A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, March 12, 2002 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor Michael Nelson Aldermen Joal Hall Broun

Mark Dorosin John Herrera Diana McDuffee Alex Zaffron

Assistant Town Manager
Deputy Town Clerk
Town Attorney

Bing Roenigk
Richard White
Michael B. Brough

Absent:

Alderman Jacquelyn Gist

### TASTE OF HOPE CUSTOMER ASSISTANCE

Angie Smith, OWASA Customer Service, requested the Board's participation in the Taste of Hope Customer Assistance program.

Chris Moran, of the Interfaith Council, provided statistics on poverty and households requesting assistance. He commended the Board for approving the resolution calling for reform of U.S. immigration law and policies.

Kristen LaVerne, Carrboro Facilities Program Director, gave an example of a resident having difficulty.

Alderman Broun requested that the program information be placed on the town's web site.

Alderman McDuffee requested that OWASA place an insert in monthly bills.

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### APPROVAL OF MINUTES OF PREVIOUS MEETING

This matter will be placed on the March 19<sup>th</sup> agenda.

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# A REQUEST TO SET A PUBLIC HEARING FOR MODIFICATION TO CONDITIONAL USE PERMIT OF CARRBORO PLAZA SHOPPING CENTER WITH AN ABC STORE

The Orange County ABC Store has submitted an application for a modification to the Conditional Use Permit (CUP) of Carrboro Plaza Shopping Center with an ABC Store. The applicant is proposing to construct an addition (2000 square feet) onto the existing building (4000 square feet). The Board of Aldermen must hold a public hearing to receive input before reaching a decision on the modification to the conditional use permit application. The Administration recommended that the Board set a public hearing for March 26, 2002, for consideration of modification to the conditional use permit request.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Joal Hall Broun.

# A RESOLUTION CALLING FOR A PUBLIC HEARING ON THE MODIFICATION TO CONDITIONAL USE PERMIT REQUEST FOR THE ORANGE COUNTY ABC STORE LOCATED AT 106 HIGHWAY 54 BYPASS

Resolution No. 109/2001-02

WHEREAS, the Carrboro Board of Aldermen seeks to provide ample opportunities for the public to comment on the proposed modification to conditional use permit projects; and

WHEREAS, an application has been received for a modification to the conditional use permit for the Orange County ABC Store.

NOW THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen call a public hearing on March 26, 2002 to consider the modification to the conditional use permit request for the Orange County ABC Store project.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this the 12<sup>th</sup> day of March 2002:

Ayes: Joal Hall Broun, Mark Dorosin, John Herrera, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Jacquelyn Gist

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### APPOINTMENTS TO HUMAN SERVICES COMMISSION

The Mayor and Board of Aldermen were requested to make appointments to the Human Services Commission.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Joal Hall Broun.

## A RESOLUTION MAKING APPOINTMENTS TO THE HUMAN SERVICES COMMISSION Resolution No. 103/2001-02

WHEREAS, due to term expirations and resignations, there are currently five (5) vacant seats on the Human Services Commission; and

WHEREAS, these vacancies have been advertised and applications were received from Karen Current, Errol McCauley, Earleen Burch and Kathryn Rose; and

WHEREAS, these applications were reviewed by the Chair of the Human Services Commission.

NOW, THEREFORE, THE MAYOR AND BOARD OF ALDERMENOF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Mayor and Board of Aldermen hereby appoint Karen Current, Errol McCauley, Earleen Burch and Kathryn Rose to serve on the Human Services Commission.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this the 12<sup>th</sup> day of March 2002:

Ayes: Joal Hall Broun, Mark Dorosin, John Herrera, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Jacquelyn Gist

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# A REVIEW OF AFFORDABLE HOUSING DENSITY BONUS PROVISIONS AND A REQUEST TO SET A PUBLIC HEARING: LAND USE ORDINANCE TEXT AMENDMENT REGARDING DENSITY AND SETBACKS

The Board of Aldermen has requested that staff provide additional information on revisions to the affordable housing density bonus provisions of the Land Use Ordinance. Should the Board of Aldermen wish to proceed with changes to the notice requirements, it will be necessary to receive public comment, a Planning Board recommendation, and Orange County comments regarding consistency with the Joint Planning Area Land Use Plan. A resolution that sets a public hearing for April 23rd was recommended for the Board's adoption.

Trish McGuire, the town's Planning Administrator, made the presentation.

The Board agreed to allow the ordinance to move forward as written and discuss changes at a later time.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Mark Dorosin.

A RESOLUTION CALLING A PUBLIC HEARING ON A LAND USE ORDINANCE TEXT AMENDMENT THAT AMEND THE DENSITY AND SETBACK PROVISIONS RELATING TO DEVELOPMENT UTILIZING THE AFFORDABLE HOUSING DENSITY BONUS

Resolution No. 110/2001-02

WHEREAS, the Carrboro Board of Aldermen seeks to provide ample opportunities for the public to comment on existing policies and regulations; and

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen call a public hearing on April 23, 2002 to consider adopting "An Ordinance Amending the Land Use Ordinance Provisions Relating to Affordable Housing."

BE IT FURTHER RESOLVED that the draft ordinance be referred to Orange County for review per the Joint Planning Agreement and to the Planning Board for comment and recommendations to the Board.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this the 12<sup>th</sup> day of March 2002:

Ayes: Joal Hall Broun, Mark Dorosin, John Herrera, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Jacquelyn Gist

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# STATUS REPORT: SHAPING ORANGE COUNTY'S FUTURE PROVISIONAL REPORT AND RECOMMENDATIONS

John Link, County Manager, has submitted a letter conveying Orange County's plan for completion and implementation of the Shaping Orange County's Future project. A resolution that directs staff to submit a copy of the Carrboro SOCF evaluation to Orange County for review by the Task Force was recommended for the Board's adoption.

