

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, June 19, 2001 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Michael Nelson
Aldermen	Mark Dorosin
	Jacquelyn Gist
	Allen Spalt
	Alex Zaffron
Town Manager	Robert W. Morgan
Deputy Town Clerk	Richard White
Town Attorney	Michael B. Brough

Absent:

Alderman	Joal Hall Broun
	Diana McDuffee

APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY MARK DOROSIN TO APPROVE THE JUNE 12, 2001 MINUTES. VOTE: AFFIRMATIVE ALL

RESOLUTION AUTHORIZING THE TAB TO FUNCTION AS THE SIDEWALK TASK FORCE

In an effort to promote a comprehensive approach to create a more walkable community, the Board of Aldermen voted to establish a task force to identify pedestrian needs and to provide procedures for the development and implementation of sidewalk facilities to improve safety and connectivity among, pedestrian walkways, greenways, public transit, bicycle and other intermodal transportation systems. The task force shall establish standards and refer the standards back to the advisory boards for additional review. Staff developed a proposal for the Board to authorize the TAB to function as the task force.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

A RESOLUTION AUTHORIZING THE TRANSPORTATION ADVISORY BOARD TO FUNCTION AS THE SIDEWALK TASK FORCE

Resolution No. 169/2000-01

WHEREAS, the Carrboro Board of Aldermen recognizes the need to further consider and identify pedestrian needs and to provide procedures for the development and implementation of sidewalk facilities.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen establishes the following steps for implementation of a process that will authorize the TAB to develop the sidewalk implementation plan:

1. The TAB and planning staff will establish a schedule for incorporating the sidewalk implementation plan in the regularly scheduled meetings. Techniques,

strategies and policies will be developed to assess existing sidewalk facilities and to construct new sidewalk facilities. When necessary the TAB can coordinate additional meetings and bring in others to assist on an as needed basis. The TAB will provide a report to the Board that includes a proposed schedule to complete the plan.

2. The planning staff shall be primarily responsible for the preparation of all reports and shall coordinate the scheduling of a worksession with the Board of Aldermen to review the task force's findings.
3. The planning staff will revise the plan, if desired, and coordinate scheduling of Board review and adoption of the plan and text amendments (if needed).
4. The Board of Aldermen will consider the revised plan and associated text amendments and, if desired, set a public hearing and refer the plan for advisory board and Orange County review.
5. The Board will take action on the sidewalk plan.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

REQUEST TO APPROVE DESIGNATION OF FUND BALANCE FOR FY2000-01 BUDGET ITEMS NOT YET SPENT OR ENCUMBERED

The Town has identified several projects totaling \$268,239 within the FY2000-01 general fund budget whereby funds approved by the Board have not been spent but will be needed when the projects are brought to fruition and a vendor is identified to purchase the service or item. The funds, if not spent or reserved for next year, will lapse to fund balance within the General Fund at June 30, 2000. The Board was requested to set aside these funds for the upcoming year by designating fund balance for appropriation when needed in the upcoming fiscal year.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

A RESOLUTION APPROVING THE DESIGNATION OF FUND BALANCE FOR FY2000-01 BUDGET ITEMS NOT YET SPENT OR ENCUMBERED

Resolution No. 170/2000-01

WHEREAS, the Town Manager, Robert W. Morgan, has described to the Board the desirability of adopting a resolution to reserve fund balance for the following projects:

BE IT RESOLVED by the Board of Aldermen that fund balance be reserved to fund the following items:

RESERVED FUND BALANCE FOR INCOMPLETE PROJECTS OR EXPENDITURES

PROJECTS	DEPARTMENT	COST
DEBT SERVICE	DEBT SERVICE	\$171,500
HANNA ST. SIDEWALK	PUBLIC WORKS	\$50,000
BREWER LANE SIGNAL CROSSING	PUBLIC WORKS	\$9,000
POLICE RADIO COVERAGE	POLICE	\$20,000
BOARD ROOM IMPROVEMENTS	PUBLIC WORKS	\$5,000
LOCAL SUBSIDY, UNSPENT GRANT FUNDS	POLICE	\$1,739
ELECTROMAGNETIC FIELD RFP	TOWN MANAGER	\$5,000
<i>TOTAL GENERAL FUND</i>		<i>\$262,239.00</i>

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

AWARD OF AUDIT CONTRACT

The purpose of this agenda item was to award the contract for the Town's annual audit for the year ending June 30, 2001.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

