

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, October 5, 2004 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Michael Nelson
Aldermen	Joal Hall Broun (arrived at 8:05 p.m.)
	Mark Chilton
	Jacquelyn Gist
	John Herrera
	Diana McDuffee
	Alex Zaffron
Town Manager	Steven E. Stewart
Town Attorney	Michael B. Brough
Town Clerk	Sarah C. Williamson

PROCLAMATIONS ISSUED

Mayor Nelson issued the following proclamations:

Domestic Violence Month
Mental Illness Awareness Week
Fire Prevention Week

2004 ELECTION

Jackie Allen, a Carrboro resident, reminded citizens that the voter registration deadline is Friday, October 8th.

John Herrera encouraged citizens to vote early beginning October 18th.

APPROVAL OF MINUTES OF PREVIOUS MEETINGS

MOTION WAS MADE BY ALEX ZAFFRON AND SECONDED BY JACQUELYN GIST TO APPROVE THE SEPTEMBER 21 AND 28 MINUTES. VOTE: AFFIRMATIVE SIX, ABSENT ONE (BROUN)

APPOINTMENT TO THE BOARD OF ADJUSTMENT

The purpose of this item was for the Mayor and Board of Aldermen to consider appointing Chip Muller to the Board of Adjustment.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

A RESOLUTION MAKING AN APPOINTMENT TO THE
BOARD OF ADJUSTMENT
Resolution No. 29/2004-05

WHEREAS, there are currently two (2) vacant in-town seats on the Board of Adjustment; and

WHEREAS, these positions have been advertised and Chip Muller and John O'Leary have submitted applications; and

WHEREAS, the Chair of the Board of Adjustment is recommending that Mr. Chip Muller be appointed to one of the vacant seats.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby appoints Chip Muller to a seat on the Board of Adjustment. Mr. Muller's term shall expire in February 2006.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of October, 2004:

Ayes: Mark Chilton, Jacquelyn Gist, John Herrera, Michael Nelson, Diana McDuffee, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun

APPOINTMENT TO THE ORANGE COUNTY SOLID WASTE ADVISORY BOARD

The Mayor and Board of Aldermen were requested to consider recommending to the Orange County Board of Commissioners that Ms. Linda Bowerman be appointed as one of the Town of Carrboro's representatives on the Orange County Solid Waste Advisory Board.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

**A RESOLUTION RECOMMENDING AN APPOINTMENT TO THE
ORANGE COUNTY SOLID WASTE ADVISORY BOARD
Resolution No. 30/2004-05**

WHEREAS, the Town of Carrboro has two seats on the Orange County Solid Waste Advisory Board; and

WHEREAS, Mr. Albert Vickers currently serves in one of these seats; and

WHEREAS, the Town has one vacant seat whose term expires on June 30, 2005; and

WHEREAS, the vacant position has been advertised and Ms. Linda Bowerman has submitted an application.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:

Section 1. The Board of Aldermen hereby recommends that Ms. Linda Bowerman be appointed to serve as one of the Town of Carrboro's representatives on the Orange County Solid Waste Advisory Board.

Section 2. Ms. Bowerman's term will expire on June 30, 2005.

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of October, 2004:

Ayes: Mark Chilton, Jacquelyn Gist, John Herrera, Michael Nelson, Diana McDuffee, Alex Zaffron

Noes: None

Absent or Excused: None

A REQUEST TO APPROVE THE 2004-05 WORK PLAN REPORT

The Board conducted two retreats on December 7, 2003 and February 15 and 16, 2004 to develop strategic priorities and goals. The Work Plan allows staff to align the town resources with the Board's priorities and goals. Staff prepared the 2004 Work Plan to implement the decisions reached at the retreats. The purpose of this item was to provide the Board with an update report.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

A RESOLUTION ACCEPTING THE 2004 WORK PLAN REPORT Resolution No. 34/2004-05

NOW THEREFORE BE IT RESOLVED by the Carrboro Mayor and Board of Aldermen that the Aldermen have reviewed and accepted the *2004 Work Plan Report*.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of October, 2004:

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, John Herrera, Michael Nelson, Diana McDuffee, Alex Zaffron

Noes: None

Absent or Excused: None

REQUEST TO CANCEL BOARD MEETING

The town staff requested that the Mayor and Board of Aldermen consider adopting a resolution that would cancel the October 19th meeting of the Board of Aldermen.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Jacquelyn Gist.