The following resolution was introduced by Alderman Joal Hall Broun and duly seconded by Alderman Alex Zaffron

## A RESOLUTION DIRECTING STAFF TO CONVEY SOCF EVALUATION AND COMMENTS TO ORANGE COUNTY Resolution No. 105/2001-02

WHEREAS, the Town of Carrboro has participated in the Shaping Orange County's Future project; and

WHEREAS, the SOCF Task Force is scheduled to complete its report in spring of 2002; and

WHEREAS, the Town has prepared an evaluation and compiled comments on this report.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Aldermen of the Town of Carrboro that the SOCF evaluation and resolution be conveyed to Orange County for review by the SOCF Task Force for consideration during the final report preparation.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this the 12<sup>th</sup> day of March 2002:

Aves: Joal Hall Broun, Mark Dorosin, John Herrera, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Jacquelyn Gist

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#### **REVIEW OF THE 2002-03 ACTION AGENDA**

The Action Agenda allows staff to align the town budget with the Board's goals and objectives. The Board conducted two retreats this year to set two-year goals, objectives, and projects for town departments. The Town Administration has prepared an Action Agenda to implement the decisions reached at the retreats. The purpose of this item was to request that the Board review and adopt the 2002-2003 Action Agenda.

The following resolution was introduced by Alderman Broun and duly seconded by Alderman Zaffron:

A RESOLUTION ADOPTING THE 2002-2003 ACTION AGENDA Resolution No. 111/2001-02 WHEREAS the Board has conducted two planning retreats on December 2, 2001 and January 27 and 28, 2002 to discuss the direction in which it would like to lead the Town for the next two years, and

WHEREAS the Action Agenda allows staff to implement the Board's goals and objectives,

NOW THEREFORE BE IT RESOLVED by the Carrboro Mayor and Board of Aldermen that the Board has reviewed the *2002-2003 Action Agenda* as the work plan for the years 2002-2003 and taken the following actions:

- 1) The Mayor voted on Project 15: Review Board Compensation and Project 23: Develop Town Manager Job Description as follows: Deleted Project 15 and added Project 23. Alderman Herrera will research and write the description.
- 2) Deleted Project 44: Encourage Local Institutions and Groups to Support and Strengthened Local Businesses
- 3) Deleted Project 20: Strategic and Operational Review of Town Services/Review of Current Staffing Levels and Resource Projection. This review will occur as part of the upcoming budget deliberations.
- 4) Reviewed each new project description, end product, start and end times and made the following revisions:

Project 24: Provide a quarterly report in addition to a strategy

Project 26: the Mayor requested that Alderman Herrera obtain a copy of the Century Center logo as a place to start

Project 27: Schedule for discussion in April

5) Assigned Aldermen to each of the following projects:

Action Agenda Project	Alderman
Project 15: Review Board Compensation	Deleted
Project 22: Reduce Number of Board Meetings	Mayor/Dorosin
Project 23: Development Town Manager Job Description	Herrera
Project 26: Develop Process to Create Town Logo	Herrera
Project 27: Establish Sister City Relationship with City in	Herrera
Mexico	
Project 29: Subsidize Land Trust Units at a Rate of \$5,000	Include in budget
	requests
Project 32: Consider Creating a Housing Subsidy	Dorosin
Project 35: Community Outreach/Develop a Neighborhood	Dorosin
Focused Agenda	
Project 36: Citizens' Participation in Town Activities	Herrera/Broun
Project 37: Establish Permanent Town Arts Endowment	Mayor
Project 40: Obstacles to Development – Review Allowable	Broun/Zaffron
Uses	

6) Approved the 2002-03 Action Agenda

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this the 12<sup>th</sup> day of March 2002:

Carrboro Board of Aldermen Page 5 March 12, 2002

Ayes: Joal Hall Broun, Mark Dorosin, John Herrera, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Jacquelyn Gist

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### A REQUEST TO DISBAND THE AGENDA PLANNING COMMITTEE

The purpose of this item was to request that the Board of Aldermen disband the Agenda Planning Committee.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman John Herrera:

## A RESOLUTION DISBANDING THE AGENDA PLANNING COMMITTEE Resolution No. 112/2001-02

NOW THEREFORE BE IT RESOLVED by the Carrboro Mayor and Board of Aldermen that the Board has approved disbanding the Agenda Planning Committee.

The following resolution having been submitted to a vote, received the following vote and was duly adopted this the 12<sup>th</sup> day of March 2002:

Ayes: Joal Hall Broun, Mark Dorosin, Jacquelyn Gist, John Herrera, Diana McDuffee, Michael Nelson, Alex

Zaffron

Noes: None

Absent or Excused: Jacquelyn Gist

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#### **REBROADCAST OF BOARD MEETINGS**

The Mayor requested that staff discuss with Time Warner Cable rebroadcasting Board meetings.

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#### ADVISORY BOARD APPOINTMENT GUIDELINES

Alderman McDuffee distributed guidelines for comments.

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#### METROPOLITAN COALITION

Alderman Zaffron provided an update on the Metropolitan Coalition budget committee meeting last Thursday. He will provide the Board with a list of recommendations when available.

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VOTE: AFFIRMATIVE ALL			
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Deputy Town Clerk	-	Mayor	_

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JOHN HERRERA TO ADJOURN.