

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, March 21, 2000 at 7:30 p.m. in the Town Hall Board Room.

PRESENT AND PRESIDING:

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|--------------------------|--------------------------|
| MAYOR | Michael Nelson |
| ALDERMEN | Joal Hall Broun |
| | Mark Dorosin |
| | Jacquelyn Gist |
| | Diana McDuffee |
| | Allen Spalt |
| | Alex Zaffron |
| TOWN MANAGER | Robert W. Morgan |
| DEPUTY TOWN CLERK | James E. Spivey |
| TOWN ATTORNEY | Michael B. Brough |

EMPLOYEE TURNOVER

Jackie Allen made comments regarding the employee turnover situation in the Fire and Police Departments.

REQUEST TO BE EXEMPT FROM BUILDING PERMIT FEES

Myles Presler, Executive Director of Empowerment, Inc., requested that the building permit fees associated with the Pine Hill Drive development project be waived. Mr. Presler's request was prompted because his corporation is a non-profit organization and the Board, several years ago, adopted a Fee Waiver Policy.

Michael Brough, Town Attorney, explained that according to the Board-adopted Fee Waiver Policy, only the Board of Aldermen can grant fee waivers.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE THAT STAFF REVIEW THE PINE HILL DRIVE PROJECT TO DETERMINE WHETHER OR NOT THE PROJECT MEETS THE CRITERIA FOR WAIVER SPECIFIED IN THE FEE WAIVER POLICY; ONCE THE DETERMINATION IS MADE, THE FINDING IS TO BE SCHEDULED FOR BOARD CONSIDERATION AND DECISION. ADDITIONALLY, MYLES PRESLER IS TO BE INFORMED OF THE MEETING THAT THE BOARD WILL CONSIDER THE STAFF'S FINDINGS. VOTE: AFFIRMATIVE ALL.

CAMPAIGN FINANCE REFORM

Betsy Granda, representing the Raging Grandies of Carrboro and Chapel Hill and the Alliance for Democracy, voiced support of a resolution regarding campaign reform that the Board was to consider.

The following resolution was introduced by Alderman Mark Dorosin and duly seconded by Alderman Allen Spalt.

A RESOLUTION SUPPORTING CAMPAIGN REFORM
Resolution No. 133/1999-2000

WHEREAS, spending on political campaigns for legislative and statewide races in North Carolina has skyrocketed in recent years; and

WHEREAS, the high costs of campaigning acts as a barrier to exclude many qualified candidates; and

WHEREAS, the increasing importance of private money in campaign give wealthy donors and special interests an unfair advantage over ordinary voters and diminishes the rule of “one-person, one vote”; and

WHEREAS, big donors can use their advantage to win public policies that harm the public good and add substantial costs to taxpayers.

NOW THEREFORE, BE IT RESOVLED, BY THE CARRBORO BOARD OF ALDERMEN:

Section 1. The Governor and the North Carolina General Assembly are urged to enact a Clean Election program similar to those enacted in Arizona and Massachusetts. Such a program provides a competitive amount of campaign money to state candidates who voluntarily a) take no significant private donations, b) demonstrate broad support from registered voters in relevant districts, and c) agree to strict campaign spending limits.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 21st day of March, 2000:

AYES: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

NOES: None

ABSENT OR EXCUSED: None

APPROVAL OF MINUTES OF PREVIOUS MEETING: MARCH 14,2000

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY ALLEN SPALT TO APPROVE THE MARCH 14, 2000 MINUTES. VOTE: AFFIRMATIVE ALL.

A REQUEST TO ADOPT A REIMBURSEMENT RESOLUTION FOR FINANCING EQUIPMENT

The Board, in adopting the FY99-2000 budget, set aside funds to furnish the Community Center approving the use of installment purchase (informally known as lease-purchasing financing) funding to purchase the furnishings and equipment. The Management Services Department is in the process of developing the list of equipment to be purchased and will submit this list to the Board sometime in April. However, one of the items planned for purchase, a special dryer unit that properly stores police crime evidence needs to be ordered now for placement in the building prior to installation of walls.

The Administration requested that the Board of Aldermen adopt a resolution which confirms the Board's intent to use financing proceeds to restore its funds when the Town makes capital expenditures prior to closing on a lease-purchase installment financing.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Allen Spalt.

REIMBURSEMENT RESOLUTION
Resolution No. 129/1999-2000

WHEREAS, the Town Manager, Robert W. Morgan, has described to the Board the desirability of adopting a resolution, as provided under federal tax law, to facilitate the Town's use of financing proceeds to restore its funds when the Town makes capital expenditures prior to closing on a lease-purchase installment financing.

BE IT RESOLVED by the Board of Aldermen as follows:

Section 1. The purchase is a Drying Cabinet with Automatic Controller 30 x 28 x 84 to be used by the Town costing \$9,900.

Section 2. The project is to be financed with payment in lieu funds and with other debt financing. The expected type of financing (which may be subject to change) is installment purchase financing as allowed in North Carolina General Statutes Section 160A-20.

Section 3. Funds that have been advanced, or may be advanced, from the General Fund for project costs are intended to be partially reimbursed from the financing proceeds up to an amount of \$9,900.

Section 4. The adoption of this resolution is intended as a declaration of the Town's official intent to reimburse project expenditures from financing proceeds.

Adopted this 21st day of March 2000.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 21st day of March, 2000:

AYES: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

NOES: None

ABSENT OR EXCUSED: None

MID-FEBRUARY TO MID-MARCH ACTIVE PROJECTS REPORT

The Zoning Division of the Town of Carrboro is responsible for preparing a monthly report outlining the construction activities of various projects of interest within the Town of Carrboro's jurisdiction. The report for the period February 16, 2000 through March 15, 2000 was submitted to the Board of Aldermen.

The Board requested that future construction activity reports should document the date the application for a project is submitted to the Town and the report should list the applicable Land Use Ordinance amendments.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Allen Spalt.

**A RESOLUTION ACCEPTING THE MID-FEBRUARY TO MID-MARCH ACTIVE PROJECTS REPORT
Resolution No. 128/1999-2000**

BE IT RESOLVED by the Aldermen of the Town of Carrboro that the Aldermen accept the mid-February to mid-March Active Project Report

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 21st day of March, 2000:

AYES: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

NOES: None

ABSENT OR EXCUSED: None

RESOLUTION COMMENDING THE JELLEY EDUCATIONAL THEATRE

The following resolution was introduced by Alderman Jacquelyn Gist and duly seconded by Alderman Joal Hall Broun.

**A RESOLUTION COMMENDING THE JELLEY EDUCATIONAL THEATRE
Resolution No. 132/1999-2000**

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen wishes to thank the Jelley Educational Theatre for its dedication to the children of our community. The Board especially thanks Sarah Froebbr and Jef for writing and producing theatrical, entertaining musicals and plays, which have helped children deal with difficult personal issues. Their efforts over the past five years have had a joyful, positive influence on the emotional and social welfare of Carrboro's children.