A RESOLUTION CANCELING THE OCTOBER 19, 2004 CARRBORO BOARD OF ALDERMEN MEETING Resolution No. 33/2004-05

BE IT RESOLVED BY THE TOWN OF CARRBORO BOARD OF ALDERMEN:

Section 1. The Board hereby cancels its regular meeting scheduled for October 19, 2004.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of October, 2004:

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, John Herrera, Michael Nelson, Diana McDuffee, Alex Zaffron

Noes: None

Absent or Excused: None

PRESENTATION OF THE REPORT ENTITLED: "TOWARD A SUSTAINABLE COMMUNITY IN SOUTHERN ORANGE COUNTY"

The purpose of this item was to present to the Board of Aldermen the report: "Toward a Sustainable Community in Orange County" prepared by the Council on a Sustainable Community. Staff recommended that this report be accepted and referred to the town's advisory boards for discussion and to consider any new economic development initiatives recommended by the council. It was further recommended that when this item comes up on the Assembly of Governments agenda again, that the proposed creation of a Sustainable Roundtable be considered.

Ruffin Slater, a member of the Council on a Sustainable Community, stated that the following process was being recommended as the goal of a sustainable community:

1. That the stakeholders discuss the eight elements proposed by the Council for a Sustainable Community. The entire community arrives at a consensus on a vision that balances environmental, social and economic needs.
2. The eight steps proposed by the Council should be added to and prioritized, and then government, civic, and business groups should take responsibility for their implementation.
3. That a Sustainability Roundtable be established that brings key stakeholders together regularly to review and update goals, strategies and actions. The roundtable would track progress toward sustainability goals and offer periodic reports to stakeholders.

James Carnahan, a member of the Council on a Sustainable Community, highlighted the action steps and progress benchmarks for achieving the Council's vision of a sustainable community.

Alderman McDuffee stated that a Sustainability Roundtable would provide a mechanism for each government to work cooperatively to carry out sustainability.

Alderman Gist suggested that the Council on a Sustainable Community present their report to Chapel Hill High and East Chapel Hill High seniors and at the Carrboro and Chapel Hill Senior Centers.

Alderman Zaffron stated that this document articulates ways to apply sustainability principles to how we run our economy.

Mayor Nelson stated that he would like for the Board to discuss establishment of a department of sustainability.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman John Herrera.

A RESOLUTION ACCEPTING THE REPORT ENTITLED:
“TOWARD A SUSTAINABLE COMMUNITY IN SOUTHERN ORANGE COUNTY”
Resolution No. 32/2004-05

WHEREAS, a Council on a Sustainable Community was formed and lead by former Senator Howard Lee as chair and Charlie Fisher as co-chair to develop a sustainable community concept for southern Orange County; and

WHEREAS, Alderman John Herrera served on the Council with over twenty appointed committee members and many volunteers including Alderman Diana McDuffee and James Harris, the town’s Director of Community Development; and

WHEREAS, this Council met over a period of months discussing the economic, societal, and environmental issues that impact sustainability in southern Orange County; and

WHEREAS, the group has completed its work and is now at a point where community input is desired.

NOW, THEREFORE, THE CARRBORO MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The report entitled, “Toward a Sustainable Community in Southern Orange County,” is accepted

Section 2. That the report be referred to the town staff to schedule a Board Worksession to discuss the report.

