

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, November 25, 1997 at 7:30 p.m. in the Town Hall Board Room.

**Present and presiding:**

Mayor	Michael Nelson
Aldermen	Hank Anderson
	Diana McDuffee
	Frances Shetley
	Alex Zaffron
Town Manager	Robert W. Morgan
Town Clerk	Sarah C. Williamson
Town Attorney	Michael B. Brough

**Absent:**

Aldermen	Hilliard Caldwell.
	Jacquelyn Gist

**LLOYD/BROAD STREET NEIGHBORHOOD CONCERNS**

Ms. Alvata Burnette, representing the Lloyd Street Neighborhood Association, asked that connecting streets be blocked when shots are fired at the park, expressed concern about littering in the area, and asked that police foot patrol be re-instituted. Ms. Burnette asked for the town's assistance in getting their neighborhood back.

Mayor Nelson asked that the Board consider an anti-loitering ordinance for the town.

It was the consensus of the Board to ask the Agenda Planning Committee to schedule a discussion of this matter following the Town Attorney's completion of a report on this matter.

Mayor Nelson invited the Board members and the press to a meeting at 2:00 p.m. on December 16th to discuss the problems in the Lloyd/Broad Street Neighborhood.

Clementine Self invited the Board members to visit the Lloyd/Broad Street Neighborhood to see what is happening in their neighborhood. Ms. Self asked that the park be lite. Ms. Self stated that there are people loitering in the park after dark and asked whether there is not a town ordinance against such loitering.

The Board requested a report from the Recreation and Parks Director and the Police Chief concerning potential improvements in lighting at Baldwin Park to accompany the agenda item concerning loitering.

\*\*\*\*\*

**A RESOLUTION SUPPORTING NIGHTFLIGHT BASKETBALL**

Elizabeth Boisson asked that the Board consider adopting a resolution supporting NightFlight basketball.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Diana McDuffee.

**A RESOLUTION SUPPORTING NIGHTFLIGHT BASKETBALL**  
**Resolution No. 15/97-98**

WHEREAS, the Carrboro Board of Aldermen supports developing mentoring programs; and

WHEREAS, the Board supports efforts to provide alternatives for our young men and women so they have new opportunities to learn and grow; and

WHEREAS, the Board recognizes the value of sporting activities to give youth a sense of purpose, self-worth and accomplishment; and

WHEREAS, the purpose of a "NightFlight" Basketball league is to provide young men with a safe haven, an opportunity to receive mentoring and counseling in the areas of personal responsibility and employment skills, and an opportunity play basketball.

**NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:**

Section 1. The Carrboro Board of Aldermen goes on record as supporting the development of a NightFlight Basketball League in partnership with the Town of Chapel Hill and the Chapel Hill-Carrboro YMCA.

160  
Section 2. This resolution shall become effective upon adoption.

The foregoing resolution, having been submitted to a vote, received the following vote and was duly adopted this 25th day of November, 1997:

Ayes: Frances Shetley, Hank Anderson, Michael Nelson, Diana McDuffee, Alex Zaffron

Noes: None

Absent or Excused: Hilliard Caldwell, Jacquelyn Gist

\*\*\*\*\*

**APPROVAL OF MINUTES**

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO APPROVE THE NOVEMBER 18, 1997 MINUTES. VOTE: AFFIRMATIVE ALL

\*\*\*\*\*

**REQUEST TO SET PUBLIC HEARING/PARKING ON PRINCE STREET**

The purpose of this item was to request that the Board of Aldermen set a public hearing for December 9, 1997 to receive public comment on a proposed ordinance which would prohibit parking along the west side of Prince Street between Queen Street and its terminus.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO SET A PUBLIC HEARING FOR DECEMBER 9, 1997. VOTE: AFFIRMATIVE ALL