Section 2. The Board also wishes to extend its best wishes to Jelley's last show to be held on March 25, 2000.

Section 3. This resolution shall be entered into the official minutes and a copy shall be delivered to Jelley Educational Theatre.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 21st day of March, 2000:

Ayes: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: None

DISCUSSION OF THE REPORT ON THE POSSIBLE CONNECTION OF AUTUMN DRIVE FROM THE BARINGTON HILLS SUBDIVISION TO THE WILLIAMS WOODS SUBDIVISION

At the March 07, 2000 public hearing, the Board of Aldermen received public comment on the staff report regarding the proposed connection of Autumn Drive from the Barington Hills Subdivision to the Williams Woods Subdivision. The purpose of this item was for the Board of Aldermen to consider the proposal to connect Autumn Drive.

The following resolution was introduced by Alderman Mark Dorosin and duly seconded by Alderman Allen Spalt.

**A RESOLUTION APPROVING THE CONNECTION OF AUTUMN DRIVE
Resolution No. 122/1999-2000**

WHEREAS, the Carrboro Board of Aldermen has instituted a policy of providing interconnecting neighborhoods; and

WHEREAS, the Town of Carrboro Land Use Ordinance requires that to the extent practicable, all roads shall be interconnected; and

WHEREAS, the street connection of Autumn Drive between the Barington Hills and Williams Woods subdivisions complies with the Land Use Ordinance and satisfies the Town's policy for interconnecting neighborhoods.

NOW THEREFORE, BE IT RESOLVED, by the Carrboro Board of Aldermen that the Aldermen:

Section 1. Approves the connection of Autumn Drive between the Barington Hills and Williams Woods subdivisions and as part of the future subdivision of the Horne property (Tax Map Reference: 7.108..3); and

Section 2. That the connection will consist of the "hooked" neckdown traffic-calming device with a 20-foot pavement cross section, with a five-foot sidewalk along the north side which will be paid for by the developer of the Horne Tract (Tax Map Reference: 7.108..3); and

Section 3. That traffic control devices for this connection will include: a three-way stop intersection at Stratford Drive and Autumn Drive, Downing Court and Autumn Drive, Autumn Drive and Barington Hills Drive, and a four-way stop intersection at Barington Hills Drive and Bruton Drive; and

Section 4. That traffic-calming devices such as speed humps shall be included in the Autumn Drive connection into the Barington Hills subdivision based on criteria established within the Board's adopted Residential Traffic Management Plan prior to the opening of the connection; and

Section 5. That a barricade accommodating or allowing for emergency traffic be placed to obstruct vehicular traffic on Autumn Drive at the entrance to Barington Hills and the facility be striped as a pedestrian and/or bikeway consistent with Carrboro's other bikeways until adequate pedestrian facilities with least impact are provided in Barington Hills at no cost to Barington Hills residents.

Section 6. That sidewalks be constructed along Autumn Drive in the Barington Hills subdivision and on Barington Hills Drive with no costs to the residents.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 21st day of March, 2000:

AYES: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Michael Nelson, Allen Spalt, Alex Zaffron

NOES: Jacquelyn Gist

ABSENT OR EXCUSED: None

Alderman Spalt requested that staff study/explore least impact sidewalk designs that may be appropriate for this or other projects in Town.

REVOLVING LOAN FUND REOUEST/PAPER, PEN AND INK

James Harris, Community & Economic Development Director, stated that the purpose of this item was to present to the Board of Aldermen an application for a loan from the Carrboro Revolving Loan Fund for Paper, Pen, And Ink, a greeting card store to be located in Carrboro. The requested loan is in the amount of \$35,000.

The following resolution was introduced by Alderman Jacquelyn Gist and duly seconded by Alderman Joal Hall Broun.

**A RESOLUTION APPROVING A LOAN TO PAPER PEN AND INK AND APPROVING A BUDGET
ORDINANCE ESTABLISHING THE LOAN IN THE REVOLVING LOAN FUND**

Resolution No. 120/1999-2000

WHEREAS; the applicants have submitted a completed an application for funds from the Carrboro Revolving Loan Fund; and

WHEREAS; the CEDCO, the loan packager has reviewed the application and submitted it to staff and the Downtown Development Commission for review and recommendation to the Board of Aldermen; and

WHEREAS; the Downtown Development Commission reviewed the loan application and found that it meets the criteria set fourth by the program and that the business will contribute positively to the overall business climate; and

WHEREAS; the fund has sufficient funds to make the loan, \$228,000, and the applicants have sufficient collateral to secure the loan.

NOW THEREFORE BE IT RESOLVED; by the Carrboro Mayor and Board of Aldermen: that the loan is approved for \$35,000 for 5 years at 6% and that the collateral for the loan is the present equipment/inventory (\$8,500) and new equipment purchased with the loan proceeds (\$29,000) and the equity in the personal residences of both applicants (\$100,000) and the personal guaranties of both applicants. Be it further resolved that the Department of Administrative Services is authorized by approval of the attached ordinance to establish this loan in the revolving loan fund.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 21st day of March, 2000:

AYES: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

NOES: None

ABSENT OR EXCUSED: None

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY JOAL HALL BROUN TO ADOPT THE ORDINANCE ENTITLED, "AN ODINANCE AMENDING FY'99-2000 BUDGET ORDINANCE." VOTE: AFFIRMATIVE ALL

A REVIEW OF A REPORT ON A PROPOSED LAND USE ORDINANCE AMENDMENT/WATER STORAGE TANKS IN R-R ZONING DISTRICT

The Board of Aldermen held a public hearing on December 14, 1999 to receive comments on an ordinance that had been drafted to establish "water storage towers" as a permissible use in the R-R zoning district with associated siting and dimensional regulations. This amendment was proposed in follow-up to a report presenting the staff findings that water storage towers are not permissible within the R-R zoning district which is the designated zoning for a parcel that has been purchased by OWASA for siting a new elevated water storage tank. At the conclusion of the public hearing, the Board requested additional information and advisory board review. The Administration recommends that the Board adopt, in part, the ordinance that has been prepared to address this issue.

Patricia McGuire, Planning Administrator, made the staff presentation.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY ALEX ZAFFRON THAT BOARD-CONSIDERATION OF THIS MATTER BE TABLED UNTIL SUCH TIME THAT OWASA PRESENTS MORE SPECIFIC INFORMATION REGARDING THIS MATTER. VOTE: AFFIRMATIVE ALL.

ADOPTION OF THE 2000-2001 ACTION AGENDA

The Mayor and Board of Aldermen reviewed the project descriptions and deadlines for the 2000-2001 Action Agenda items.