BE IT RESOLVED by the Board of Aldermen that a contract is awarded for the following:

(1) Award the audit contract to Dixon, Odom and Company in the amount of \$22,000.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

APPOINTMENT TO ENVIRONMENTAL ADVISORY BOARD

The Mayor and Board of Aldermen were asked to consider the appointment of Scott Pohlman to the Environmental Advisory Board.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

A RESOLUTION MAKING AN APPOINTMENT TO THE
ENVIRONMENTAL ADVISORY BOARD
Resolution No. 171/2000-01

WHEREAS, there is currently one vacant seat on the Environmental Advisory Board (EAB); and

WHEREAS, this positions has been advertised and Scott Pohlman has submitted an application; and

WHEREAS, the Chair of the EAB is recommending that Mr. Pohlman be appointed to the vacant seat on the EAB.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby appoints Scott Pohlman to a seat on the Environmental Advisory Board. Mr. Pohlman's term shall expire in February 2002.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

APPOINTMENTS TO THE ARTS COMMITTEE

The Mayor and Board of Aldermen were asked to consider appointing Jennifer McMillan and Victoria Ralston to the Arts Committee.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

A RESOLUTION MAKING APPOINTMENTS TO THE
ARTS COMMITTEE

WHEREAS, Jennifer McMillan and Victoria Ralston have applied for membership on the Arts Committee; and

WHEREAS, the Chair of the Arts Committee is recommending that Ms. McMillan and Ms. Ralston be appointed to the Arts Committee.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby appoints Jennifer McMillan and Victoria Ralston to seats on the Arts Committee.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

REQUEST TO AUTHORIZE THE MANAGER TO AWARD THE BID AND EXECUTE THE CONTRACT FOR THE GARY/OLEANDER DRIVE STORMWATER PROJECT

The Director of Public Works has cited a very pressing storm water drainage repair need within the Town. The Gary Road/Oleander Road intersection stormwater pipe has rusted so severely that a collapse of the pipe may occur which in turn would then cause the street to collapse at this location. This stormwater pipe needs to be replaced as soon as possible. The Town Manager has identified funding within the Capital Reserve Fund to support the project.

Bids for the project shall be submitted to potential bidders in early July with bid responses required to be submitted to the Town by July 18. With the Board being on summer break at that time, the Town Manager requested the Board to authorize him to award the bid to the lowest responsible bidder and to award and execute the associated contract. The project is estimated to cost the Town approximately \$40,000.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

A RESOLUTION AUTHORIZING THE MANAGER TO AWARD A BID
AND EXECUTE A CONTRACT FOR THE GARY/OLEANDER DRIVE
STORMWATER PROJECT
Resolution No. 172/2000-01

BE IT RESOLVED by the Board of Aldermen that the Town Manager is authorized to do the following:

- Award the bid to the lowest responsible bidder for the Gary Road/Oleander Road stormwater repair project.
- Award and execute a contract to the lowest responsible bidder to perform the stormwater repair on Gary Road/Oleander Road at a cost of no more than \$50,000.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

A REVIEW OF THE PROPOSAL TO HAVE TOWN SIGNS PRINTED IN BOTH ENGLISH AND SPANISH

As part of the 2001-2002 Action Agenda Goal 5 (Encourage Economic and Social Diversity), the Board established a project to print town informational signs in English and Spanish. The Public Works Department has developed a policy and a procedure to determine which signs should be printed in both English and Spanish. The purpose of this item was to request that the Board approve this policy and procedure.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

**A RESOLUTION APPROVING THE RECOMMENDATIONS
FOR BI-LINGUAL SIGNS
Resolution No. 173/2000-01**

WHEREAS, the Carrboro Board of Aldermen seek to include more diversity in town-sponsored events and activities and encourage economic and social diversity; and

WHEREAS, the Public Works Department has prepared a proposal recommending a policy and procedure to translate these signs; and

NOW, THEREFORE, BE IT RESOLVED by the Carrboro Board of Aldermen, that the Aldermen approve the production and installation of English and Spanish signs on Town-maintained property in accordance with the Bi-Lingual Signs Policy.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

RESOLUTION ENDORSING THE REGIONAL TRANSPORTATION STRATEGY

Mayor Nelson received a letter from Mayor Waldorf requesting the Board of Aldermen to endorse the Regional Transportation Strategy. The purpose of this agenda item was to consider this request.

