

A worksession of the Carrboro Board of Aldermen was held on Tuesday, June 8, 2004 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Michael Nelson
Aldermen	Joal Hall Broun
	Jacquelyn Gist
	Diana McDuffee
	Alex Zaffron
Town Manager	Steven E. Stewart
Town Attorney	Michael B. Brough
Town Clerk	Sarah C. Williamson

Absent:

Aldermen	Mark Chilton
	John Herrera

POETRY FESTIVAL

Mayor Nelson thanked those responsible for organizing the Poetry Festival. He stated that it was a huge success and stated that he hopes that the Poetry Festival will become an annual event.

PRESENTATION OF BICYCLE FRIENDLY COMMUNITY AWARD

Andy Clarke, executive director of the League of American Bicyclists, presented the League's Bicycle Friendly Community award to the Board of Aldermen. As part of the award ceremony, the League of American Bicyclists encouraged the Board of Aldermen to authorize the Mayor to sign the Action Plan for Bicycle Friendly Communities.

The following resolution was introduced by Alderman Joal Hall Broun and duly seconded by Alderman Alex Zaffron.

**A RESOLUTION TO AUTHORIZE THE MAYOR TO SIGN THE
ACTION PLAN FOR BICYCLE FRIENDLY COMMUNITIES**

Resolution No. 172/2003-04

WHEREAS, the Town of Carrboro is one of 38 communities in the nation that have been granted the Bicycle Friendly Community designation by the League of American Bicyclists in recognition of the Town's commitment to providing safe accommodation and facilities for bicyclists, and for efforts to encourage bicycling for fun, fitness, and transportation.

WHEREAS, the League of American Bicyclists encourages the Board of Aldermen to sign the "Action Plan for Bicycle Friendly Communities," which outlines how a bicycle-friendly community enhances the quality of life of a community and includes ten steps to bring that about.

WHEREAS, the capital cities of four European nations and the United States were among the 20 communities who signed the "Action Plan for Bicycle Friendly Communities" at the conclusion of an International Symposium on Bicycle Friendly Communities on Thursday, March 4, 2004 in Washington, DC.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the Town of Carrboro that the Mayor is hereby empowered to sign the "Action Plan for Bicycle Friendly Communities."

NOW, THEREFORE BE IT FURTHER RESOLVED by the Carrboro Board of Aldermen that the Transportation Advisory Board will evaluate Carrboro's progress in achieving the goals of the action plan as part of updating the Carrboro Bicycle Policy over the next year.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 8th day of June, 2004:

Ayes: Joal Hall Broun, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Mark Chilton, John Herrera

WORKSESSION ON THE RESIDENTIAL TRAFFIC MANAGEMENT PLAN

At the request of the Board of Aldermen, the Transportation Advisory Board has been reviewing the Residential Traffic Management Program (RTMP) for several months. The purpose of this item was for the Transportation Advisory Board to discuss its review of the RTMP with the Board of Aldermen.

Chris van Hasselt, Chair of the Transportation Advisory Board, presented the recommendations from the TAB on revisions to the Residential Traffic Management Plan.

Heidi Perry made comments about the recommendations of the TAB.

Dave Deming, a bus driver for Chapel Hill Transit, suggested bumper stickers that say, "Good neighbors drive the speed limit".

Mayor Nelson suggested that the town accept no petitions for traffic management until the revised traffic management plan is approved.

Bill Norcross suggested posting signs in town indicating which are through streets.

The following resolution was introduced by Alderman Diana McDuffee and duly seconded by Alderman Alex Zaffron.

A RESOLUTION SPECIFYING FURTHER ACTION IN FOLLOW-UP TO THE TRANSPORTATION ADVISORY BOARD REVIEW OF THE RESIDENTIAL TRAFFIC MANAGEMENT PLAN Resolution No. 181/2003-04

WHEREAS, the Town of Carrboro seeks to ensure that its existing policies are responsive to community concerns; and

WHEREAS, Transportation Advisory Board has reviewed the Town's Residential Traffic Management Plan and compiled materials to assist with the update of this document.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen accept the information and direct as follows:

1. That the report be referred back to the Transportation Advisory Board for additional review to include:
 - a. Criteria for the point system;
 - b. How education and enforcement can become part of the traffic control solution;
 - c. Reduction of speed limits on residential streets;
 - d. Review of the land use ordinance to determine if changes are necessary to enhance traffic calming in new developments

2. That the TAB's recommendation be brought back to the Board for consideration in a timely fashion.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 8th day of June, 2004:

Ayes: Joal Hall Broun, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Mark Chilton, John Herrera

PUBLIC HEARING ON THE CONCEPTUAL DESIGN OF CHAPEL HILL-CARRBORO HIGH SCHOOL #3

The Chapel Hill-Carrboro School District has submitted CUP plans for the proposed High School # 3 to be located at located at 201 Rock Haven Road, off of Smith Level Road. Staff is still reviewing the plans but a public hearing has been requested by the Chapel Hill-Carrboro City School System to allow for public discussion of the design.

