

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, January 13, 2004 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Michael R. Nelson
Aldermen	Joal Hall Broun
	Mark Chilton
	Jacquelyn Gist
	Diana McDuffee
	Alex Zaffron
Town Manager	Steven E. Stewart
Town Attorney	Michael B. Brough
Deputy Town Clerk	Sharmin E. Mirman

Absent:

Alderman	John Herrera
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#### **APPROVAL OF MINUTES OF PREVIOUS MEETING**

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO APPROVE THE DECEMBER 16, 2003 MINUTES. VOTE: AFFIRMATIVE SIX, ABSENT ONE (HERRERA)

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#### **REQUEST TO SET A PUBLIC HEARING: VOLUNTARY ANNEXATION OF PHASE 11 OF LAKE HOGAN FARMS SUBDIVISION**

The purpose of this item was to accept a petition for the voluntary annexation of Phase 11 of the Lake Hogan Farms Subdivision and to set a public hearing for January 27, 2004.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Diana McDuffee.

A RESOLUTION SETTING A PUBLIC HEARING  
TO CONSIDER THE ANNEXATION OF  
PHASE 11 OF THE LAKE HOGAN FARMS SUBDIVISION  
UPON THE REQUEST OF THE PROPERTY OWNERS  
Resolution No. 95/2003-04

WHEREAS, the Town of Carrboro has received a petition from Michael Dean Chadwick, representing Bolin Creek Investments, LLC, requesting that Phase 11 of the Lake Hogan Farms Subdivision be annexed into the Town of Carrboro; and

WHEREAS, the Town Clerk has certified that the petitions requesting the annexation of this property are sufficient in all respects under G.S. 160A-31.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby accepts this petition and shall hold a public hearing on January 27, 2004 to consider the voluntary annexation of this property.

Section 2. The Town Clerk shall cause a notice of this public hearing to be published once in The Chapel Hill Herald at least ten days prior to the date of the public hearing.

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 13th day of January, 2004

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: John Herrera

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### **A REQUEST TO ADOPT A BUDGET ORDINANCE**

A budget amendment, reflecting a net increase of \$156,193 is required to appropriate and transfer funds for various operating expenses including the distribution of service level benefits and dependent health insurance, appropriation of prior year reserved fund balance and purchase orders carried over from the previous year, and insurance reimbursement for a damaged police vehicle. Of the \$156,193 increase in the budget, \$144,170 is afforded by appropriating fund balance to cover the prior year obligations and the remainder (\$12,023) is from insurance proceeds.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO ADOPT THE ORDINANCE ENTITLED, "AN ORDINANCE AMENDING FY'2003-04 BUDGET ORDINANCE." VOTE: AFFIRMATIVE SIX, ABSENT ONE (HERRERA)

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### **A REQUEST TO ADOPT A BUDGET ORDINANCE**

The purpose of this item was to increase the current year budget by \$67,102 to acknowledge several grants awarded to the Town.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY DIANA MCDUFFEE TO ADOPT THE ORDINANCE ENTITLED, "AN ORDINANCE AMENDING FY'2003-04 BUDGET ORDINANCE." VOTE: AFFIRMATIVE SIX, ABSENT ONE (HERRERA)

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### **ACTIVE PROJECTS REPORT**

The Zoning Division of the Town of Carrboro is responsible for preparing a monthly report outlining the construction activities of various projects of interest within the Town of Carrboro's jurisdiction. The report for the period of November 16, 2003 through December 15, 2003 was presented.

Alderman McDuffee requested that the town staff provide a report to the Board on what is delaying the Smith Middle School athletic fields project and asked if there is anything the Board could do to move this project along.

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**AWARD OF CONTRACT FOR THE DOWNTOWN TRAFFIC CIRCULATION STUDY**

The purpose of this agenda item was to award a contract for conducting a downtown traffic circulation study for the Town of Carrboro. A Request for Letters of Interest and Statements of Qualifications to perform a Downtown Traffic Circulation Study was sent to twenty-five companies, and the Town received eight responses. It was recommended that the Town award the contract to Kimley-Horn and Associates of Raleigh, North Carolina.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Diana McDuffee.

**A RESOLUTION AWARDING THE CONTRACT FOR THE DOWNTOWN TRAFFIC CIRCULATION STUDY TO KIMLEY-HORN AND ASSOCIATES, INC  
Resolution No. 94/2003-04**

BE IT RESOLVED by the Board of Alderman that a contract is awarded for the following:

- (1) Award the contract to Kimley-Horn and Associates, Inc. for the downtown traffic circulation study for an amount not to exceed \$75,000.