\*\*\*\*\*

**AMENDMENT TO CAPITAL PROJECT ORDINANCE/PURCHASE AND RENOVATION OF CARRBORO BAPTIST CHURCH**

At the October 28, 1997 meeting, the Town Manager requested that the project ordinance for the renovation of the church be amended to transfer \$10,415 from the appropriation for general project contingency to architectural and professional services. An ordinance reflecting that change was presented for the Board's consideration.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO ADOPT THE ORDINANCE ENTITLED, "A PROJECT ORDINANCE FOR THE PURCHASE AND RENOVATION OF THE CARRBORO BAPTIST CHURCH AND REPAIR OF THE TOWN HALL PARAPET WALL." VOTE: AFFIRMATIVE ALL

\*\*\*\*\*

**ADOPTION OF 1998-99 BUDGET CALENDAR**

The administration requested that the Board of Aldermen adopt d schedule for developing and adopting the 1998-99 fiscal year budget.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO ADOPT THE FOLLOWING BUDGET CALENDAR:

**1998-99 BUDGET CALENDAR**

**November 1 - December 7**

Staff prepares goals, objectives, and work plans for the 1998-99 fiscal year; the administration updates capital improvements plan and begins work on five-year technology plan.

**November 24**

The administration issues instructions for 1998-99 departmental budget requests.

**December 15**

Department heads submit budget work plans and other materials for staff/board work session.

**December 17**

Budget Review Committee holds first meeting with Assistant Town Manager and Town Manager to begin review of Five-Year Capital Improvements Plan, Technology Plan and other budget-related items.

**January 6**

Board holds public hearing for community needs assessment.

**January 8**

Staff and Board hold work session to discuss Town goals.

**January 13**

Board of Aldermen identifies policy goals for staff to develop cost estimates.

**January 25-26**

Board of Aldermen and staff hold annual retreat to discuss priorities for the new year. Assistant Town Manager presents revenue estimates for the 1998-99 year, five-year financial projections, and ten-year financial and demographic information and reviews cost estimates for Board policy goals.

**February 3**

Board decides upon policy goals and financial goals for the 1998-99 year.

**February 4**

Manager gives department heads their allocations based upon the Board's and top management's goal decisions.

**March 4**

Manager and Department heads complete Five-Year Capital Improvements Plan. Department heads submit budget requests to the Town Manager based upon Manager's allocations, providing decision packages and supplemental budget requests.

**March 23- March 27**

Manager makes final decisions on his recommended budget.

**May 19**

Manager submits proposed budget and Five-Year Capital Improvements Plan to Board.

**May 20- June 3**

Manager and Assistant Town Manager review proposed budget with budget review committee.

**May 26**

Board holds public hearing on proposed budget.

**May 28**

Board holds first budget worksession

**June 9**

Budget review committee presents recommendations to the Board.

**June 11**

Board holds second budget worksession.

**June 16**

Board directs Manager to prepare a revised budget.

**June 23**

Board adopts 1998-99 budget.

VOTE: AFFIRMATIVE ALL

\*\*\*\*\*

**APPOINTMENTS TO BUSINESS INCUBATOR STEERING COMMITTEE**

The purpose of this item was to recommend to the Board of Aldermen the names of potential members of the Business Incubator Steering Committee. The committee will work under the charge already approved by the Board of Aldermen as well as work with the staff and the Small Business and Technology Development Center

(SBTDC) on the feasibility study authorized by the Board of Aldermen. The study will be paid for by the North Technology Development Authority, Inc.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO APPOINT THE FOLLOWING INDIVIDUALS TO THE BUSINESS INCUBATOR STEERING COMMITTEE:

1. Ted Abernathy, Director of the Orange County EDC
2. Joel Harper, President of the Chapel Hill -Carrboro Chamber of Commerce
3. Myles Pressler, Director of Empowerment Inc.
4. Terry Carver, Carrboro Citizen
5. Glenn Folk, Carrboro Business Owner
6. Loren Barnes, Town of Chapel Hill
7. Nate Davis – NAACP
8. Julia Mack – Women’s Center
9. Marianne Fiorentino, Downtown Development Commission

James Harris, Staff Liaison  
Sarah Meyer, UNC Student Liaison  
Alex Zaffron, Board Liaison

VOTE: AFFIRMATIVE ALL

\*\*\*\*\*

**PRESENTATION OF AUDIT REPORT FOR FISCAL 1996-97**

The purpose of this agenda item was to receive the audit report for the 1996-97 Fiscal Year. The town’s audit firm, Dixon, Odom and Company, will present the report.

