

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, April 18, 2006 at 7:30 p.m. in the Town Hall Board Room.

Present and presiding:

Mayor	Mark Chilton
Aldermen	Joal Hall Broun
	Dan Coleman
	Jacquelyn Gist
	John Herrera
	Randee Haven-O'Donnell
	Alex Zaffron
Town Manager	Steven E. Stewart
Town Attorney	Michael B. Brough
Town Clerk	Sarah C. Williamson

### **REQUESTS FOR STREET CLOSING**

Mayor Chilton requested that the public hearing scheduled for April 25<sup>th</sup> to consider the temporary closing of the 100 block of Weaver Street on Sunday, May 21<sup>st</sup> be cancelled. He stated that this request was being made as a result of meeting with downtown business owners asking that the street not be closed.

MOTION WAS MADE BY DAN COLEMAN AND SECONDED BY ALEX ZAFFRON TO CANCEL THE APRIL 25<sup>TH</sup> PUBLIC HEARING TO CONSIDER THE TEMPORARY CLOSING OF THE 100 BLOCK OF WEAVER STREET ON SUNDAY, MAY 21<sup>ST</sup>. VOTE: AFFIRMATIVE ALL

Brian Kinnahan, representing Earth Action Fest, asked for permission to hold a parade on April 30<sup>th</sup> from 2:00 to 4:00 p.m. on Weaver Street in conjunction with the Earth Action Fest. He stated that they have reserved the Town Commons on that day and requested permission to have food vendors.

Mike Brough stated that the Town Code provisions allow for the sale of food on the Town Commons.

Mr. Stewart explained the street closing process.

Brian Risk and Catherine DeVine requested that Weaver Street from N. Greensboro to W. Main Street be closed for two hours on April 30<sup>th</sup> to film the "Ode to Carrboro" video.

MOTION WAS MADE BY RANDEE HAVEN-O'DONNELL AND SECONDED BY JACQUELYN GIST TO SET A PUBLIC HEARING FOR APRIL 25<sup>TH</sup> TO CONSIDER THE TEMPORARY CLOSING OF WEAVER STREET FROM N. GREENSBORO STREET TO W. MAIN STREET FROM 1:30 P.M. TO 4:30 P.M. ON SUNDAY, APRIL 30<sup>TH</sup> TO ACCOMMODATE THE EARTH ACTION FEST AND FILMING OF THE ODE TO CARRBORO VIDEO. IN ADDITION, THAT THE APPLICANTS COMPLETE STREET CLOSING PERMIT APPLICATIONS AND DISTRIBUTE NOTICES OF THE PUBLIC HEARINGS TO AFFECTED PROPERTY OWNERS ON APRIL 19, 2006. VOTE: AFFIRMATIVE ALL

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### **GLOBAL WARMING PROJECT SUMMIT**

Heather deBethizy invited the Board to the Global Warming Project Summit on Saturday, April 22<sup>nd</sup>. She also asked for the town's support of their bike loan program through Surge.

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**APPLE CHILL**

Billy Madden expressed concern about the noise created by motorcycles following Apple Chill.

Mr. Stewart explained the town’s traffic control plan.

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**CHERNOBYL: A REMEMBRANCE FOR THE FUTURE**

Pete McDowell with N.C. Warn, asked that the town co-sponsor “Remembrance for the Future” to be held at McDougle Middle School on April 26<sup>th</sup> at 7:00 p.m.

MOTION WAS MADE BY DAN COLEMAN AND SECONDED BY JACQUELYN GIST TO CO-SPONSOR THE REMEMBRANCE FOR THE FUTURE EVENT. VOTE: AFFIRMATIVE ALL

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**CARRBORO DAY**

Ellen Perry stated that Carrboro Day needs volunteers and that there is a volunteer day scheduled for May 3<sup>rd</sup>. She also asked that mental health reform be put on the legislative agenda.

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**FILLING VACANT SEATS ON THE BOARD OF ALDERMEN**

David Collins spoke in favor of the Board appointing the candidate with the fourth highest number of votes when there is a vacancy on the Board of Aldermen following an election.

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**APPROVAL OF MINUTES OF PREVIOUS MEETING**

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY RANDEE HAVEN-O’DONNELL TO APPROVE THE APRIL 4, 2006 MINUTES, AS REVISED. VOTE: AFFIRMATIVE ALL

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**APPOINTMENT TO THE HUMAN SERVICES COMMISSION**

The Chair of the Human Services Commission recommended that Joyce Beekman be appointed to a vacant seat on the Human Services Commission.

The following resolution was introduced by Alderman Jacquelyn Gist and duly seconded by Alderman Randee Haven-O’Donnell.

