

A regular meeting of the Carrboro Board of Aldermen was held on **WEDNESDAY, JANUARY 20, 1999** at 7:30 PM in the Town Hall Board Room.

PRESENT AND PRESIDING:

MAYOR	Michael Nelson
ALDERMEN	Hilliard Caldwell Jacquelyn Gist Diana McDuffee Allen Spalt Alex Zaffron
TOWN MANAGER	Robert W. Morgan
DEPUTY TOWN CLERK	James E. Spivey
TOWN ATTORNEY	Michael B. Brough

NEW APPOINTEE: Joal Hall Broun, *Alderman*

APPROVAL OF MINUTES

Alderman Spalt requested that the Minutes of January 12, 1999 reflect the policy goals be attributed to the appropriate persons.

Alderman Caldwell requested that the policy goals attributed to him reflect his request that a procedure be established to list the elderly, housebound citizenry of Carrboro. He requested that Duke Power be informed of the elderly, housebound citizenry of Carrboro.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY HILLIARD CALDWELL TO APPROVE THE JANUARY 11, 1999 AND JANUARY 12, 1999 MINUTES PER THE NOTED CORRECTIONS. VOTE: AFFIRMATIVE ALL.

SWEARING IN OF JOAL HALL BROUN

Judge Patricia Devine issued the oath of office to Ms. Joal Hall Broun.

I, Joal Hall Broun, do solemnly swear (or affirm) that I will support and maintain the Constitution and laws of the United States, and the Constitution and laws of North Carolina not inconsistent therewith, and that I will faithfully discharge the duties of my office as Alderman of the Town of Carrboro, on which I am about to enter, according to my best skill and ability; so help me God.

JOAL HALL BROUN

Sworn to and subscribed before me this 20th day of January, 1999.

PATRICIA DEVINE, DISTRICT COURT JUDGE

COMMENTS BY ALDERMAN BROUN

Alderman Broun extended thanks to the present Board for appointing her; to her husband for his support; to her parents and her in-laws; and to the citizens who offered support to her.

BOARD OF ALDERMEN COMMITTEE ASSIGNMENTS

The Board of Aldermen was requested to consider making committee assignments to the Triangle J Council of Government (Alternate Delegate); Agenda Planning Committee (term to expire on 12/31/2001); the Landfill Owners Group; the Appearance Commission; the Human Services Advisory Committee; and the Orange County Visitors' Bureau.

The following appointments were made:

COMMITTEE/COMMISSION/BOARD	ALDERMAN APPOINTED
<i>Agenda Planning Committee</i>	MIKE NELSON
<i>Appearance Commission</i>	JOAL HALL BROUN
<i>Human Services Commission</i>	HILLIARD CALDWELL
<i>Landfill Owners' Group</i>	JOAL HALL BROUN
<i>School & Land Use Committee</i>	DIANA MCDUFFEE
<i>Triangle J Council of Government</i>	JOAL HALL BROUN
<i>Visitors' Bureau</i>	MIKE NELSON

ENVISIONING THE FUTURE: A COMMUNITY-DRIVEN PROCESS FOR DETERMINING A LONG-TERM VISION FOR DOWNTOWN CARRBORO

Alderman Zaffron introduced the concept of an envisioning process for the Fall of 1999. The envisioning concept was developed by the Downtown Development Commission. The estimated cost of the proposed envisioning concept is \$25,000.00.

REPORT ON KEVIN HUGGINS' REQUEST FOR PROPERTY LOCATED ADJACENT TO UNIVERSITY COMMONS

In response to a request made by Kevin Huggins at the Board's meeting on January 12, 1999, the Town Attorney prepared a memorandum in reference to the effective date of the Northern Study Area implementation ordinance. The Planning Department also prepared a memorandum concerning this request.

Roy Williford, Planning Director, explained the memorandum he prepared regarding this matter.

Michael B. Brough, Town Attorney, explained the memorandum he prepared regarding this matter.

Alderman Gist requested clarification from Mr. Huggins regarding his letter of January 12, 1999.

Mr. Huggins offered clarification regarding the time the effected parties were informed of the effective date of the Northern Study Area implementation ordinance.

The Board decided to delayed taking action on this matter until after their discussion of the Northern Study Area Ordinance later in this meeting.

TIME WARNER RATE ADJUSTMENTS

On November 16, 1998, Time Warner notified the town that it would adjust its cable service rates and equipment and installation rates for the Carrboro and Chapel Hill systems on January 1, 1999. The purpose of this item was to review the 1999 rates and the town consultant's report, accept public comment, and adopt the order which states the town's findings.