John Frank, with Dixon, Odum and Company, presented the audit report.

\*\*\*\*\*

**AMENDMENT TO TRANSPORTATION IMPROVEMENT PROGRAM/NC 54 CORRIDOR PARK AND RIDE LOT**

The purpose of this agenda item was for the Board of Aldermen to consider amending the 1998-99 Transportation Improvement Program (TIP) to list to add the NC 54 Park and Ride Lot as priority number one.

Mr. Morgan stated that the Shopping Center is willing to discuss the lease of at least 50 parking spaces with the possibility of 100 spaces to the town for a park and ride lot.

It was the consensus of the Board to authorize the Town Manager to indicate to the leasing agent for Carrboro Plaza and the Town of Chapel Hill of the town’s preference for retaining the park and ride lot at the shopping center based on customer service and economic development reasons.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY HANK ANDERSON TO APPROVE THE REVISION OF THE 1998-99 TRANSPORTATION IMPROVEMENT PROGRAM TO LIST THE NC 54 PARK AND RIDE LOT AS THE NUMBER ONE PRIORITY OF THE TOWN. VOTE: AFFIRMATIVE ALL

\*\*\*\*\*

**TOWN CODE AMENDMENT REQUIRING AUTOMATIC SPRINKLER SYSTEMS IN NEW CONSTRUCTION, ADDITIONS AND RENOVATIONS**

The purpose of this agenda item was to request the Board of Aldermen to adopt an amendment to Chapter 12 of the Carrboro Town Code to require automatic sprinkler systems in new construction, additions and renovations within the Town and its extraterritorial planning jurisdiction.

Chief Rodney Murray asked for the Board’s consideration in adopting the proposed ordinance.

MOTION WAS MADE BY ALEX ZAFRON AND SECONDED BY DIANA MCDUFFEE TO ADOPT THE ORDINANCE ENTITLED, “AN ORDINANCE AMENDING SECTION 12-17 (AUTOMATIC SPRINKLER SYSTEMS) OF THE CARRBORO TOWN CODE.” VOTE: AFFIRMATIVE ALL

\*\*\*\*\*

**WORKSESSION/DISTRIBUTION OF INFORMATION RELATED TO THE LAND USE ORDINANCE**

The Board of Aldermen at its August 26, 1997 meeting requested that the town staff provide a report on what information is provided to potential applicants to aid them in obtaining their permits. The staff has provided samples of various handouts that are routinely provided to potential applicants.

The Board asked that this matter be rescheduled for December 9th.

\*\*\*\*\*

**DEMOLITION OF HOUSE ON SHORT STREET**

Mr. Morgan stated that the town has been working with R.B. Fitch in trying to locate someone to move a house owned by Mr. Fitch which is located on Short Street. Mr. Morgan stated that the town staff has been unable to locate anyone to move the house, so the town will be asking that the house be demolished due to its condition.

Mayor Nelson and Alderman Zaffron stated that they would give the names of people who could demolish and recycle the materials in the house to the Town Manager.

Alderman Shetley requested that there be a 30-day time limit for demolishing the house.

\*\*\*\*\*

**REQUEST FOR STATUS REPORT/LANDFILL REORGANIZATION**

Mayor Nelson requested that the Town Manager contact Orange County to get an official report on the County Commissioner's action relating to the landfill.

\*\*\*\*\*

MOTION WAS MADE BY HANK ANDERSON AND SECONDED BY ALEX ZAFFRON TO ADJOURN AT 8:30 P.M. VOTE: AFFIRMATIVE ALL

\*\*\*\*\*

Michael R. Nelson  
Mayor

David B. Williamson  
Town Clerk