

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, April 3, 2001 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Michael Nelson
Aldermen	Joal Hall Broun
	Mark Dorosin
	Jacquelyn Gist
	Diana McDuffee
	Allen Spalt
	Alex Zaffron
Town Manager	Robert W. Morgan
Town Attorney	Michael B. Brough
Assistant to the Manager	Richard White

Absent:

Town Clerk	Sarah C. Williamson
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**HILLSBOROUGH ROAD IMPROVEMENTS PROJECT**

Daphne Athas, a resident of Hillsborough Road, appeared before the Board to request the town's assistance in setting up a meeting between the Orange County Health Department, the town's engineer, the public works department and NCDOT to meet at the Athas property on Hillsborough Road to discuss the effect of the Hillsborough Road improvements on the Athas property.

The Board requested that the Town Manager arrange a meeting at the Athas and Singleton property with NCDOT, the town, the Orange County Health Department, OWASA and the Athas family.

Alderman Spalt expressed his desire to be present at this meeting.

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**APPROVAL OF MINUTES OF PREVIOUS MEETINGS**

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY MARK DOROSIN TO APPROVE THE MARCH 27, 2001 MINUTES, AS AMENDED. VOTE: AFFIRMATIVE ALL

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**REQUEST TO INCREASE THE TOWN'S FIXED ASSETS LIMIT**

The Board of Aldermen was requested to increase the minimum value on assets tracked by the Town from \$500 to \$2,500. Fixed assets are those items that are tangible in nature and have a useful life of more than one year.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

A RESOLUTION INCREASING THE MINIMUM VALUE OF ASSETS  
TRACKED BY THE TOWN FROM \$500 TO \$2,500.  
Resolution No. 124/2000-01

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:

Section 1. Standard Procedure 440-4 is amended by increasing the value of inventoried fixed assets from \$500 to \$2,500.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 3rd day of April, 2001:

Ayes: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: None

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**REQUEST TO CANCEL APRIL 17<sup>TH</sup> BOARD MEETING**

The Board of Aldermen is requested to cancel its meeting scheduled for Tuesday, April 17, 2001.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

A RESOLUTION CANCELING THE APRIL 17, 2001  
MEETING OF THE CARRBORO BOARD OF ALDERMEN  
Resolution No. 125/2000-01

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:

Section 1. The April 17, 2001 meeting of the Carrboro Board of Aldermen is hereby canceled.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 3rd day of April, 2001:

Ayes: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: None

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**A RESOLUTION EXPRESSING APPRECIATION TO JOHN BOONE**

The following resolution was introduced by Alderman Joal Hall Broun and duly seconded by Alderman Allen Spalt.

A RESOLUTION EXPRESSING APPRECIATION  
TO JOHN BOONE

Whereas, John Boone served as a member of the Carrboro Board of Aldermen from 1972 to 1987, and for much of that time served as the Board of Aldermen liaison to the Recreation and Parks Commission; and

Whereas, Mr. Boone has served the Town of Carrboro since 1987 as a member of the Carrboro Recreation and Parks Commission; and

Whereas Mr. Boone was a constant, cheerful, and faithful participant in all programs provided by the Carrboro Recreation and Parks Department, and

Whereas, Mr. Boone served the citizens of the Town of Carrboro by advising the Board of Aldermen on issues related to Recreation and Parks services.

NOW, THEREFORE THE BOARD OF ALDERMAN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Mayor and Board of Aldermen do hereby acknowledge Mr. Boone's contributions toward the enhancement of recreation and parks for the citizens of Carrboro.

Section 2. The Mayor and Board of Aldermen further express their appreciation for Mr. Boone's dedicated work for the town's recreation and parks program.

Section 3. This resolution shall be entered into the Board's official minutes and a copy shall be presented to Mr. John Boone.

Section 4. This resolution shall become effective upon its adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 3rd day of April, 2001:

Ayes: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: None

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**A REVIEW OF THE STRATEGIC AND OPERATIONAL REVIEW REQUEST FOR QUALIFICATIONS TO REVIEW TOWN SERVICE LEVELS**

The purpose of this agenda item was to review the Request for Qualifications (RFQ) that will be distributed on behalf of the Town of Carrboro requesting submittal of letters of interest and statements of qualifications from qualified firms to perform a strategic and operational review of the services provided by the Town. The Board was also requested to create a subcommittee of two or three Aldermen to assist Town staff in reviewing vendor responses to the RFQ and to make a recommendation to the Board on options to consider in conducting a review of short and long-term town service levels.

Jan Bryant Berry, the town's Purchasing Officer, made the presentation.

The following resolution was introduced by Alderman Mark Dorosin and duly seconded by Alderman Alex Zaffron.

A RESOLUTION MAKING APPOINTMENTS TO A BOARD SUBCOMMITTEE  
TO REVIEW RFQ'S FOR THE STRATEGIC AND OPERATIONAL  
REVIEW OF TOWN SERVICES  
Resolution No. 126/2000-01

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:

Section 1. The Board of Aldermen appoints Aldermen Joal Hall Broun, Diana McDuffee, and Alex Zaffron to serve as a subcommittee of the Board of Aldermen to assist the town staff in reviewing the Request for Qualifications and announcements for the strategic and operation review of town services.