Robert Sepe, the Town's cable TV consultant, made a presentation to the Board on his employment status, cable tv contract time limits; the inflationary rates of increase for services; and Public Education Government (PEG) access.

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY DIANA MCDUFFEE TO APPROVE THE TIME WARNER RATES FILING. VOTE: AYES 5 (Caldwell, Broun, Nelson, McDuffee, Spalt); NOES 2 (Zaffron, Gist).

METHODS OF PAYMENT FOR THE PURCHASE OF TOWN LEASED PARKING LOTS

The purpose of this item was to share with the Mayor and the Board of Aldermen a mechanism for financing the purchase of town leased parking lots.

James Harris, Community & Economic Development Director, made the staff presentation. A letter of support, from the Carrboro Business Association, for the initiative of the Town to purchase the municipal parking lots located in the downtown was distributed to the Mayor and Board.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY HILLIARD CALDWELL THAT STAFF PROCEED WITH THE PROPOSED INITIATIVE TO DEVELOP A SPECIAL TAX DISTRICT DESIGNATION FOR THE CENTRAL BUSINESS DISTRICT. VOTE: AFFIRMATIVE ALL.

DISCUSSION OF NORTHERN STUDY AREA ORDINANCE

This item presents the activities that have taken place since the NSA ordinance public hearing was held on December 16, 1998. Its purpose was to assist the Board to determine further action needed regarding

the adoption of the ordinance that has been drafted to implement the recommendations of the “Facilitated Small Area Plan for Carrboro’s Northern Study Area” (NSA Ordinance).

Mayor Nelson stated that the Orange County Board of Commissioners, on January 19, 1999, delayed taking action on this matter until February 02, 1999. Mayor Nelson stated that the Commissioners requested/directed that a meeting take place with the county and town managers present, the county and town attorneys present, and the county and town planning staffs present to address some of the concerns noted at the Commissioners’ meeting.

Staff stated that members of the county and town planning staffs were scheduled to have an initial meeting on Thursday morning, January 21, 1999; and that a Friday, January 22, 1999 meeting is scheduled for the managers, attorneys, and staffs to meet.

By consensus, the Board decided the following actions:

1. The Board of Aldermen postponed action on this matter until after the Orange County Board of County Commissioners’ February 02, 1999 meeting.
2. Mayor Nelson to redraft letter to the Orange County Board of County Commissioners.
3. For the Aldermen’s next meeting, the Planning Staff was directed to develop a process to review the proposed Design Standards for the Northern Study Area.
4. For the Aldermen’s next meeting, the proposed ordinance is to be reviewed for any and all anticipated changes.

The Board of Aldermen took no action regarding the Kevin Huggins’ request noted earlier in the Minutes.

POLICE DEPARTMENT PROMOTIONS

Carolyn Hutchison, Police Chief, informed the Board that the opportunity existed to make three promotions from within the department. Chief Hutchison recommended that the promotion process include an assessment center for each available position. She stated that possible agencies that could provide the assessment center had been contacted and a selection had been made. Chief Hutchison informed the Board that Developmental Management Associates had been chosen to provide the assessment center. She stated that the consultant proposed to conduct three assessment center over the next four-month period at a cost of approximately \$12,500.00. She requested authorization to use lapsed salaries to pay for the proposed assessment centers.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY ALLEN SPALT TO AUTHORIZE THE USE OF LAPSED SALARIES TO PAY FOR THE PROPOSED ASSESSMENT CENTERS. VOTE: AFFIRMATIVE ALL.

MEETING CANCELLATION

By consensus, the Board canceled its February 02, 1999 meeting and scheduled regular Board meetings for February 09, 1999, February 16, 1999, and February 23, 1999.

DETENTION POND AT MCDOUGLE SCHOOL

Alderman Spalt stated that representatives from the McDougle Middle School would probably contact staff regarding the existing detention pond at McDougle School and question what the area can be used for.

TRAILER ON COBB STREET

The Board requested a report regarding a trailer located at the end of Cobb Street.

NOTE TO MICHAEL HOOKER

By consensus, the Board directed Mayor Nelson to send a note to Chancellor Michael Hooker stating that he is in the prayers/thoughts of the Board during his illness.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY HILLIARD CALDWELL THAT THE MEETING BE ADJOURNED AT 10:35 PM. VOTE: AFFIRMATIVE ALL.

Michael Nelson, *Mayor*

James E. Spivey, *Deputy Town Clerk*