This is the 13th day of January 2004.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 13th day of January, 2004

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: John Herrera

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**RESTATEMENT OF DECLARATION OF BOND REFERENDUM RESULTS**

The Town’s Bond Counsel, Bob Jessup, recently received a corrected certification from the Orange County Board of Elections. The Board was requested to officially accept the revised report of the Board of Elections regarding the results of the November 2, 2003 Bond Referendum and to adopt two resolutions needed prior to moving forward with issuing bonds.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Diana McDuffee.

**A RESOLUTION CERTIFYING AND APPROVING RESULTS OF BOND REFERENDUM  
Resolution No. 97/2003-04**

WHEREAS, the Orange County Board of Elections has certified the following results of the bond referendum held in and for the Town of Carrboro, North Carolina, on November 4, 2003, as follows:

On the question, “Shall the order authorizing up to \$4,600,000 of general obligation bonds of the Town of Carrboro, to pay capital costs of providing sidewalks and greenway trails and paying related costs, as adopted by the Town's Board of Aldermen on September 2, 2003, be approved?”

YES                      1,803

NO                        782

and it therefore appearing that a majority of voters voting in the referendum called for such purpose have approved the issuance of such bonds,

BE IT THEREFORE RESOLVED by the Board of Aldermen of the Town of Carrboro, North Carolina, that the Board certifies and approves such results and declares the issuance of such bonds to be authorized; and,

BE IT FURTHER RESOLVED that the Town Clerk is authorized and directed to publish promptly a statement of such results in the form prescribed by law.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 13th day of January, 2004

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: John Herrera

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**REQUEST TO MAKE AN APPOINTMENT TO THE HOMESTEAD ROAD AND HIGH SCHOOL ROAD TASK FORCE**

The Mayor and Board of Aldermen were requested to consider appointing Mary Rabinowitz to serve as the Town of Carrboro's citizen representative on the Homestead Road and High School Road Task Force. The administration requested that the Board of Aldermen adopt a resolution making this appointment.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Diana McDuffee.

A RESOLUTION MAKING AN APPOINTMENT TO THE  
HOMESTEAD ROAD AND HIGH SCHOOL ROAD TASK FORCE  
Resolution No. 101/2003-04

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board hereby appoints Mary Rabinowitz to serve as Carrboro's citizen representative on the Homestead Road and High School Road Task Force.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 13th day of January, 2004

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: John Herrera

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**A PUBLIC HEARING TO OBTAIN COMMUNITY INPUT ON TOWN NEEDS AND BUDGET FOR UPCOMING FISCAL YEAR 2004-05**

Annually, the Board of Aldermen adopts a budget, effective July 1<sup>st</sup> - June 30<sup>th</sup> for the Town. The Board, as part of its budget review, schedules a public hearing to receive comments from residents in the community regarding town services. These comments shall be considered in developing the FY2004-05 operating and capital budgets during the budget process.

Robert Dowling, executive director of Orange Community Housing and Land Trust, addressed the Board. He asked for \$20,000 from the town to support their operations.

Alderman Gist asked that this public hearing remain open on the town website for two weeks and stated that emails and letters are welcome.

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**PUBLIC HEARING: VOLUNTARY ANNEXATION OF THE FOWLER-WHEELER-BRIGHT PROPERTY**

The purpose of this item was to receive citizens' comments regarding a petition for the voluntary annexation of the Fowler-Wheeler-Bright Property and to consider the adoption of an ordinance incorporating the property into the Town effective January 31, 2004.

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY MARK CHILTON TO CLOSE THE PUBLIC HEARING AS NO ONE WISHED TO SPEAK. VOTE: AFFIRMATIVE SIX, ABSENT ONE (HERRERA)

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY MARK CHILTON TO ADOPT THE ORDINANCE ENTITLED, "AN ORDINANCE ANNEXING THE FOWLER-WHEELER-BRIGHT PROPERTY." VOTE: AFFIRMATIVE SIX, ABSENT ONE (HERRERA)

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**PUBLIC HEARING: CONDITIONAL USE PERMIT MODIFICATION: 515 S. GREENSBORO STREET CELLULAR TOWER**

David Hockey, representing AT&T Wireless has applied for a minor modification to the American Tower Telecommunications Conditional Use Permit located at 515 South Greensboro Street. The proposed modification will consist of two steps: 1. Improvements to the existing foundation of the cell tower in order to allow the addition of further co-location; and 2. Addition of a new antenna to the tower as well as installing equipment within the existing fenced in area at the base of the tower. The Administration requested that the Board review, deliberate, and make a decision regarding the minor modification request.