TOWN OF CARRBORO ACTION AGENDA 2000-2001

GOAL #1: PROMOTE ENVIRONMENTALLY RESPONSIBLE POLICIES AND PRACTICES

The Town should provide the leadership to be and encourage others to be good stewards of the environment. This includes how the Town chooses to grow and develop and conduct commerce, as well as how the Town carries out its own responsibilities.

OBJECTIVE #1: PROTECT AND RESTORE WATERWAYS AND WATERSHEDS

PROJECT #1: REVIEW GAS STATIONS/CONVENIENCE STORES & NEEDS ASSESSMENT

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 6/26/00 *FINISH* - 9/12/00

END PRODUCT: ORDINANCE

DESCRIPTION: Review the need for standards to regulate the proximity of gas stations and convenience stores to one another. Perform an assessment for gas stations and convenience stores looking at best use of land, market needs, environmental concerns and aesthetics. Identify standards used in other communities.

PROJECT #2: REVIEW NON-RESIDENTIAL USES ALLOWED IN THE UNIVERSITY LAKE WATERSHED

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 6/26/00 *FINISH* - 9/12/00

END PRODUCT: REPORT

DESCRIPTION: Review allowable commercial uses and other non-residential uses in the watershed and their impact on the appearance on entryways to the Town.

PROJECT #3: STORMWATER FACILITIES REPORT

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

DEADLINE: *START* - 7/3/00 *FINISH* - 5/15/01

END PRODUCT: REPORT

DESCRIPTION: Complete a Stormwater Facilities Report to outline the steps the Town needs to take to meet EPA requirements. Inventory all stormwater facilities. Identify existing Town policies, practices and ordinances relating to stormwater facilities. Recommend changes to meet new EPA standards and develop a timeline for implementation.

PROJECT #4: PROTECTION/RESTORATION OF BOLIN CREEK

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 2/23/00 *FINISH* - 9/3/01

END PRODUCT: POLICY

DESCRIPTION: Develop a strategy to return Bolin Creek to its original pre-development state (return of the crayfish). Identify existing ordinances that protect the creek and establish a monitoring protocol to insure enforcement. Establish measurable standards to provide guidance for protection. Identify and develop means to educate the citizenry regarding existing environmental policies and practices that protect the creek. Carry out a stream restoration program through the acquisition or establishment of stream buffers.

PROJECT #5: WATER QUALITY STANDARDS

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 10/23/00 *FINISH* - 05/29/01

END PRODUCT: ZONING ORDINANCE APPENDIX

DESCRIPTION: Develop regulations/standards to implement stormwater quality provisions included in the land use ordinance. Amend Appendix I of the land use ordinance to incorporate specific water quality standards.

OBJECTIVE # 2: REDUCE TOXIC CHEMICAL USE IN TOWN

PROJECT #1: IMPLEMENT INTEGRATED PEST MANAGEMENT POLICY

ASSIGNED: 2/2000

RESPONSIBILITY: PUBLIC WORKS

TIMELINE: ON-GOING

END PRODUCT: OPERATIONAL PROGRAM

DESCRIPTION: Implement adopted Integrated Pest Management Policy.

OBJECTIVE #3: DECREASE SOLID WASTE GOING INTO THE LANDFILL

PROJECT #1: CARRBORO RECYCLING PROGRAM

ASSIGNED: 2/2000

RESPONSIBILITY: PUBLIC WORKS

TIMELINE: *START* - 2/2000 *FINISH* - 4/25/00

END PRODUCT: REQUEST FOR PROPOSALS

DESCRIPTION: Develop a background paper that describes the current status of the recycling program for single family and multi-family residential, and commercial solid waste collection in Carrboro. This paper would determine the opportunity for further improvements in the recycling program through comparisons with other jurisdictions. The paper will take into consideration recent studies or initiatives in similar communities that have proven to be successful. For this research, it is hoped that specific recommendations about Carrboro's solid waste collection system can be made in order to equal or exceed the recycling goal specified in the Solid Waste Management Plan. If specific recommendations are not possible, a request for proposals will be drafted for specific consultation services.

PROJECT #2: ENCOURAGE BUSINESSES TO SELL RECYCLABLE PRODUCTS

ASSIGNED: 2/2000

RESPONSIBILITY: PUBLIC WORKS

TIMELINE: *START* - 9/15/00 *FINISH* - 12/15/00

END PRODUCT: STRATEGY

DESCRIPTION: Develop a strategy to encourage local businesses to sell recyclable products.

OBJECTIVE #4: IMPROVE AIR QUALITY

- -THIS ISSUE IS TO BE ADDRESSED IN CONCERT WITH THE PUBLIC TRANSPORTATION AND WALKABLE COMMUNITY'S OBJECTIVE.- -

OBJECTIVE #5: ENSURE TREE PROTECTION AND PRESERVATION

PROJECT #1: URBAN FORESTRY STUDY OF CARRBORO TREE ORDINANCE

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 4/3/00 *FINISH* - 10/24/00

END PRODUCT: REPORT

DESCRIPTION: Conduct an urban forestry study to evaluate the effectiveness of the Town's tree ordinance and policies. Investigate securing grant assistance to fund the study and explore the possibility of having graduate students, from the surrounding universities, conduct the study under staff guidance.

OBJECTIVE #6: EDUCATE THE PUBLIC ON AND ENHANCE ENFORCEMENT OF ENVIRONMENTAL POLICIES AND PRACTICES

PROJECT #1: EXAMINE AND RE-ASSESS ENFORCEMENT CAPACITIES AND SANCTIONS

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 10/02/01 *FINISH* - 03/01/01

END PRODUCT: POLICY

DESCRIPTION: Develop a policy that identifies a strategy to enhance enforcement of the Town's environmental policies as specified in the land use ordinance. Emphasize a strategy that is preventive and targets groups for educational and enforcement training. Also evaluate the effectiveness of present level of sanctions to deter violations. Include within the NPDES permitting process as a component of the required community education effort.

OBJECTIVE #7: PROVIDE AND PROTECT GREEN SPACE

OBJECTIVE #8: CONSIDER SHAPING ORANGE COUNTY'S FUTURE – GROWTH MANAGEMENT POLICIES

- ◆ Consider proposals to protect the rural buffer as a component of the Shaping Orange County plan.
- ◆ Board review scheduled for March 28, 2000;
- ◆ Carrboro public hearing proposed for August 22, 2000;
- ◆ Facilitated Assembly of Governments Meeting proposed for Sept. 28, 2000;
- ◆ Task Force scheduled to adopt final report on Oct 26, 2000.

OBJECTIVE #9: COMPLETE 1999-2000 PROJECTS

PROJECT #1: STRENGTHEN TREE PROTECTION ORDINANCE

ASSIGNED: 2/1999

RESPONSIBILITY: PLANNING

TIMELINE: *START* - IN PROGRESS *FINISH* - 6/20/00

END PRODUCT: ORDINANCE

DESCRIPTION: Prepare LUO text amendment and possible changes to policies and enforcement procedures in following up to the April 1999 report.