A RESOLUTION MAKING AN APPOINTMENT TO THE  
HUMAN SERVICES COMMISSION  
Resolution No. 110/2005-06

WHEREAS, there are currently two vacant seats on the Human Services Commission; and

WHEREAS, these positions have been advertised and Joyce Beekman has submitted an application; and

WHEREAS, the Chair of the Human Services Commission is recommending that Ms. Beekman be appointed to one of the vacant seats on the Human Services Commission.

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Board of Aldermen hereby appoints Joyce Beekman to the Human Services Commission. Ms. Beekman's term shall expire in February 2007.

Section 2. This resolution shall become effective upon adoption.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 18th day of April, 2006:

Ayes: Joal Hall Broun, Mark Chilton, Dan Coleman, Jacquelyn Gist, John Herrera, Randee Haven-O'Donnell, Alex Zaffron

Noes: None

Absent or Excused: None

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**COURTESY REVIEW OF POTENTIAL DEVELOPMENT APPLICATION FOR 100 ROBERSON STREET**

Mr. David Ripperton is interested in discussing certain policy issues with the Board of Aldermen prior to possibly submitting a development application for 100 Roberson Street. To that end, Mr. Ripperton requested that the Board of Aldermen conduct a courtesy review of conceptual information related to a potential application. Conceptual design materials related to the policy issues are attached. Town staff requested that the Board of Aldermen review the information and discuss the potential project with Mr. Ripperton.

Mr. Ripperton made a presentation.

Mike Brough stated that the Town Code does not address buildings encroaching on the right-of-way and if the Board allowed this, it would create a precedent.

Marty Roupe stated that the ordinance addresses signs in the right-of-way.

Alderman Gist spoke against allowing parking on Carr Street and against the building encroaching in the right-of-way.

Alderman Zaffron expressed concern about allowing the building to encroach into the right-of-way. He also expressed concern about the appearance of the façade. Reversal of the sidewalk and landscape would not meet the streetscape designs.

Marty Roupe stated that awnings are treated as signs.

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**DISCUSSION OF REVISIONS TO THE GUIDELINES FOR SELECTING ADVISORY BOARD AND COMMISSION MEMBERS**

The Board of Aldermen at its meeting on April 4<sup>th</sup>, discussed possible revisions to the Guidelines for Selecting Advisory Board and Commission Members. The Board delayed its decision on any changes until a worksession could be scheduled with the chairs of the town's advisory boards and commissions.

Doris Murrell, Chair of the Recreation and Parks Commission, stated that applicants are invited to meetings, but sometimes they do not show up for the meeting. She asked how many contacts should be attempted. She also asked that the chairs be notified when applicants are appointed to other boards.

Richard Ellington, Chair of the Board of Adjustment, suggested that chairs of advisory boards be allowed to contact applicants for other boards in the event the applicant is not recommended for the board for which the applicant applied.

MOTION WAS MADE BY DAN COLEMAN AND SECONDED BY RANDEE HAVEN-O'DONNELL TO:

- (1) APPROVE USE OF THE APPLICATION COVER LETTER.
- (2) THAT THE GUIDELINES BE REVISED TO INCLUDE THE FOLLOWING ADDITIONS:
  - a. IF THERE ARE MORE APPLICANTS THAN NUMBER OF SEATS OPEN, THE BOARD CHAIR SHALL COMPLETE A SUMMARY OF APPLICATION FORM TO SUBMIT WITH HIS/HER RECOMMENDATION.
  - b. IF THERE ARE NO APPLICANTS FOR THE BOARD IN QUESTION, THE CHAIR MAY CONTACT APPLICANTS THAT HAVE APPLIED FOR OTHER BOARDS.
  - c. IF APPLICANTS DO NOT ATTEND A MEETING AFTER TWO PHONE CALLS OR EMAILS, THEN THE CHAIR SHALL NOTIFY THE TOWN CLERK OF THAT FACT.
  - d. THAT CHAIRS CONTACT THE TOWN STAFF IN THE EVENT OF A LANGUAGE BARRIER.

VOTE: AFFIRMATIVE ALL

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**REQUEST FOR ARCHITECTURAL SERVICES RFQ FOR THE FIRE STATION**

The purpose of this agenda item was to review the Request for Qualifications (RFQ) that will be distributed on behalf of the Town of Carrboro requesting submittal of letters of interest and statements of qualifications from qualified architectural firms for the design and construction management of the fire substation to be located on Homestead Road.

Alderman Gist distributed pictures of the Mebane fire station. In addition, she requested that the RFQ state that the fire station be in harmony with the surrounding neighborhood and be compatible with civic buildings in downtown Carrboro. She also suggested that a member of the Board of Aldermen sit on the committee to interview the architectural firms.

Alderman Coleman suggested that the town staff let the Board know when the interviews will be held. In addition, he requested that life cycling costing for the energy system be included in the RFQ.