James Thomas, one of the town's Development Specialists, made the presentation.

David Hockey, a representative for AT&T Wireless, addressed the Board. He requested an administrative review as opposed to a full-blown public hearing.

Richard Taylor, a member of the Appearance Commission, pointed out that AT&T is proposing to add one array to the tower and it will not significantly change the appearance of the tower.

Mike Brough said ordinance requires that additions to towers be treated as a minor modification and that it is a condition of this permit only that requires public hearing. The Board could choose to relieve or modify the condition that's on the permit but could not change the requirement of the land use ordinance this evening.

Alan Spalt spoke in favor of co-location of towers and asked if the safety study of the Town Hall tower was ever done.

Marty Roupe, the town's Zoning Administrator, stated that a consulting engineer from Duke University completed the study and it indicated no health problems for town employees. He stated that since the study was completed, each co-location application has been required to perform such a safety study.

Mayor Nelson requested that the town staff provide Mr. Spalt with a copy of the study of the Town Hall tower.

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY ALEX ZAFFRON TO CLOSE THE PUBLIC HEARING. VOTE: AFFIRMATIVE SIX, ABSENT ONE (HERRERA)

The following resolution was introduced by Alderman Diana McDuffee and duly seconded by Alderman Mark Chilton.

A RESOLUTION APPROVING THE MINOR MODIFICATION TO THE CUP FOR THE  
AMERICAN TOWER TELECOMMUNICATION TOWER LOCATED AT  
515 SOUTH GREENSBORO STREET TO ALLOW IMPROVEMENTS TO THE EXISTING  
FOUNDATION IN ORDER TO ALLOW THE ADDITION OF FURTHER CO-LOCATION  
AND TO ALLOW A NEW ANTENNA TO THE TOWER AS WELL AS INSTALLING EQUIPMENT  
WITHIN THE EXISTING FENCED IN AREA AT THE BASE OF THE TOWER  
Resolution No. 98/2003-04

WHEREAS, the Carrboro Board of Aldermen approved a Conditional Use Permit for a telecommunications tower at 515 South Greensboro Street on November 10<sup>th</sup>, 1992; and

WHEREAS, the Town of Carrboro Land Use Ordinance requires that additional users on a tower shall constitute a minor modification to the original Conditional Use Permit and that one of the conditions of the original CUP for this particular tower requires a public hearing for any modification to the tower; and

WHEREAS, the Board of Aldermen finds that the applicant has satisfied the requirements related to minor modifications for towers contained in the Land Use Ordinance.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the minor modification to the American Tower conditional use permit located at 515 South Greensboro Street allowing improvements to the existing foundation for future co-location and AT&T Wireless to install an antenna on the tower and install additional equipment within the fenced in area at the base of the tower, contingent on the applicant providing a second opinion by an expert on the electromagnetic safety of the additional antenna and related cabinets.

The foregoing resolution having been submitted to a vote, received the following vote this 13<sup>th</sup> day of January, 2004:

Ayes: Diana McDuffee, Michael Nelson, Mark Chilton

Noes: Alex Zaffron, Joal Hall Broun, Jacquelyn Gist

Absent or Excused: John Herrera

Mayor Nelson stated that this matter would be placed on the agenda for the January 27, 2004 meeting of the Board of Aldermen for a second vote.

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## **PUBLIC COMMENT ON PRELIMINARY LIST OF SIDEWALK BOND PROJECTS**

On December 16th, the Board of Aldermen adopted a preliminary list of the first round of sidewalk projects to be funded from the bond referendum approved by voters on November 4th. The preliminary list has been publicized through press releases and the Town's website. The purpose of this item was for the Board to receive public comment on the preliminary sidewalk list as well as review written comment received by Town staff.

Dale McKeel, the town's Transportation Planner, made the presentation.

Savanna Scarboro, a Hanna St. resident, stated that she supports a sidewalk for Hanna St. but opposes added density and traffic (due to Pacifica). She raised concerns about safety of pets and kids. She finds it outrageous that Giles asked for a cap on their cost of the sidewalk and requested that the Board refuse to grant it and that it would be grossly unfair to the taxpayers and people of Hanna St.