A RESOLUTION ENDORSING THE REGIONAL TRANSPORTATION STRATEGY
FOR THE RESEARCH TRIANGLE REGION OF NORTH CAROLINA
Resolution No. 174/2000-01

WHEREAS, the Mayors of Chapel Hill, Cary, Durham and Raleigh have met and developed a Regional Transportation Strategy for the Research Triangle Region of North Carolina; and

WHEREAS, the Strategy outlines the long-term, multi-modal transportation needs of the region, quantifies those needs, and identifies several potential sources of revenue; and

WHEREAS, the Strategy's proposal for surface streets includes proposed new surface streets for Wake and Durham counties, but none for Orange County; and

WHEREAS, the Carrboro Board of Aldermen places higher priority on transit, managed lanes and bicycle and pedestrian improvements than on roadway improvements.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:

Section 1. The Board of Aldermen hereby endorses the Regional Transportation Strategy for the Research Triangle Region of North Carolina.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

REPORT FROM THE N.C. METROPOLITAN COALITION

Beau Mills, Director of Intergovernmental Relations, presented a report on the mission of the N.C. Metropolitan Coalition.

REPORT ON CENTER STREET TRAFFIC

The purpose of this item was to present to the Board of Alderman a status report of the traffic on Center Street. This report discusses the volume, speed and type of vehicles on Center Street and makes recommendations on how to address the traffic concern.

Tyrelle Evans, the Town’s Transportation Planner, made the presentation.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

**A RESOLUTION REFERRING THE REPORT ON CENTER AND NORTH GREENSBORO STREETS TO THE DOWNTOWN VISION CHARRETTE
Resolution No. 175/2000-02**

WHEREAS, the Carrboro Board of Aldermen recognizes the need to further consider and revise vehicular accommodations and associated regulations.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen receives the staff report on Center and North Greensboro Street traffic.

BE IT FURTHER RESOLVED by the Carrboro Board of Aldermen that the Aldermen refer the matter of possible changes to traffic patterns on Center and North Greensboro Street for further consideration during the Downtown Vision Charrette.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

CONDITIONAL USE PERMIT MINOR MODIFICATION/MCDOUGLE ELEMENTARY SCHOOL

The Chapel Hill – Carrboro School Board has applied for a minor modification to the Conditional Use Permit issued to McDougale Elementary School located at 900 Old Fayetteville Road. The purpose of the modification is to provide three (3) temporary, modular classrooms to enable the school system to accommodate increased enrollment. The Administration requested that the Board of Aldermen review the request and make a decision regarding the minor modification.

MOTION WAS MADE BY ALLEN SPALT AND SECONDED BY JACQUELYN GIST TO APPROVE THE CONDITIONAL USE PERMIT MINOR MODIFICATION TO ALLOW THREE (3) TEMPORARY, MODULAR CLASSROOMS TO BE PLACED AT MCDOUGLE ELEMENTARY SCHOOL LOCATED AT 900 OLD FAYETTEVILLE

ROAD, AS SHOWN ON THE SITE PLANS SUBMITTED. VOTE: AFFIRMATIVE FIVE, ABSENT TWO (BROUN, MCDUFFEE)

REVOLVING LOAN FUND REQUEST/ORANGE COUNTY SOCIAL CLUB

The purpose of this item was to present to the Board of Aldermen an application from the Orange County Social Club, a pub, to be located in downtown Carrboro at 108 East Main Street. The request is for a loan from the Carrboro Revolving Loan Fund in the amount of \$30,000.00 at 6% for three years.

James Harris, the Town's Community and Economic Development Director, made the presentation.

The following resolution was introduced by Alderman Mark Dorosin and duly seconded by Alderman Alex Zaffron.

A RESOLUTION APPROVING A REVOLVING LOAN FOR
THE ORANGE COUNTY SOCIAL CLUB
Resolution No. 176/2000-01

WHEREAS, the Town of Carrboro established a revolving loan fund in 1986 to provide incentives for individuals to start new businesses in the Town of Carrboro and create at least one job per \$10,000 borrowed from the fund; and

WHEREAS, the fund, as of May 30, had \$292,085 in cash reserves and taking into account the recent June 12 Board approval of the Chicken Noodle Soup Loan (\$15,000), the fund now has approximately \$277,085 available to be loaned to applicants with viable projects; and

WHEREAS, the applicant has completed the loan application and that loan application has been reviewed by the loan packager and reviewer (TEDCO), and the Downtown Development Commission and was found to be an eligible project for the fund and has shown that four jobs will be created;