PROJECT #2: CONSIDER ENVIRONMENTAL ADVISORY BOARD RECOMMENDATIONS

ASSIGNED: 2/1999

RESPONSIBILITY: PLANNING

TIMELINE: *START* - IN PROGRESS *FINISH* - 4/25/00

END PRODUCT: REPORT

DESCRIPTION: Hold a joint work-session with the EAB (following staff meeting with the EAB to review the October 1999 assessment) to identify areas for further study. Policy and regulation changes should be identified. Joint meeting scheduled for 4/25/00.

PROJECT #3: SIGN ORDINANCE REVISIONS

ASSIGNED: 2/1999

RESPONSIBILITY: PLANNING

TIMELINE: *START* - IN PROGRESS *FINISH* - 10/24/00

END PRODUCT: ORDINANCE

DESCRIPTION: As a follow up to an earlier review of this item, the staff will inventory vending machines and banners used in town. Prepare a report that includes feasible changes to regulations that will allow more latitude in the use of banners and will further restrict vending machines.

PROJECT #4: REGIONAL STORMWATER MANAGEMENT

ASSIGNED: 2/1999

TIMELINE: *START* - N/A *FINISH* - 11/28/00

END PRODUCT: REPORT AND HYDROLOGIC MODEL

DESCRIPTION: The Army Corps of Engineers will provide the town with a hydrologic study and model of Morgan and Bolin Creek Basins. The completion of this project has been delayed due to Hurricane Floyd relief efforts.

GOAL #2: PROVIDE EFFECTIVE AND EFFICIENT AND RESPONSIBLE GOVERNMENT

The purpose of Town government is to deliver responsive and fiscally responsible service to its citizens. These services enhance the safety, health and general welfare of the citizens of the community. Its commitment to serve balances various community needs with municipal resources.

OBJECTIVE #1: ORGANIZE AND MANAGE STAFF AND OPERATIONS IN THE MOST EFFICIENT AND EFFECTIVE MANNER

PROJECT #1: FINANCIAL AND PERSONNEL MANAGEMENT INFORMATION SYSTEM

ASSIGNED: 2/1999

RESPONSIBILITY: MANAGEMENT SERVICES

TIMELINE: *START* - 1/01/00 *FINISH* - 6/30/00, IMPLEMENTATION
8/01/00 – REPORT ON PROCESSES TO BE RE-ENGINEERED

END PRODUCT: REPORT

DESCRIPTION: Implement the financial and personnel/management information system funded in the 1999-2000 budget. Identify related work processes that can be re-engineered and scheduled over the next two years.

PROJECT #2: PERSONNEL ORDINANCE REVISIONS

ASSIGNED: 2/2000

RESPONSIBILITY: PERSONNEL

TIMELINE: *START* – 09/01/00 *FINISH* – 12/01/00

END PRODUCT: ORDINANCE

DESCRIPTION: Revise personnel ordinance to be more user-friendly.

PROJECT #3: MANAGEMENT AUDIT

ASSIGNED: 2/2000

RESPONSIBILITY: MANAGEMENT SERVICES

TIMELINE: *START - 9/4/00* *FINISH - 12/11/00*

END PRODUCT: REQUEST FOR PROPOSALS

DESCRIPTION: Prepare a request for proposals for the Board's review that outlines a management audit for the Town of Carrboro. Identify issues to be studied in the audit: appropriate organizational structure, staffing levels, employee retention issues, etc. Determine the cost, time required, and resources needed for a management audit as outline by the proposal. Obtain copies of management audits prepared for other similar sized communities.

OBJECTIVE #2 PROVIDE FOR STAFF SATISFACTION AND RETENTION

PROJECT #1: EMPLOYEE DEVELOPMENT

ASSIGNED: 2/2000

RESPONSIBILITY: PERSONNEL

TIMELINE: *START - 08/01/00* *FINISH - ONGOING*

END PRODUCT: AGREEMENT

DESCRIPTION: Identify organizational training needs and develop strategies to provide time and funds for training. Look at joint training opportunities with Orange County and the Town of Chapel Hill.

PROJECT #2: EMPLOYEE RETENTION TASK FORCE

ASSIGNED: 2/2000

RESPONSIBILITY: PERSONNEL

TIMELINE: *START - 01/01/01* *FINISH - 04/01/01*

END PRODUCT: REPORT

DESCRIPTION: Establish a citizen's task force to review and recommend ways to retain Town employees. Include Town employees on task force. Insure task force looks at childcare.

PROJECT #3: BENEFITS AND COMPENSATION STUDY

ASSIGNED: 2/2000

RESPONSIBILITY: PERSONNEL

TIMELINE: *START - 2/23/00* *FINISH - 7/01/00*

END PRODUCT: REPORT

DESCRIPTION: Conduct a benefits survey of competing local governments in the Triangle area and compare with those provided by the Town. Contract to review the classification of about ten positions whose job responsibilities have changed significantly.

OBJECTIVE #3 IMPROVE FINANCIAL PLANNING TO MINIMIZE THE TAX BURDEN AND INCREASE REVENUE

A. IMPROVE THE TOWN'S LONG-RANGE FINANCIAL STABILITY.

B. MINIMIZE THE TAX RATE THROUGH RESPONSIBLE PLANNING AND BUDGETING.

C. PLAN GROWTH TO MINIMIZE THE BURDEN ON TAXPAYERS.

PROJECT #1: EVALUATION OF TOWN POLICIES IMPACT ON TAX BURDEN

ASSIGNED: 2/2000

RESPONSIBILITY: BOARD OF ALDERMEN

TIMELINE: *START -* *FINISH -*

END PRODUCT: REPORT

DESCRIPTION: The Board will identify and discuss policies that increase tax burden on property owners.

PROJECT #2: FIVE-YEAR CAPITAL IMPROVEMENT PLAN

ASSIGNED: 2/1999

RESPONSIBILITY: MANAGEMENT SERVICES

TIMELINE: *START* – IN PROGRESS *FINISH* – 7/01/00

END PRODUCT: 5-YEAR CIP

DESCRIPTION: Prepare a five-year capital improvement plan that prioritizes infrastructure projects and includes a financing strategy. Investigate new or alternative revenues to fund plan prior to reviewing capital projects. Use a task force composed of Board members, citizens, and staff to evaluate alternative revenues.

PROJECT #3: COMMUNITY CENTER PARKING LOT/GREENSBORO STREET PARKING LOT

ASSIGNED: 2/2000

RESPONSIBILITY: COMMUNITY AND ECONOMIC DEVELOPMENT

TIMELINE: *START* - IN PROGRESS *FINISH* – 9/30/00

END PRODUCT: REPORT

DESCRIPTION: The Town should consider selling the parking lot adjacent to the Community Center using the proceeds to purchase the leased parking lot on South Greensboro Street. A proposal should be developed that determines the feasibility of building a parking deck on S. Greensboro St. property.