Jeff Vanke stated that the Board spoke a lot about what the town can afford and he hopes the town will continue to be frugal. He is glad Barington Hills and Autumn Drive will be taken off the priority list. He showed photos to the Board and pointed out several dangers.

Kara Kissler and Jennifer Curtis, residents of Pine Street, stated that they are glad to see Pine Street on the priority list. They spoke for eight households on their street. They came to learn more about the process and praised Chris Peterson and Dale McKeel for being helpful.

Alderman Gist mentioned the possibility of residents donating right-of-way to town as a tax deduction. Alderman Chilton supported that idea. Alderman Gist asked Ms. Kissler and Curtis to ask their neighbors how that idea appeals to them.

Alan Spalt, a resident of James Street, spoke of process rather than specific priorities. He asked that we not take major streets like Greensboro and Pathway Drive for granted. He believes that residents should be consulted, as not everyone will want a sidewalk in front of their house. He supports a sequence of events. He stressed that the hiring of an engineer should not be first – that talks with neighbors should be first. The advantage is that it's cheaper and that way you can find out who wants what before spending money on an engineer. The question was raised about protecting trees – are they willing to adjust sidewalks around trees whose root systems would be in the way? He asked that the town not create new drainage problems where there are none. He stressed the importance of making good crosswalks and signage – that it will have a spillover effect on state roads and that markings and signage are cheap. Mr. Spalt agreed to modify his proposal and email it to Mayor Nelson.

Marty Mandell, a resident of Pine Street, stated that parking is a problem on her street and that her side has the right-of-way and it belongs to the town. She mentioned the importance of keeping the sidewalks up.

Michelle Rivas, a resident of Oak Avenue, stated that she shares concerns of several of her neighbors who are opposed to construction and asked to be taken out of tier one. There was concern about preserving the quality and quaintness of the neighborhood and is concerned about a drainage problem that the construction might exacerbate. She mentioned an alternative: could it be made into a one-way street? It would be safer and more walkable.

Matt Kulp, a resident of Barington Hills, stated that he would like to be removed from the first tier – that the residents did not ask for sidewalks. He said that places that need sidewalks for safety should be first on the list

and that Barington Hills is not one of them. He showed some photos and discussed some problems as Jeff Vanke. He doesn't believe the connector road would be safe even with sidewalks – that the hill on Autumn Drive now only serves six or seven home but if it is opened up, there will be hundreds of commuters and it will not be safe.

Steve Rose addressed the Board. He said the tier idea suggested a good direction but that the desires of the neighbors are important to listen to. He said that as bonds are issued, taxes would go up. Re: Hanna St., the numbers don't add up. He said in the packet on the website, it shows the town's share is estimated at \$92,800. He asked staff if the amount on the agenda packet represents 50% of the total cost.

Dale McKeel said the estimate was for 100% of the total cost (minus speed bumps). He apologized for the confusion. He did not reduce the amount. If for some reason Pacifica did not move forward and there were still a desire independent of Pacifica, there would be enough money for the sidewalk to be built.

Alderman Zaffron said that he understood that a portion would be funded by MPO funds.

Alderman McDuffee said that no matter what, Hanna St. will remain in the first tier.

Richard Taylor likes the brick edgings on the sidewalks in Carrboro (i.e.: 605 Main St.) and asked the Board if an area in the downtown circumference be paved to match because a decorative touch gives a unified appearance to the town.

Brad Rigdon asked the Board to define MPO. He supports and requests a sidewalk on Hanna St. (1/2 paid by town and 1/2 paid by developers). He said that the last time a CUP was approved, the language was different than it is now. The first time was specific in terms of safety issues. He asked if the public will have input on January 27<sup>th</sup>. He said that \$186,353 was mentioned as the cost of Hanna St.

James Carnahan, a resident of 122 Oak Street, asked the Board to reconsider some places with sidewalks only on one side for the first tier. (N. Greensboro St.) He mentioned that the bus stop is not at an intersection and there is no visibility and no sidewalk on one side of the bus line. The only option is walking on the shoulder or the bike lane. He said having the sidewalk on both sides would encourage people to use it and make it safer.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Joal Hall Broun.

