARD OF TRANSPORTATION REPRESENTATIVES

The Board asked the Town Manager to arrange a meeting with the town's Board of Transportation representatives for 4:00 p.m. on either September 25th, 26th or 29th.

REQUEST FOR C.U.P. COMPLIANCE REPORT

Alderman McDuffee requested a report on the required materials for the Sunset Creek pathway, and asked for a report on how conditions on c.u.p.s are complied with.

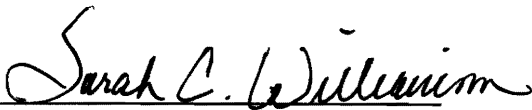
REQUEST FOR REPORT ON MT. CARMEL CHURCH ROAD IMPROVEMENTS

Alderman Zaffron requested a report on how the improvements to Mt. Carmel Church Road became a NCDOT project.


SMALL AREA PLAN ORDINANCE DRAFTING COMMITTEE

Alderman Zaffron requested that the Agenda Planning Committee schedule a Board discussion of the Small Area Plan Ordinance Drafting Committee in order to define the duties and composition of the committee.
discussion

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY ALEX ZAFFRON TO ADJOURN AT 10:00 P.M. VOTE: AFFIRMATIVE ALL



Town Clerk



Mayor