Lisa Stuckey, Chair of the Third High School Committee, was sworn in. She stated that the advisory group has been meeting since September to solicit feedback on the design process.

Steve Scroggs, Assistant Superintendent, was sworn in. He explained the High Performance Building Criteria - Policy 9040 that is the standard that will be used in the construction of the new high school.

Tom Hughes, with Moseley Architects, the project architect, was sworn in. He stated that they wanted to bring the draft plans to the Board to give the Board an opportunity to have input in the development of the school.

Steve Triggiano, with Moseley Architects, presented the site plan for the project.

Marty Roupe, the town's Zoning Administrator, was sworn in. He stated that there is no open space requirement for the school because it is an institutional facility.

Mr. Scroggs stated that there are 420 parking spaces proposed--130 for staff/visitor parking spaces, and 280 student parking spaces.

Mayor Nelson stated that he would like to see the number of student parking spaces reduced since this school would be on the bus route.

Alderman Gist suggested that buses run to the school every 15 minutes.

Alderman Zaffron asked if the vehicle miles traveled information has been shared with NCDOT.

Chris Hilt, the landscape architect, was sworn in. She stated that the town is currently reviewing the traffic impact analysis. She said they have had discussions with Chapel Hill Transit about bus service to the school.

Alderman Zaffron stated that this school would have access to the J route.

Alderman McDuffee stated that the VMT for the school would impact on how Smith Level Road is designed. Emphasis should be placed on public transit usage to this school.

Mr. Scroggs stated that they would probably have 420 parking spaces on the site, which includes parking for both phases.

Alderman McDuffee asked if the school board changes the regulations to allow only seniors to leave campus at lunch, will that affect the number of student parking spaces.

Lisa Stuckey stated that beginning in 2005 only seniors would be allowed to go off campus at lunch.

Alderman Broun stated that the Planning Board recommended that the following issues be considered:

1. That impervious surface be reduced by:
 - a. Exploring additional floors in lieu of adding another classroom wing;
 - b. Reducing student parking to the presumptive standard in the Carrboro Land Use Ordinance to encourage the use of public transportation and school buses; and
 - c. Taking advantage of the sloping terrain to build economical, structured parking without the use of ramps.
2. That traffic safety at the intersection of Rock Haven and Smith Level Roads be addressed.
3. That LEED site lighting standards be followed to reduce the impacts to neighboring properties.
4. That the site be pedestrian accessible from both sides of Smith Level Road.

Alderman Broun asked that the speed limit be lowered on the entrance road. She asked how many classrooms are set aside for non-liberal arts classes.

Mr. Triggiano stated that there are five classrooms in phase one with more in phase two.

Ricky White, chair the EAB, was sworn in. He stated that the EAB asked that the developer consider the following:

1. To promote native habitat as an educational opportunity and as a general principle for landscaping of public buildings, with diversified plantings (especially native Piedmont flora).
2. That more detailed information about the bio-retention design and proposed plantings be submitted, and that the bio-retention areas be looked at as an opportunity rather than an obligation. That the bio-retention areas be constructed in a way that is ecologically sensitive and that will be an education opportunity as an outdoor living lab while meeting the stormwater requirements, and that native plants with high levels of wetland functions be considered.
3. That Orange County Solid Waste Management be contacted for information on deconstruction and construction waste management.
4. That reliance on single-occupancy vehicles be reduced, and that the developer work with Chapel Hill Transit to improve bus service to the school and provide a more comprehensive plan for bike and pedestrian walkways around the school with specific attention to routes to and from Carrboro town

center, Southern Village, apartments on NC 54, as well as connectivity between campus and the proposed Morgan Creek Greenway.

5. That the developer consider foot traffic when planning the building to avoid erosion problems along “informal” trails.
6. That pervious pavement be used, especially in overflow parking, and innovative bio-retention techniques in the parking area.
7. That the developer strive to reduce slope runoff during the construction process.

Sarah Myers, a member of the EAB, was sworn in. She suggested the use of signs on the special features (High Performance Building Criteria) being used in the building.

Mike Brough stated that if the full project plans are not brought to the Board at the initial C.U.P. stage, more than likely a full C.U.P. process will be required for the second phase of the project.