PROJECT #4: COMMUNITY CENTER REVENUES

ASSIGNED: 2/2000

RESPONSIBILITY: RECREATION AND PARKS

TIMELINE: *START* - 5/01/00 *FINISH* - 11/30/00

END PRODUCT: REPORT

DESCRIPTION: Examine the revenue-generating possibilities of the Community Center.

PROJECT #5: ORANGE COUNTY'S ADEQUATE FACILITY ORDINANCE

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 2/23/00 *FINISH* - 1/24/01

END PRODUCT: REPORT

DESCRIPTION: Examine the school system's public facilities ordinance as a way to plan growth, i.e., Orange County's Adequate Facilities Ordinance.

PROJECT #6: COST OF TOWN SERVICES

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 5/31/00 *FINISH* - 8/22/00

END PRODUCT: REPORT

DESCRIPTION: Examine what service cost for new residential development, counting only things the Town pays for (look at infill vs. new development.)
[Staff to present a study to determine if development pays for town services.]

PROJECT #7: ALCOHOL CONSUMPTION AT COMMUNITY CENTER

ASSIGNED: 2/2000

RESPONSIBILITY: RECREATION AND PARKS

TIMELINE: *START* - 3/01/00 *FINISH* - 7/01/00

END PRODUCT: REPORT

DESCRIPTION: Consider allowing consumption of alcohol at the Community Center so that that facility may be used for weddings, etc. (get a legal opinion on the liability of this).

PROJECT #8: 2000 CENSUS

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 2/23/00 *FINISH* - 12/29/00

END PRODUCT: CENSUS REPORT

DESCRIPTION: The staff will work with the census bureau to review census materials, analyze results and correct discernible errors.

PROJECT # 9: PRIVILEGE LICENSES

ASSIGNED: 2/2000

RESPONSIBILITY: MANAGEMENT SERVICES

TIMELINE: *START* - IN PROGRESS *FINISH* - 07/01/00

END PRODUCT: REPORT

DESCRIPTION: Revise the privilege license ordinance to take advantage in changes in the State Statutes.

PROJECT 10: ANNEXATION FEASIBILITY STUDY

ASSIGNED: 2/2000

RESPONSIBILITY: PLANNING

TIMELINE: *START* - 4/14/00 *FINISH* - 9/26/00

END PRODUCT: REPORT

DESCRIPTION: Prepare a report that determines the feasibility of annexing developed areas in the Town's planning jurisdiction. Determine the cost and ability of providing Town services to these areas that are eligible for annexation.

OBJECTIVE #4 PROVIDE ACCESSIBLE, USER-FRIENDLY COMMUNICATIONS AND SERVICES TO THE PUBLIC

PROJECT #1: SERVICES TO THE LATIN COMMUNITY

ASSIGNED: 2/2000

RESPONSIBILITY: Police

TIMELINE: *START* - 4/3/00 *FINISH* - 7/3/00

END PRODUCT: Policy

DESCRIPTION: Prepare a policy that identifies services and programs needed to serve the Latin community.[Get a copy of Chapel Hill's "Frequently Asked Questions" brochure; work with Latino Central to get a translator; EMS staff to speak Spanish.]

PROJECT #2: CITIZEN EDUCATION

ASSIGNED: 2/2000

RESPONSIBILITY: Office of Town Manager

TIMELINE: *START* - 8/01/00 *FINISH* - 9/30/00

END PRODUCT: Policy

DESCRIPTION: Prepare a policy that identifies a strategy to educate the public about and enforce the Town's policies practices and ordinances.

PROJECT #3: TOWN RADIO STATION

ASSIGNED: 2/2000

RESPONSIBILITY: Board of Aldermen

TIMELINE: *START* - In progress *FINISH* -

END PRODUCT: Report

DESCRIPTION: Consider setting up a Town radio station with music and public information. {The FCC has approved low-powered radio stations.}

PROJECT #4: TOWN WEB PAGE

ASSIGNED: 2/2000

RESPONSIBILITY: Management Services

TIMELINE: *START* - 07/01/00 *FINISH* - 01/01/01

END PRODUCT: Web Page

DESCRIPTION: Establish an official web page for the Town to provide information on the Town's operation.

PROJECT #5: TOWN COMMUNICATION PLAN

ASSIGNED: 2/2000

RESPONSIBILITY: Office of Town Manager

TIMELINE: *START* - 8/01/00 *FINISH* - 9/30/00

END PRODUCT: Policy

DESCRIPTION: Prepare a policy that identifies a strategy outlining how the Town communicates with its citizen's and businesses.

OBJECTIVE #5 COMPLETE 1999-2000 PROJECTS

PROJECT #1: TECHNOLOGY FOR BOARD MEMBERS

ASSIGNED: 2/1999

RESPONSIBILITY: Management Services

TIMELINE: *START* - 3/15/00 *FINISH* - 7/01/00

END PRODUCT: Report

DESCRIPTION: Determine the services, facilities and technology needed by Board members to perform their functions efficiently and effectively.

PROJECT #2: RECOGNITION FOR DONATIONS TO THE TOWN

ASSIGNED: 2/1999

RESPONSIBILITY: Management Services

TIMELINE: *START* - 10/01/00 *FINISH* - 12/31/00

END PRODUCT: Policy

DESCRIPTION: The Management Services Department has been asked to develop a policy to that will ensure all donors are recognized and thanked for their donations to the Town.

GOAL #3: BUILD STRONG SENSE OF COMMUNITY

Civic renewal and neighborhood vitality is mutually dependent. By working together with town government, citizens can enlarge their sense of identity beyond their individual neighborhoods, learn about and contribute to the overall well being of the community, increase the effectiveness of programs that need citizen cooperation, and nurture relationships between citizens and their civic institutions so

that citizens can begin to believe the Carrboro's government is listening to its citizens. People working together for the common good and being actively involved in local democracy can have a tangible effect on the community as a whole as well as individual neighborhoods.

OBJECTIVE #1: INCREASE CITIZENS' ABILITY TO PARTICIPATE, SUPPORT, AND PROMOTE COMMUNITY-SPONSORED PROGRAMS THAT SERVE THE TOWN AND THE COMMUNITY

PROJECT #1: COMMUNITY CENTER ACTIVITIES

ASSIGNED: 2/2000

RESPONSIBILITY: Recreation and Parks

TIMELINE: *START - 10/0100 FINISH - 12/30/00*

END PRODUCT: policy

DESCRIPTION: Prepare a policy that identifies a strategy to provide a mix of programs to attract diverse groups to the downtown. Use the Community Center to offer classes (language, citizenship, etc.) to draw people downtown.