NOW THEREFORE, THE CARRBORO MAYOR AND BOARD OF ALDERMEN RESOLVES THAT:

Section 1. Based upon the review of the application by the Loan Packager, the loan is approved in the amount of \$30,000 for three (3) years at an interest rate of 6% contingent upon the applicant receiving all necessary licenses to operate the business in the Town of Carrboro and a satisfactory credit.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

DISCUSSION OF THE DISPOSITION OF THE GREENE TRACT

The Town Manager has received a letter from Orange County requesting the Mayor and Board of Aldermen to consider adopting a resolution affirming a process for resolving the disposition of the remaining 109 acres of the Greene Tract. The purpose of this item was for the Board to consider this resolution and to appoint two members to work out an agreement.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Allen Spalt

A RESOLUTION AFFIRMING A PROCESS FOR RESOLVING
THE DISPOSITION OF THE REMAINING 109 ACRES
OF THE GREENE TRACT
Resolution No. 177/2000-01

WHEREAS, Orange County and the Towns of Carrboro and Chapel Hill acquired the 169-acre property known as the Greene Tract in 1984 as an asset of the joint solid waste management system; and

WHEREAS, title to 60 acres of this property was deeded exclusively to Orange County in 2000 under provisions of the 1999 interlocal "Agreement for Solid Waste Management"; and

WHEREAS, under the same interlocal agreement the County and Towns agreed to bargain in good faith during the two-year period following the effective date of the agreement to determine the ultimate use or disposition of the remaining 109 acres of the Greene Tract; and

WHEREAS, the end date of the "bargaining period" as defined in the agreement is April 17, 2002, the second anniversary of the date upon which the County assumed overall responsibility for solid waste management in Orange County.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:

Section 1. The Carrboro Board of Aldermen does hereby affirm that it will consider the following general uses of the Greene Tract: open space, affordable housing, school sites, active and passive recreation, transit-oriented development, and other non-solid waste purposes.

Section 2. The Board of Aldermen hereby affirms the following points as the process to be pursued jointly with Orange County and the Town of Chapel Hill to resolve the disposition of the remaining 109 acres of the Greene Tract:

1. All three governing boards adopt a formal resolution affirming the general proposed uses of the property they would be willing to consider;

2. Consideration of uses should be based on the cultural and biological resources assessment reports that were produced regarding this property;
3. Jointly appoint a working group comprised of two elected officials from each of the three entities;
4. Each Manager assigns specific staff to support the work group in planning different options, consistent with the general direction from the three governing boards;
5. Hold a public forum on the general uses affirmed by the three governing boards during the early part of the process;
6. Consider the use of consultants to assist in developing a realistic site analysis and preliminary land use plan;
7. Refer the options developed to each of the three jurisdictions' Planning Boards for comment;
8. Try to develop options that provide as much specificity as possible (e.g., roadbeds, utility lines, drainage, building footprints, buffers, etc.);
9. Target completion of the work group recommendations during September – October, 2001; and
10. Target reaching agreement among all three governing boards on the disposition of the remaining 109 acres between October – December 2001.

Section 3. The following two members of the Carrboro Board of Aldermen are designated to serve as Carrboro's representatives on the work group to propose an agreement for use of the Greene Tract for consideration by the full governing boards of all three entities: Alderman Jacquelyn Gist and Alderman Alex Zaffron.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 19th day of June, 2001:

Ayes: Mark Dorosin, Jacquelyn Gist, Michael Nelson, Allen Spalt, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun, Diana McDuffee

STATE-SHARED REVENUES

The Board requested that the town staff forward a letter to the town's legislative delegation affirming the Board's position that it supports a broad-range of revenue options, not necessarily increased sales taxes.

STATUS REPORT ON DOWNTOWN VISIONING CHARRETTE

Alderman Zaffron stated that the town staff would be providing the Board with a status report on the downtown visioning charrette at the June 26th Board meeting.

FUNDING REQUEST FROM CLUB NOVA

Alderman Gist requested that the town staff contact Club Nova to see if they would be willing to request a revolving loan at 0% interest or as a contribution from the town.

It was the consensus of the Board to discuss this request and the request from Empowerment on June 26th when the budget is discussed.

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY ALEX ZAFFRON TO ADJOURN THE MEETING AT 9:10 P.M. VOTE: AFFIRMATIVE ALL