A RESOLUTION STATING THE FIRST ROUND OF SIDEWALK PROJECTS  
TO BE FUNDED FROM THE NOVEMBER 2003 SIDEWALK  
AND GREENWAYS BOND REFERENDUM  
Resolution No. 96/2003-04

WHEREAS, the Board of Aldermen of the Town of Carrboro has considered the need for capital improvements for sidewalks and greenway trails in the Town.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen identifies the following listing of the first round of sidewalk projects to be funded from the bond referendum approved by voters on November 4, 2003:

1. The list of street proposed by the town staff in a memo dated January 13, 2004 with the following revisions:
  - a. The removal of Oak Avenue;
  - b. The addition of Greensboro Street from Short Street to Hillsborough Road



- c. The addition of Hanna Street (the cost of sidewalk will be funded with STP-DA funds, should that funding change, the town would absorb its share of the remaining cost based on the previous agreement with the developer of Pacifica.)

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 13<sup>th</sup> day of January, 2004:

Ayes: Alex Zaffron, Diana McDuffee, Michael Nelson, Joal Hall Broun, Mark Chilton, Jacquelyn Gist

Noes: None

Absent or Excused: John Herrera

Alderman Zaffron volunteered to work the town staff is developing construction guiding principles (using Allen Spalt's suggestions).

Alderman Gist wants strong tree protection issues/boundaries in the policy and the dedication of right-of-way.

The Board expressed a desire to further discuss making Oak Avenue one-way and the impact on surrounding streets.

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**REVOLVING LOAN FUND APPLICATION: SCIENCE LEARNING RESOURCES**

The purpose of this item was to present to the Board of Aldermen the recommendation from the Downtown Development Commission for approval of a loan from the Town of Carrboro Revolving Loan Fund to Science Learning Resources in the amount of \$75,000 for ten years and a rate of 2%.

James Harris, the town's Community and Economic Director, made the presentation.

Mayor Nelson asked for additional information on Revolving Loan Fund requests.

Alderman Zaffron suggested that the Board be given the same packet as the Downtown Development Commission.

Dr. Duncan addressed the Board: He is a research scientist who formed a company to commercialize educational software - funded by a five year grant from the National Institute of Drug Abuse to develop science educational programs starting in elementary school (grades 3-5) (hopefully it will be distributed nationally). (part of science education at UNC). The program simulates use of microscope and is almost all in place. Carolina Biological Supply wants to license software from him (5 years) and they have a good marketing arm. He said the relationship with a nationally renowned science education supplier increases chances of success.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Joal Hall Broun.

A RESOLUTION APPROVING A REVOLVING LOAN FOR THE  
SCIENCE LEARNING RESOURCES PROJECT  
Resolution No. 99/2003-04

WHEREAS, the Town of Carrboro established a revolving loan fund in 1986 to provide incentives for individuals to start new businesses in the Town of Carrboro and create at least one job per \$10,000 borrowed from the fund; and

WHEREAS, the fund now has approximately \$412,806 available to be loaned to applicants with viable projects; and

WHEREAS, the applicant has completed the loan application and that loan application has been reviewed by the loan packager and loan reviewer (NC SBTDC), and the Downtown Development Commission and was found to be an eligible project for the fund and has shown that eight jobs will be created.

NOW THEREFORE, THE CARRBORO MAYOR AND BOARD OF ALDERMEN RESOLVES THAT:

Section 1. Based upon the review of the application by the Loan Packager and the recommendation from the Downtown Development Commission, the loan is approved in the amount of \$ 75,000 for ten (10) years at an interest rate of 2% contingent upon the applicant receiving the necessary license from UNC Chapel Hill to use the soft ware created by Dr. Gary Duncan a researcher in the Department of Psychiatry at UNC Chapel Hill and Dr. Duncan producing a contract between Carolina Biological (a science education company) or an equivalent company that will market and sell this product.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 13th day of January, 2004

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: John Herrera

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### **A REQUEST TO APPROVE BOARD OF ALDERMEN MEETING SCHEDULE CHANGES**

The purpose of this agenda item was to request that the Board of Aldermen approve changes to the Board meeting schedule.

The following resolution was introduced by Alderman Joal Hall Broun and duly seconded by Alderman Alex Zaffron.

#### **A RESOLUTION ADOPTING BOARD OF ALDERMEN MEETING SCHEDULE CHANGES Resolution No. 100/2003-04**

WHEREAS, the Board of Aldermen seeks to increase the effectiveness of its meeting by having sufficient time to discuss and make decisions,

NOW THEREFORE BE IT RESOLVED that the Carrboro Mayor and Board of Aldermen hereby adopt the following changes:

1. Designate the first and third Tuesdays of each month as regular Board of Aldermen meetings.
2. Designate the second Tuesday of each month for work sessions for discussion only with a three-hour time frame and discussion limited to the Mayor, Aldermen, and appropriate staff.
3. Designate the fourth Tuesday for public hearings and allow public comment on items scheduled for public hearings only; carry over a continued public hearing until the fourth Tuesday of the following month.

