

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, February 5, 2002 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Michael Nelson
Aldermen	Joal Hall Broun
	Mark Dorosin
	Jacquelyn Gist
	John Herrera
	Diana McDuffee
	Alex Zaffron
Town Manager	Robert W. Morgan
Deputy Town Clerk	Richard White
Town Attorney	Michael B. Brough

APPROVAL OF MINUTES OF PREVIOUS MEETING

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO APPROVE THE JANUARY 22, 2002 MINUTES. VOTE: AFFIRMATIVE ALL

QUARTERLY REPORTS FOR THE QUARTER ENDING DECEMBER 31, 2001

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO ACCEPT THE QUARTERLY REPORTS. VOTE: AFFIRMATIVE ALL

Mayor Nelson stated that the reports are very helpful and thanked the staff for preparing them.

A REQUEST TO ADOPT A BUDGET ORDINANCE

A budget amendment was requested to transfer \$1,281 from contingency to the Governance Support budget as a contribution to the Institute of Government's Building Fund. The town's contribution will pay for furniture, equipment and construction costs associated with its local government wing.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO ADOPT THE ORDINANCE ENTITLED *AN ORDINANCE AMENDING FY'2001-02 BUDGET ORDINANCE*. VOTE: AFFIRMATIVE ALL

CHARGE ISSUED

The Deputy Town Clerk issued a charge to Douglas Kopec, a recent appointee to the Appearance Commission/Neighborhood Preservation District Commission.

FOURTH ANNUAL TOWN HALL DAY

Alderman Gist mentioned that Wendell Rodgers, Recreation Supervisor, had placed a memo on the 4th Annual Town Hall Day at Board members' places. She requested that Board members complete the attached form and return them to Richard White.

REPORT ON ON-STREET AND OFF-STREET PARKING ON PINE, CHEEK AND OAK STREETS

On October 9, 2001, as part of discussions of issues associated with new development on Pine Street, the Board of Aldermen requested a staff analysis of on-street and off-street parking on Pine, Cheek and Oak Streets. A report has been prepared.

Dale McKeel, the town's Transportation Planner, made the presentation.

Alderman McDuffee would like to explore the possibility of prohibiting overnight parking between midnight-5:00 a.m.; parking on one side, or parking on both sides of the street. She also would like to explore limiting impervious surface and the number of spaces for off-street parking. She requested that staff report on the Chapel Hill ordinance that prohibits rooming houses in residentially zoned areas.

Alderman Gist suggested that there is a need to look at traffic flow in the entire area and to have a conversation with the school system to decrease number of people dropping kids off at school. She requested that staff revisit the turn prohibition at Shelton Street when an officer is present.

Mr. McKeel suggested that the Town could work with NCDOT's new school traffic section to study the amount of traffic at Carrboro Elementary.

Alderman Zaffron suggested that the Town communicate with all three streets and look at them in pairs.

Mayor Nelson stated that he has a preference for receiving a petition from neighbors which provides recommendations.

The following resolution was introduced by Alderman Joal Hall Broun and duly seconded by Alderman Jacquelyn Gist.

**A RESOLUTION RECEIVING THE REPORT ON ON-STREET AND
OFF-STREET PARKING FOR PINE, CHEEK, AND OAK STREETS
Resolution No. 91/2001-02**

WHEREAS, the Carrboro Board of Aldermen seeks ample opportunities to review policy and regulations.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen has reviewed the report provided by the Planning Staff.

BE IT FURTHER RESOLVED BY THE CARRBORO BOARD OF ALDERMEN THAT THE ALDERMEN OF THE TOWN OF CARRBORO:

Section 1. The Board hereby receives the report.

Section 2. That the town staff contact the School System to determine the radius for bus service.

Section 3. That the town staff contact the residents of Pine, Oak and Cheek Streets offering the following options: (i) limiting the hours for parking between the hours of 12:00 midnight and 5:00 a.m.; (ii) limiting parking to one side of the street; and (iii) prohibiting parking on both sides of the street.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of February, 2002:

Ayes: Joal Hall Broun, Mark Dorosin, Jacquelyn Gist, John Herrera, Diana McDuffee,
Michael Nelson, Alex Zaffron,

Noes: None

Absent or Excused: None

REVIEW OF PROPOSAL FOR ADVISORY BOARD TRAINING SESSION

The purpose of this item was to present a proposed agenda for an advisory board training session.