PROJECT 2: VISION 2020

ASSIGNED: 2/1999

RESPONSIBILITY: Planning

TIMELINE: *START - 2/23/00 FINISH - 6/27/00*

END PRODUCT: Policy

DESCRIPTION: The staff will assist the Vision 2020 committee complete its mission to produce a comprehensive policy to guide the growth and development of the Town through the year 2020. This project proposes a community-wide meeting to generate a 2020 vision and includes the participation of citizens under the age of 18 (Youth 2020 Vision Project *Goal III Objective 4*)

PROJECT #3: COMMUNITY BUILDING COMMITTEE

ASSIGNED: 2/1999

RESPONSIBILITY: Board of Aldermen

TIMELINE: *START - FINISH -*

END PRODUCT: Committee Charge

DESCRIPTION: Revitalize the Community Building Committee and develop a community mini grant fund to support citizen programs that serve the community at large.

PROJECT 4: NEIGHBORHOOD FORUM

ASSIGNED: 2/1999

RESPONSIBILITY: Office of Town Manager

TIMELINE: *START - In progress FINISH - On going*

END PRODUCT: Hold quarterly meetings

DESCRIPTION: Revitalize the Neighborhood Forum

OBJECTIVE #2: ENHANCE THE DOWNTOWN AS CARRBORO'S SOCIAL, CULTURAL AND ECONOMIC ENGINE

PROJECT 1: COMMUNITY FUND RAISING

ASSIGNED: 2/2000

RESPONSIBILITY: Board of Aldermen

TIMELINE: *START - FINISH -*

END PRODUCT:

DESCRIPTION: Explore other opportunities to partner other citizen groups for funding facilities using the dance floor model.

OBJECTIVE #3: PROVIDE FOR RETENTION OF BUSINESSES THAT PROVIDE FOR SOCIAL AND CULTURAL VITALITY

OBJECTIVE #4: DEVELOP AND IMPLEMENT PROGRAMS TO INCREASE YOUTH PARTICIPATION IN THE COMMUNITY

PROJECT #1: YOUTH INVOLVEMENT

ASSIGNED: 2/2000

RESPONSIBILITY: Recreation and Parks

TIMELINE: *START - 5/01/00* *FINISH - On-going*

END PRODUCT: Annual Youth Project

DESCRIPTION: Establish an annual youth-selected and youth managed project to provide focus for youth to become involved in community affairs versus a committee-type arrangement. Youth representation on town advisory boards and commissions should be authorized to provide youth input into all areas of town government. (Youth projects should be scheduled for a one-year commitment only, to ensure youth commitment.)

PROJECT 2: YOUTH 2020 VISION PROJECT

ASSIGNED: 2/2000

RESPONSIBILITY: Planning

TIMELINE: Visioning Session on March 25, 2000.

END PRODUCT: Youth involvement and participation in general session.

DESCRIPTION: Youth are being requested to be involved in the Vision 2020 session (Vision 2020 Goal III, Objective 1, Project 2).

OBJECTIVE #5: DEVELOP AND IMPLEMENT PROGRAMS TO INTEGRATE IMMIGRANTS AND OTHER NEWCOMERS INTO THE COMMUNITY.

GOAL #4: ENCOURAGE THE DEVELOPMENT OF AFFORDABLE HOUSING

The Town of Carrboro has historically enjoyed a diverse citizenry. This diversity is threatened by the lack of new affordable housing. The Town needs to promote policies and practices that provide new affordable housing.

- - THE BOARD'S DIRECTIVES, AFTER ITS MINI-RETREAT, REGARDING THIS MATTER IS FORTHCOMING. - -

GOAL #5: ENCOURAGE ECONOMIC, SOCIAL AND CULTURAL DIVERSITY AND VITALITY

The safety, health and general welfare of all citizens of Carrboro are affected by policies and practices of all levels of government in different ways. The Town should explore opportunities to enhance this goal and delete policies or practices that discourage this diversity

OBJECTIVE #1: INCREASE WAGES FOR LOW-WAGE TOWN WORKERS, DEFINE AND ESTABLISH A LIVABLE WAGE.

PROJECT #1: LIVABLE WAGE

ASSIGNED: 2/2000

RESPONSIBILITY: Personnel

TIMELINE: *START - 2/23/00* *FINISH - 7/01/00*

END PRODUCT: Policy

DESCRIPTION: Get copy of County's livable wage ordinance; staff develop a policy for board consideration; and review town contracts for inclusion of livable wage clause.

OBJECTIVE #2: PROVIDE AND ENCOURAGE VIABLE BUSINESS OPPORTUNITIES FOR POOR PEOPLE.

PROJECT #1: MICRO- LOANS

ASSIGNED: 2/2000

RESPONSIBILITY: Community & Economic Development

TIMELINE: *START - FINISH - 7/01/00*

END PRODUCT: Policy

DESCRIPTION: Write a policy regarding micro-lending in concert with the revolving loan fund.

OBJECTIVE #3: INCLUDE MORE DIVERSITY IN TOWN-SPONSORED EVENTS AND ACTIVITIES, AND ON TOWN BOARDS.

PROJECT #1: SPANISH INFORMATION SIGNS

ASSIGNED: 2/2000

RESPONSIBILITY: Public Works

TIMELINE: *START - 3/01/00 FINISH - 5/30/00*

END PRODUCT : Policy

DESCRIPTION: Prepare a policy that specifies what Town signs should be printed in both English and Spanish.

PROJECT #2: COMMUNITY OUTREACH

ASSIGNED: 2/2000

RESPONSIBILITY: Board of Aldermen

TIMELINE: *START - FINISH -*

END PRODUCT: Policy

DESCRIPTION: Redesign community outreach to successfully broaden minority and other under-represented groups in the community. Incorporate ethnic traditions in Town-sponsored events. Involve the Town in traditional ethnic celebrations.

PROJECT #3: SPANISH CLASSES

ASSIGNED: 2/2000

RESPONSIBILITY: Personnel

TIMELINE: *START - In progress FINISH - 7/01/00*

END PRODUCT:

DESCRIPTION: Provide Spanish classes for the Town's emergency response workers and others needing such classes.

[Alderman Gist requested that the Town of Chapel Hill be contacted to ascertain how it is addressing this matter and to receive a copy of a paper authored by Laura Fowler regarding this matter.]

(**Note: The Police Department has arranged for approximately 1/2 of its Officers to attend Occupational Spanish training to begin on 3/26/00. The training will take place for nine weeks on Sunday afternoons. Following the training, we will evaluate the program and, if appropriate, register the rest of the Officers in the course. We still need training for Administrative and civilian personnel. Chief Hutchison)

PROJECT #4: LANGUAGE CLASSES

ASSIGNED: 2/2000

RESPONSIBILITY: Recreation and Parks

TIMELINE: *START - 9/01/00* *FINISH - 12/30/00*

END PRODUCT: Report

DESCRIPTION: Analyze availability and consider means to promote Spanish and English classes for citizens needing to learn either language.