The following resolution was introduced by Alderman Alex Zaffron and duly seconded by Alderman Joal Hall Broun.

A RESOLUTION PROVIDING FEEDBACK ON THE  
ARCHITECTURAL SERVICES RFQ FOR DESIGN AND  
CONSTRUCTION MANAGEMENT OF FIRE STATION NO. 2  
Resolution No. 109/2006-07

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:

Section 1. The Board of Aldermen reviewed the Request for Qualifications for the design and construction management of Fire Station No. 2 and provided the following feedback:

- a. That the RFQ include language that the fire station should be in harmony with the surrounding neighborhood and be compatible with civic buildings in downtown Carrboro.
- b. That life cycling costing for the energy system be included in the RFQ.

Section 2. The following schedule is hereby approved:

<b>Task</b>	<b>Date</b>
Accept Qualifications	Wednesday, May 31, 2006 by 2:00 PM
Interview Architecture Firms	Thursday, June 15, 2006
Recommendation to the Board of Aldermen	Tuesday, June 27, 2006
Notification of Award	Wednesday, June 28, 2006

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 18th day of April, 2006:

Ayes: Joal Hall Broun, Mark Chilton, Dan Coleman, Jacquelyn Gist, John Herrera, Randee Haven-O'Donnell, Alex Zaffron

Noes: None

Absent or Excused: None

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**REPORT ON POSSIBLE REVISION TO DUTIES OF THE APPEARANCE COMMISSION**

On March 7, 2006, the Board of Aldermen requested that staff prepare an agenda item to allow consideration of amending the Land Use Ordinance to revise the duties of the Appearance Commission to include design issues. A resolution accepting this report was provided.

The following resolution was introduced by Alderman Jacquelyn Gist and seconded by Alderman Alex Zaffron.

A RESOLUTION ACCEPTING THE REPORT ON THE APPEARANCE COMMISSION AND DESIGN  
Resolution No. 107/2006-07

WHEREAS, the Carrboro Board of Aldermen seeks to ensure that its existing and proposed policies and regulations are appropriate and beneficial, and;

WHEREAS, the staff has prepared a report on the Appearance Commission and design issues.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen accepts the report and requests that the town staff draft the necessary land use ordinance text amendment to revise the duties of the Appearance Commission to include review of projects to determine if they are in compliance with town design standards or guidelines.

The foregoing resolution having been submitted to a vote, received the following vote and was duly adopted this 18th day of April, 2006:

Ayes: Joal Hall Broun, Dan Coleman, Jacquelyn Gist, John Herrera, Randee Haven-O'Donnell, Alex Zaffron

Noes: None

Absent or Excused: None

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**APPOINTMENTS TO CHAPEL HILL'S SMALL AREA PLAN COMMITTEE TO COORDINATE DEVELOPMENT PLANS IN THE WEST FRANKLIN, WEST ROSEMARY, AND MAIN STREET AREA**

The Chapel Hill Town Council has requested that the Carrboro Board of Aldermen appoint representatives to join two of their members in a Small Area Plan process that will help coordinate development plans in the West Franklin, West Rosemary, and Main Street area near the border between the two towns.

The Board delayed action on this matter until Mayor Chilton and Alderman Zaffron could discuss this matter.

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**APPOINTMENTS TO THE NEW HORIZONS TASK FORCE**

MOTION WAS MADE BY DAN COLEMAN AND SECONDED BY RANDEE HAVEN-O'DONNELL TO MAKE THE FOLLOWING APPOINTMENTS TO THE NEW HORIZONS TASK FORCE: MARY RABINOWITZ, LAURA VAN SANT, CHARLES BUCKNER, LAURA WENZEL, LYDIA LAVELLE, PEGGY VINCENT. IN ADDITION, THAT THE APPLICATION DEADLINE BE EXTENDED TO APRIL 25, 2006. VOTE: AFFIRMATIVE ALL

Alderman Coleman stated that the first meeting of the New Horizons Task Force would be held on Monday, May 8<sup>th</sup> at 7:00 p.m. in the Homestead Community Center.

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**REQUEST FOR PLAN TO DEAL WITH CONSTRUCTION TRAFFIC IN THE DOWNTOWN**

Alderman Gist requested that a plan be devised to deal with construction traffic and noise in the downtown during upcoming construction projects.

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MOTION WAS MADE BY JOHN HERRERA AND SECONDED BY ALEX ZAFFRON TO ADJOURN TO CLOSED SESSION TO DISCUSS A MATTER INVOLVING ATTORNEY-CLIENT PRIVILAGE. VOTE: AFFIRMATIVE ALL

MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY JOAL HALL BROUN TO ADJOURN THE MEETING AT 10:25 P.M. VOTE: AFFIRMATIVE ALL

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Mayor

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Town Clerk