Trish McGuire, Planning Administrator, made the presentation.

Alderman McDuffee suggested that the training be mandatory or that advisory members are strongly urged to attend.

Alderman Gist suggested that prospective members attend the training before receiving their charge.

Alderman Dorosin requested that vacancies not remain open too long. He volunteered to participate in training.

The following resolution was introduced by Alderman Mark Dorosin and duly seconded by Alderman Alex Zaffron:

A RESOLUTION APPROVING THE AGENDA FOR A PILOT
ADVISORY BOARD TRAINING SESSION
Resolution No. 90/2001-02

WHEREAS the Board of Aldermen continues to seek ways to ensure that Town services are provided in an effective manner, and

WHEREAS, MPA students from UNC-Chapel Hill have evaluated the town's advisory boards and made recommendations regarding the need for training new advisory board members, and

NOW THEREFORE BE IT RESOLVED by the Carrboro Mayor and Board of Aldermen that the Board approves the agenda for a "pilot" advisory board training session as outlined in Attachment C.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of February, 2002:

Ayes: Joal Hall Broun, Mark Dorosin, Jacquelyn Gist, John Herrera, Diana McDuffee,
Michael Nelson, Alex Zaffron,

Noes: None

Absent or Excused: None

Alderman Herrera wanted to know if Board members who serve as liaisons have the authority to vote. The Board requested that staff prepare an ordinance to clarify this matter.

**A RESOLUTION MAKING APPOINTMENTS TO THE COMMITTEE TO REVIEW THE
MEMORANDUM OF UNDERSTANDING FOR PUBLIC TRANSPORTATION SERVICES**

The following resolution was introduced by Alderman Joal Hall Broun and duly seconded by Alderman Diana McDuffee.

A RESOLUTION MAKING APPOINTMENTS TO THE
COMMITTEE TO REVIEW THE MEMORANDUM OF UNDERSTANDING
FOR PUBLIC TRANSPORTATION SERVICES
Resolution No. 89/2001-02

WHEREAS, the Chapel Hill Town Council has established a committee to review the current Memorandum of Understanding for Public Transportation services; and

WHEREAS, the Carrboro Board of Aldermen has been requested to appoint two of its members to serve on this committee.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby designates Alderman Mark Dorosin and Alderman Diana McDuffee to serve as the Town of Carrboro's representatives on the Committee to Review the Memorandum of Understanding for Public Transportation Services. Alderman Alex Zaffron will serve as an alternate representative.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of February, 2002:

Ayes: Joal Hall Broun, Mark Dorosin, Jacquelyn Gist, John Herrera, Diana McDuffee,
Michael Nelson, Alex Zaffron,

Noes: None

Absent or Excused: None

The Mayor stated that the draft cover letter transmitting the resolution to the Chapel Hill Town Council will be emailed to Board members for revisions.

MATTERS BY TOWN MANAGER

The Manager requested to add a personnel matter to closed session.

ESTABLISHMENT OF A HISTORICAL MARK PROGRAM

MOTION WAS MADE BY MARK DOROSIN AND SECONDED BY DIANA MCDUFFEE TO ESTABLISH A HISTORICAL MARKER PROGRAM AND TO COLLABORATE WITH THE LOCAL ACLU. THE JUNIUS SCALES HOUSE WILL RECEIVE THE FIRST SIGN FOLLOWED BY A MARKER FOR LIBBA COTTON. VOTE: AFFIRMATIVE ALL

REVISION TO FEBRUARY CALENDAR OF MEETINGS

Alderman Herrera asked staff to check on the published meeting place for the February Recreation Commission meeting. It may be incorrect on the calendar.

REPORT FROM THE INTERGOVERNMENTAL PARKS WORK GROUP

In response to Alderman McDuffee's request, Alderman Dorosin provided a report from the Intergovernmental Parks Work Group. Alderman Dorosin stated that he would provide copies of the Chapel Hill Town Council's comments on the County's proposal.

Mayor Nelson requested that this item be scheduled for February 19.

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY ALEX ZAFFRON TO ADJOURN THE MEETING AT 8:40 P.M. TO CLOSED SESSION TO DISCUSS A MATTER INVOLVING ATTORNEY-CLIENT PRIVILEGE AND A PERSONNEL MATTER. VOTE: AFFIRMATIVE ALL

Mayor

Deputy Town Clerk