OBJECTIVE #4: BE MORE SENSITIVE TO ALL RELIGIOUS GROUPS

PROJECT #1: RELIGIOUS SENSITIVITY

ASSIGNED: 2/2000

RESPONSIBILITY: Agenda Planning Committee

TIMELINE: *START -* *FINISH -*

END PRODUCT:

DESCRIPTION: This matter to be a Board meeting agenda item later in the year.

OBJECTIVE #5: INCREASE SUPPORT FOR ARTS AND OTHER CULTURAL ACTIVITIES.

PROJECT #1: FRIENDS OF THE COMMUNITY CENTER

ASSIGNED: 2/2000

RESPONSIBILITY: Recreation and Parks

TIMELINE: *START - 6/01/00* *FINISH - 12/30/00*

END PRODUCT: Report

DESCRIPTION: Investigate the establishment of the group; structuring of the group; information of different funding sources and foundations. Evaluate potential of conflict or coordination with larger effort to form "Friends of Parks and Centers."

GOAL #6: PROMOTE, DEVELOP AND SUPPORT A BROAD-BASED ECONOMIC VITALITY

Carrboro shall enhance its ability to provide a wide range of economic development opportunities to nurture a continuance of a diverse economy. By strengthening the economic viability of the Town, the life of the community will be enhanced and the Town will build a stronger sense of identity.

OBJECTIVE #1: DOUBLE THE NONRESIDENTIAL SQUARE FOOTAGE IN TOWN TO CREATE NEW AND EXPANDED OPPORTUNITIES FOR ECONOMIC DEVELOPMENT AND CONSIDER THE TOWN'S ROLE IN BUSINESS INFRASTRUCTURE, SUCH AS INFORMATION TECHNOLOGY

PROJECT #1: DOWNTOWN VISION

ASSIGNED: 2/1999

RESPONSIBILITY: Community and Economic Development

TIMELINE: *START - 2/2000* *FINISH - 9/30/00*

END PRODUCT: Policy

DESCRIPTION: Develop and implement a comprehensive plan for expanding economic development opportunities in the downtown encompassing land use, infrastructure, and regulatory structure. The elements of the plan will show detailed plans for meeting the Board's goals of doubling non-residential square footage; create a people and technology friendly infrastructure; energize Carrboro's downtown as vibrant social center and economic engine, while maintaining Carrboro's unique character, and show visualized scenarios.

[Special Note: Reconsider the use of automobiles in the downtown. Review traffic patterns at the triangle area (from the Point down Weaver Street and Main Street to

Greensboro Street) in the downtown: i.e., no turn left, one-way traffic pattern, roundabouts, narrower streets.]

PROJECT #2: OBSTACLES TO DEVELOPMENT

ASSIGNED: 2/2000

RESPONSIBILITY: Agenda Planning Committee

TIMELINE: *START - FINISH -*

END PRODUCT: Meeting

DESCRIPTION: Have a meeting with the development community and communicate Board's commitment to addressing obstacles created by the Board's decisions (parking, setbacks, infill, etc.). Review Land Use Ordinance provisions that will impact the infill development in developed areas. Also discuss the development of a comprehensive policy regarding road and sidewalk connectivity as it relates to infill.

PROJECT #3: PAYMENT-IN-LIEU

ASSIGNED: 2/2000

RESPONSIBILITY: Recreation and Parks

TIMELINE: *START - 1/01/01 FINISH - 10/30/01*

END PRODUCT: Report

DESCRIPTION: Review recreation points in lieu of facilities provisions of the land use ordinance. (Planning Board, Recreation & Parks Committee, & staff to examine the use of the recreation points system and its effectiveness for providing usable recreational facilities; where are we (the Town) now?, what works?, what doesn't work. The Planning Board to present a report considering the legal aspects.)
[Board: Is the Board of Aldermen satisfied with the point system? What does the Board want the developers to do?]

PROJECT #4: VISUAL CONCEPT FOR COMMERCIAL CENTERS IN SMALL AREA PLAN

ASSIGNED: 2/2000

RESPONSIBILITY: Planning

TIMELINE: *START - 9/5/00 FINISH - 12/12/00*

END PRODUCT:

DESCRIPTION: Develop a visual concept for commercial centers in the small area plan to "sell it" visually. This project may require assistance from a design professional to produce visual materials.

PROJECT #6: HORACE WILLIAMS TRACT

ASSIGNED: 2/2000

RESPONSIBILITY: Town Manager's Office

TIMELINE: *START - 3/15/00 FINISH - 3/15/01*

END PRODUCT: Memorandum of Understanding

DESCRIPTION: Develop a memorandum of understanding with UNC for the development of the Horace William Tract that outlines win/win policies compatible with the Town's "Vision 2020" and the "Downtown Vision". Issues concerning preservation of open space and the development of affordable housing should also be addressed. (Staff to address "annexation" quickly; i.e., investigate annexing subdivisions and/or the developed tracts abutting the Horace Williams Tract. Desired outcome: to annex the developed tracts and the Horace Williams Tract simultaneously.)

OBJECTIVE #2: ENCOURAGE A SUPPORTIVE BUSINESS ENVIRONMENT.

PROJECT #1: RECRUIT NEW NON-RETAIL BUSINESS

ASSIGNED: 2/2000

RESPONSIBILITY: COMMUNITY AND ECONOMIC DEVELOPMENT

TIMELINE: *START - IN PROGRESS* *FINISH - 10/30/00*

END PRODUCT: Policy

DESCRIPTION: Working with the Downtown Development Commission identify strategies and incentives to attract new non-retail businesses to the Town of Carrboro..

PROJECT #2: RETAIN AND SUPPORT INFORMATION TECHNOLOGY AND MUSIC INDUSTRIES

ASSIGNED: 2/2000

RESPONSIBILITY: Community and Economic Development

TIMELINE: *START - Progress* *FINISH - 12/30/00*

END PRODUCT: Written Strategy

DESCRIPTION: Develop a policy that identifies a strategy to retain and support information technology and music industries; Consult with and research what other communities have done to attract and retain information technology and music businesses. [Develop a task force (comprised of a cross section of business owners, lending institutions, staff, etc.) to examine all existing information and propose some solutions.]

PROJECT #3: ENCOURAGE AND SUPPORT HOME BUSINESSES

ASSIGNED: 2/1999

RESPONSIBILITY: Community and Economic Development

TIMELINE: *START - 3/01/01* *FINISH - 5/01/01*

END PRODUCT: Policy

DESCRIPTION: Support home businesses by establishing a dialogue with the industry and identify areas where assistance can be given. Planning Board and Downtown Development Commission to examine what Land Use Ordinance barriers exist that are prohibitive. Homes businesses need to be monitored careful to ensure that home business owners are registered.