4. Inform the Manager of matters needing staff attention prior to meetings.
5. Agree to cancel public hearing and work session meetings when there are no items scheduled

The Board further resolves that:

Section 1. Regular meetings, work sessions, or public hearings will not be scheduled during the month of July, the first two weeks in August, the last three weeks in December and the first full week in January.

Section 2. These changes are effective beginning with the February 3, 2004 Board of Aldermen meeting.

Section 3. The Board will review this schedule change in one year.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 13<sup>th</sup> day of January 2004.

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: John Herrera

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**REQUEST BY THE INTERFAITH COUNCIL FOR SHELTER ACCOMMODATIONS**

Alderman Gist requested that the Board of Aldermen consider allowing the Interfaith Council to use the Century Center for one week during the time the Shelter will be undergoing renovations. The town staff requested that the Board discuss this request and give staff direction.

Alderman Gist spoke to the Board re: renovations to IFC and a need for a place for people to go in the meantime. There will be a rotation through the churches – a week or two for each congregation. She requested that Carrboro volunteer to have the Century Center used for a week or two. (to give shelter to 20-25 people) She said Alderman Broun’s church is feeding the crew. IFC will provide staff, bedding, transportation, etc. She said she thinks they can be housed on the main floor. IFC and committee said if the Board gave them dates, they would have a first shot at getting them. Board is asked to be responsible for finding volunteers.

Anita Jones-McNair, the town’s Recreation and Parks Director, stated that the town staff has blocked out the entire first floor of the Century Center for either the week of May 2-29 or August 8-14.

The following resolution was introduced by Alderman Jacquelyn Gist and duly seconded by Alderman Mark Chilton.

**A RESOLUTION AGREEING TO HOST THE INTERFAITH COUNCIL SHELTER  
Resolution No. 102/2003-04**

**BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:**

Section 1. Alderman Gist requests the Mayor and Board of Aldermen consider hosting the Interfaith Council Shelter for one week on May 23-29, 2004 or August 8-14, 2004. at the Century Center.

Section 2. Direct staff to work with the Interfaith Council to accommodate this reservation.

Section 3. The Mayor and Board of Aldermen hereby approve the request.

Section 4. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 13th day of January, 2004

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: John Herrera

Alderman Gist asked Steve Stewart to convey the proposed dates to Chris Moran at IFC.

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**MARTIN LUTHER KING, JR. DAY SERVICE**

Alderman Broun invited all Board members to attend the annual Martin Luther King, Jr. service at First Baptist Church on Monday, January 19<sup>th</sup> at 10:00 a.m. with the march following the service.

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**ORANGE COUNTY SUBSTANDARD HOUSING COMMITTEE**

Alderman Gist stated that at the September 2003 Assembly of Governments meeting, the Assembly passed a resolution establishing a task force to look at substandard housing in Orange County. Each Board was to appoint a member to serve on that task force. She volunteered to serve as the Board's representative on this task force.

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JOAL HALL BROUN TO APPOINT ALDERMAN GIST AS THE BOARD'S REPRESENTATIVE. VOTE: AFFIRMATIVE SIX, ABSENT ONE (HERRERA)

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**HILLSBOROUGH ROAD PARK DESIGN COMMITTEE**

Mr. Stewart stated that there is a Board of Aldermen seat vacant on the Hillsborough Road Park Design Committee (vacated by Mark Dorosin) and requested that the Board consider appointing a member to serve on this committee.

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY ALDERMAN ALEX ZAFFRON TO APPOINT MAYOR NELSON TO SERVE ON THE HILLSBOROUGH ROAD PARK DESIGN COMMITTEE. VOTE: AFFIRMATIVE SIX, ABSENT ONE (HERRERA).

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MOTION WAS MADE BY MARK CHILTON AND SECONDED BY JOAL HALL BROUN TO ADJOURN TO CLOSED SESSION TO DISCUSS PROPERTY ACQUISITION. VOTE: AFFIRMATIVE SIX, ABSENT ONE (HERRERA)

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Mayor

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Deputy Town Clerk