Section 3. This subcommittee shall make a recommendation to the Board of Aldermen for the final Request for Qualifications.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 3rd day of April, 2001:

Ayes: Joal Hall Broun, Mark Dorosin, Diana McDuffee, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: None

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**REPORT ON FARMERS' MARKET PARKING**

The purpose of this item was to present to the Board of Aldermen a status report on parking at the Farmers' Market. This report discusses parking problems that arise at the Farmers' Market during special events

James Harris, the town's Community and Economic Development Director, made the staff presentation.

Alderman Broun suggested that the town hire a "parking maid" to monitor the parking at the Farmers' Market.

Police Chief Carolyn Hutchison stated she would hesitate to hire a monitor or attendant who would have authority to issue tickets. Chief Hutchison stated that are reserve police officers who might be interested in monitoring parking. Chief Hutchison expressed concern about allowing customers of the Farmers' Market to park illegally. Chief Hutchison stated that if the Board changes the parking plan, the Police Department would enforce the new ordinances.

Alderman Zaffron suggested that a large kiosk be installed at the Farmers' Market indicating where parking is available.

Mr. Morgan stated that the town staff had discussed installing such a kiosk.

Alderman Spalt suggested that Farmers' Market customers be surveyed about parking. In addition, Alderman Spalt requested that warning tickets be given when the market is in full swing rather than now at the beginning of the season. Alderman Spalt also suggested that a loading area be established at the market where customers could leave their purchases while getting their cars.

Wendy Wenck, a resident of Laurel Avenue, stated that she is a frequent customer of the Farmers' Market. She expressed concern about customers parking illegally without receiving parking tickets. Ms. Wenck stated that the residents of Laurel Avenue are against the additional parking on Laurel Avenue and expressed concern about pedestrians' safety if additional parking is allowed without the benefit of sidewalks. Ms. Wenck asked for consistent monitoring and ticketing of illegal parking.

Alderman Spalt stated that Ellen Perry, a resident of Bim Street, had asked whether the no parking signs on Bim Street are placed according to the town's ordinance.

Roy Williford, the town's Planning Director, stated that the town staff would review the ordinance to determine if the signs are placed to correspond with the town's ordinance.

MOTION WAS MADE JACQUELYN GIST AND SECONDED BY MARK DOROSIN THAT EXISTING PARKING ORDINANCES BE ENFORCED, THAT THE FARMERS' MARKET BE ASKED TO CONTINUE MONITORING THE ILLEGAL PARKING AT THE CARWASH, THAT THE TOWN STAFF WORK WITH THE FARMERS' MARKET IN ESTABLISHING A MONITORED LOADING AREA AT THE MARKET, THAT THE FARMERS' MARKET PUBLICIZE THE AVAILABLE PARKING BY DISTRIBUTING FLYERS. VOTE: AFFIRMATIVE SIX, NEGATIVE ONE (SPALT)

Mr. Morgan stated that the town staff would prepare an ordinance revision to change the language on the signs to state "no parking during town commons events". In addition, this amendment will reflect any needed changes to the signs on Bim Street.

The Board took no action on adding additional parking along Laurel Avenue.

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### **WORKSESSION ON THE DEVELOPMENT OF THE TOWN'S WEB SITE**

The purpose of this item was to introduce the beginning of the development of the Town of Carrboro's Internet Web Site. The purpose was also to solicit feedback and recommendations from the Board of Aldermen on the site's general look and feel, structure, navigation and most importantly content.

Andy Vogel, the town's Network Administrator, presented the town's "Intranet" Web site and its features.

The Board members made comments and suggestions on items to be included on the Web site and requested that the Network Administrator preview the Web site with a community focus group.

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### **POLICE RECRUITMENT AND RETENTION**

Alderman Dorosin stated that he had forwarded information to the Board members about police recruitment and retention and requested that the Agenda Planning Committee schedule a discussion of this matter.

It was the consensus of the Board to discuss this matter on the same evening that the report from the Employee Retention Committee comes before the Board.

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**GRANT FROM THE U.S. CONFERENCE OF MAYORS**

Alderman Dorosin stated that he had received information from the U.S. Conference of Mayors and the National Association of Counties on a possible grant to recognize outstanding local collaborations. Alderman Dorosin suggested that the Carrboro Police Department's cooperative effort with the Chapel Hill Police Department on the high crime around the Midway area might qualify for the grant. Alderman Dorosin volunteered to help prepare the narrative for the grant application.

Mayor Nelson stated that he would speak with Mayor Waldorf about the grant application.

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**ALTERNATE DELEGATE ON THE ORANGE COUNTY CAPITAL NEEDS TASK FORCE**

Alderman Spalt suggested that the Board might wish to have an alternate representative on the Orange County Capital Needs Task Force in the event that he would not be able to attend all meetings.

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY ALLEN SPALT TO APPOINT ALDERMAN DOROSIN TO SERVE AS THE TOWN'S ALTERNATIVE REPRESENTATIVE. VOTE: AFFIRMATIVE ALL

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MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY JOAL HALL BROUN TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL

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Town Clerk

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Mayor