Section 3. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of October, 2004:

Ayes: Mark Chilton, Jacquelyn Gist, John Herrera, Michael Nelson, Diana McDuffee, Alex Zaffron

Noes: None

Absent or Excused: Joal Hall Broun

REVIEW OF THE MARTIN LUTHER KING, JR. PARK MASTER PLAN

The purpose of this agenda item was for the Board to review the Martin Luther King Jr. Park Master Plan. The town staff recommended adoption of a resolution approving the master plan.

Derrick Williams, with Site Solutions, made the presentation.

[Alderman Broun arrived at the meeting.]

The following resolution was introduced by Alderman Joal Hall Broun and duly seconded by Alderman Jacquelyn Gist.

A RESOLUTION APPROVING THE
MARTIN LUTHER KING JR. PARK MASTER PLAN
Resolution No. 28/2004-05

WHEREAS, the Recreation and Parks Department has requested that the Mayor and Board of Aldermen review and approve the Martin Luther King Jr. Park Master Plan.

WHEREAS, the Mayor and Board of Aldermen have reviewed the master plan.

NOW, THEREFORE, THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVE:

Section 1. The Board hereby approves the Martin Luther King Jr. Park Master Plan.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of October, 2004:

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, John Herrera, Michael Nelson, Diana McDuffee, Alex Zaffron

Noes: None

Absent or Excused: None

REVISED SPECIAL ASSESSMENT POLICY

It has been approximately 20 years since the town has used the special assessment process for a paving project. Staff has revised the policy in anticipation of two proposed special assessment street paving projects. The town staff recommended that the Board of Aldermen adopt the revised special assessment policy.

George Seiz, the town's Public Works Director, made the presentation.

The following resolution was introduced by Alderman Joal Hall Broun and duly seconded by Alderman John Herrera.

A RESOLUTION APPROVING A REVISED SPECIAL ASSESSMENT POLICY
Resolution No. 31/2004-05

WHEREAS, the Town of Carrboro has not referred to the special assessment policy for a paving project in over twenty years; and

WHEREAS, since that time special legislation affecting special assessments has been adopted and incorporated as Article 5 of the Carrboro Town Charter; and

WHEREAS, the current special assessment policy refers to positions no longer in existence such as the Carrboro "Deputy Tax Collector"; and

WHEREAS, the Town Attorney and town staff have reviewed and updated the special assessment policy to reflect the special legislation, current terminology and the applicable state statutes.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The revised special assessment policy is hereby adopted.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 5th day of October, 2004:

Ayes: Joal Hall Broun, Mark Chilton, Jacquelyn Gist, John Herrera, Michael Nelson, Diana McDuffee, Alex Zaffron

Noes: None

Absent or Excused: None

METROPOLITAN PLANNING ORGANIZATION LEAD AGENCY CHANGE

Alderman Zaffron requested that the town staff evaluate the implications of a change in the lead agency for the Metropolitan Planning Organization and that this matter be scheduled for Board discussion.

It was the consensus of the Board to refer this matter to the town staff to evaluate and schedule a Board discussion.

CARRBORO CYBRARY

Mayor Nelson encouraged citizens to get Carrboro Cybrary cards.

TOWN MANAGER'S SALARY INCREASE

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY JACQUELYN GIST TO GRANT THE TOWN MANAGER A 2% MERIT INCREASE. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY JOAL HALL BROUN TO ADJOURN TO CLOSED SESSION AT 8:25 P.M. VOTE: AFFIRMATIVE ALL

DOWNTOWN PARKING PUBLIC/PRIVATE COLLABORATION POLICY

MOTION WAS MADE BY JOAL HALL BROUN AND SECONDED BY ALEX ZAFFRON TO DIRECT THE TOWN STAFF TO DEVELOP A POLICY FOR WORKING WITH PRIVATE LANDOWNERS ON PARKING IN THE DOWNTOWN. VOTE: AFFIRMATIVE ALL

Mayor

Town Clerk