PROJECT #4: TOWN COMMONS

ASSIGNED: 2/1999

RESPONSIBILITY: Community and Economic Development

TIMELINE: *START - In progress* *FINISH - 6/01/00*

END PRODUCT:

DESCRIPTION: Encourage other uses for the Town Commons on non-farmers' market days (flea market, swap market, etc.)

PROJECT #5: Support Local Businesses

ASSIGNED: 2/2000

RESPONSIBILITY: Community and Economic Development

TIMELINE: *START - 1/01/01* *FINISH - 3/01/01*

END PRODUCT: Written Strategy

DESCRIPTION: Encourage local institutions and groups to support and strengthen local businesses.

[Town to ensure that it is supportive of local and minority businesses; create a local currency (Carrboro Cash) as incentive to shop in Carrboro; James Harris to order kit from

Ithaca, New York for \$45; Community Building Committee to undertake this project – Mark Dorosin]

PROJECT #6: MIDWAY PUBLIC SAFETY

ASSIGNED: 2/2000

RESPONSIBILITY: Police

TIMELINE: *START - 4/3/00* *FINISH - 5/8/00*

END PRODUCT: Report

DESCRIPTION: Evaluate and support public safety programs in the Midway area (get a status report on cooperative efforts with other jurisdictions).

GOAL #7: PROMOTE A SAFE, EFFICIENT AND VIABLE INFRASTRUCTURE FOR THE TOWN'S HEALTHY GROWTH

OBJECTIVE #1: PROMOTE A COMPREHENSIVE APPROACH TO CREATING A WALKABLE COMMUNITY

PROJECT #1: PEDESTRIAN ACCESS

ASSIGNED: 2/2000

RESPONSIBILITY: Planning

TIMELINE: *START - 3/27/00* *FINISH - 5/23/00*

END PRODUCT: Report

DESCRIPTION: consider multiple approaches to pedestrian access across NC54 and Jones Ferry Road as developed for Glen Lennox. (transportation planner to present status report for pedestrian access to Carrboro Plaza and review the Glen Lennox report to determine its applicability to Willow Creek Shopping Center. Place larger stop signs at Poplar Street and NC54 and Oleander Avenue and NC54.

PROJECT #2: TRANSIT SUMMIT

ASSIGNED: 2/2000

RESPONSIBILITY: Office of Town Manager

TIMELINE: *START - 2/2000* *FINISH - 4/2000*

END PRODUCT: Summit

DESCRIPTION: Hold a bus system summit with the University and Town of Chapel Hill to discuss the need: a) to increase service and the ability to provide that service, b) a free electric shuttle in the downtown during peak business hours, c) the need to decrease the waiting time for buses and new Transit Memorandum of Understanding.

(Carrboro be lead entity; Board of Aldermen attend TAB Transit Forum; summit date scheduled for the end of March beginning of April.)

OBJECTIVE #2: MINIMIZE INFRASTRUCTURE COSTS.

PROJECT #1: MUNICIPAL AGREEMENT FOR HILLSBOROUGH ROAD/OLD FAYETTEVILLE ROAD IMPROVEMENTS.

ASSIGNED: 2/2000

RESPONSIBILITY: Planning

TIMELINE: *START - 2/23/00* *FINISH 6/6/00*

END PRODUCT: Municipal Agreement

DESCRIPTION: Approve a Municipal Agreement with NCDOT for the Hillsborough Road/Old Fayetteville Road improvements.

DESCRIPTION: Approve a Municipal Agreement with NCDOT for the Hillsborough Road/Old Fayetteville Road improvements.

PROJECT #2: COMMUNICATION AND TECHNOLOGY PLAN

ASSIGNED: 2/2000

RESPONSIBILITY: Management Services

TIMELINE: *START* – 2/1999 *FINISH* – 7/2000

END PRODUCT: Implementation of 1999-2000 Budget technology plan.

DESCRIPTION: Implement communication and technology improvements budgeted in 1999-2000. Upon implementation of network infrastructure, the Department will revise the Five-year technology Plans for future improvements in communication and technology and infrastructure. This process will begin January 2001, following implementation of Town's Web Page and completion of core network infrastructure.

PROJECT #3: PUBLIC FACILITIES

ASSIGNED: 2/2000

RESPONSIBILITY: Management Services

TIMELINE: *START* – 07/01/00 *FINISH* – *Ongoing*

END PRODUCT: Capital Improvement Plan

DESCRIPTION: Explore the location of public facilities. Create a public facilities campus.

OBJECTIVE #3: COMPLETE 1999-2000 PROJECTS

PROJECT #1: PEDESTRIAN ACCESS/SOUTH GREENSBORO STREET

ASSIGNED: 2/1999 (additional request on 3/2/99 following presentation)

RESPONSIBILITY: Planning

TIMELINE: START - 6/1/00 FINISH - 10/3/00

END PRODUCT: Report

DESCRIPTION: On March 2, 1999 the Board of Aldermen received a report regarding pedestrian access along South Greensboro Street. The Board requested that the staff further investigate providing pedestrian access along South Greensboro Street. This item will provide the Board with additional information on the possibility/feasibility of providing pedestrian access along South Greensboro Street.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Joal Hall Broun.

**A RESOLUTION ADOPTING THE 2000 - 2001 ACTION AGENDA
Resolution No. 130/1999-2000**

NOW THEREFORE BE IT RESOLVED, by the Carrboro Mayor and Board of Aldermen that the Action Agenda as presented (and amended) is adopted as the work plans for the years 2000 and 2001.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 21st day of March, 2000:

AYES: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

NOES: None

ABSENT OR EXCUSED: None

STAFF SUPPORT FOR NORTHERN TRANSITION AREA ADVISORY BOARD

The Board authorized limited clerical support, e.g. sending out of agendas, for the Northern Transition Area Advisory Board.

RE-NAMING OF THE NEW COMMUNITY CENTER

The Board delayed taking action on this matter until its March 28, 2000 meeting. It was the consensus of the Board to allow time and a forum for citizen input. The Board announced that all persons wishing to speak regarding the re-naming of the community center are to contact the Town Clerk's Office with letters, emails, and/or verbal messages; and persons could attend the March 28, 2000 Board meeting to make their comments directly to the Board.

The Board directed staff to contact the Design Review Committee and inform the membership of the Board's March 28, 2000 meeting.

REQUEST FOR CLOSED SESSION/PERSONNEL MATTER

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY MARK DOROSIN TO ADJOURN TO CLOSED SESSION AT 10:00 P.M. TO DISCUSS A PERSONNEL MATTER. VOTE: AFFIRMATIVE ALL.

Michael Nelson, *Mayor*

James E. Spivey, *CMC; Deputy Town Clerk*