Kimberly Hill, a resident of Rock Creek Apartments was sworn in. She asked if the town would plow BPW Club Road during snowstorms when the school is constructed. She asked if the school system will be taking steps to protect students, and expressed concern about high school students loitering in the apartment complexes surround the school.

Marty Roupe stated that the town has recently accepted Tarhill Drive and BPW Club Road. Therefore, these streets would be snow plowed. Rock Creek Road is a private road but should be accepted by the town in the future. This road will have to be improved significantly prior to it being accepted by the town.

Alderman Zaffron asked that the school system respond to the concern about students loitering in the surrounding apartment complexes. In addition, he asked that the town staff prepare a report on safety plans for the apartment complexes.

MOTION WAS MADE BY ALEX AFFRON AND SECONDED BY JACQUELYN GIST TO CONTINUE THIS PUBLIC HEARING TO A DATE YET TO BE ESTABLISHED. VOTE: AFFIRMATIVE FIVE, ABSENT TWO (CHILTON, HERRERA)

**REQUEST TO SET A PUBLIC HEARING: LAND USE ORDINANCE TEXT AMENDMENT/
BUILDING HEIGHT LIMITATIONS RELATED TO SCHOOLS**

Steven Miller of CLH Design, P.A. has submitted a petition to amend the text of the Land Use Ordinance to allow the building height of a high school to exceed 35 feet. A draft ordinance that would allow an increase in building height for elementary and secondary schools was presented. The Administration recommended that the Board adopt the resolution setting a public hearing and referring the draft ordinance to the Planning Board and Orange County.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Joal Hall Broun.

A RESOLUTION CALLING A PUBLIC HEARING ON A
LAND USE ORDINANCE TEXT AMENDMENT TO
REVISE BUILDING HEIGHT LIMITATIONS RELATED TO SCHOOLS
Resolution No. 178/2003-04

WHEREAS, the Carrboro Board of Aldermen seeks to provide ample opportunities for the public to comment on existing and proposed policies and regulations.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen call a public hearing on June 22, 2004 to consider adopting an amendment to the text of the Land Use Ordinance that would revise the building height limitations related to elementary and secondary schools.

BE IT FURTHER RESOLVED that the draft amendment is referred to Orange County for review per the Joint Planning Agreement and to the Planning Board for comment and recommendation to the Board.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 8th day of June, 2004:

Ayes: Joal Hall Broun, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Mark Chilton, John Herrera

REQUEST TO SET A PUBLIC HEARING TO CONSIDER LAND USE ORDINANCE TEXT AMENDMENTS MAKING CERTAIN RESTAURANT USES PERMISSIBLE IN THE B-1(G) ZONING DISTRICT

Members of the Board of Aldermen met with staff in mid-April to discuss the permit requirements associated with restaurants in the B-1(g) zoning district. A draft ordinance that would modify the permit requirement for this use when located within existing buildings was presented. Should the Board of Aldermen wish to take further action, the administration recommended that the Board adopt the resolution setting a public hearing and referring the draft ordinance to the Planning Board and Orange County.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Joal Hall Broun.

**A RESOLUTION CALLING A PUBLIC HEARING ON A LAND USE ORDINANCE
TEXT AMENDMENT TO REVISE PERMIT REQUIREMENTS
FOR RESTAURANTS IN THE B-1(G) ZONING DISTRICT
Resolution No. 179/2003-04**

WHEREAS, the Carrboro Board of Aldermen seeks to provide ample opportunities for the public to comment on policies and regulation; and

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen call a public hearing on June 22, 2004 to consider adopting an amendment to the text of the Land Use Ordinance that would revise the permit requirements for restaurants in the B-1(g) zoning district.

BE IT FURTHER RESOLVED that the draft amendment is referred to Orange County for review per the Joint Planning Agreement and to the Planning Board for comment and recommendation to the Board.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 8th day of June, 2004:

Ayes: Joal Hall Broun, Jacquelyn Gist, Diana McDuffee, Michael Nelson, Alex Zaffron

Noes: None

Absent or Excused: Mark Chilton, John Herrera

CLOSED SESSION TO DISCUSS A MATTER INVOLVING ATTORNEY/CLIENT PRIVILEGE

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY ALEX ZAFFRON TO ADJOURN TO CLOSED SESSION AT 9:45 P.M. TO DISCUSS A MATTER INVOLVING ATTORNEY/CLIENT PRIVILEGE. VOTE: AFFIRMATIVE FIVE, ABSENT TWO (CHILTON, HERRERA)

Mayor

Town Clerk