

A worksession of the Carrboro Board of Aldermen was held on Tuesday, June 8, 2010 in the Board Room of the Carrboro Town Hall.

Present and presiding:

Mayor	Mark Chilton
Aldermen	Joal Hall Broun
	Dan Coleman
	Jacquelyn Gist
	Randee Haven-O'Donnell
	Lydia Lavelle
	Sammy Slade
Town Manager	Steven E. Stewart
Town Clerk	Sarah C. Williamson
Town Attorney	Michael B. Brough

## **DISCUSSION OF FIVE-YEAR UPDATE TO THE ORANGE COUNTY HAZARD MITIGATION PLAN**

Since 2004, Carrboro has partnered with Orange County and Hillsborough to maintain and implement the local hazard mitigation plan. The current update is now in effect for unincorporated portions of the County and the Town of Hillsborough. Responses to questions raised on May 18 have been provided and Orange County staff invited to discuss the plan. In order for Carrboro to maintain its consistency with the plan requirements, approval of a resolution adopting the 2010 update of the Orange County Hazard Mitigation Plan was needed.

Trish McGuire, the town's Planning Administrator, made the presentation.

Clint Osborn, with Orange County's Emergency Management Services, addressed the Board and answered questions.

The following resolution was introduced by Alderman Dan Coleman and duly seconded by Alderman Randee Haven-O'Donnell.

### **A RESOLUTION ADOPTING THE 2010 UPDATE OF THE ORANGE COUNTY HAZARD MITIGATION PLAN Resolution No. 176/2009-10**

WHEREAS, the President of the United States signed into law the Disaster Mitigation Act of 2000 (PL 106-390) in October 2000, amending the Robert T. Stafford Disaster Relief and Emergency Act of 1988, which among other provisions requires local governments to adopt a mitigation plan in order to be eligible for hazard mitigation funding; and

WHEREAS, the North Carolina General Assembly passed Senate Bill 300 in June of 2001 that among other provisions required local governments to approve a hazard mitigation plan before August 1, 2002 in order to receive state public assistance funds; and

WHEREAS, the Town of Carrboro, with Orange County and the Town of Hillsborough, developed and adopted an Orange County Hazard Mitigation Plan in May 2004; and

WHEREAS, Federal mitigation planning regulations require local mitigation plans to be updated and resubmitted to FEMA every five years in order to maintain eligibility for hazard mitigation assistance programs; and

WHEREAS, the North Carolina Division of Emergency Management has provided assistance in the process of updating local hazard mitigation plans; and

WHEREAS, the Planning Department of the Town of Carrboro, the Orange County Planning and Emergency Services Departments, and the Town of Hillsborough have worked closely together to complete a comprehensive review and evaluation of each section of the previously adopted Hazard Mitigation Plan and have updated the Plan as required by 44 CFR Part 201; and

WHEREAS, the draft plan has been reviewed and approved by the Federal Emergency Management Agency, pending adoption by each of the three local governments involved.

NOW, THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Carrboro:

1. Reaffirms its commitment to local hazard mitigation planning as a logical means of protecting people and property from the potential, devastating effects of natural hazards.
2. Adopts the 2010 update of the Orange County Hazard Mitigation Plan.
3. Requests that the State and Federal governments mitigate the catastrophic risk of a nuclear accident to the citizens of Carrboro and others by first not allowing any expansion at the Shearon Harris Nuclear Power Plant, and ultimately, by ending the use of nuclear power.

The following resolution having been submitted to a vote received the following vote and was duly adopted this 8<sup>th</sup> day of June 2010:

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Joal Hall Broun, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: None

The Board requested information on mitigation measures relating to nuclear power plant accidents.

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## **DISCUSSION OF ENGINEERING SITE PLAN REVIEW PROCESS**

At its September 1, 2009 meeting, the Board requested a report on the Town's engineering review process related to development applications. Related information is provided in this item along with newly-created stormwater engineering review checklists for the Board's consideration. Staff recommended that the Board consider adopting a resolution accepting the report, authorizing and supporting use of the new engineering checklists, and directing staff to begin processing related LUO changes.

Marty Roupe, the town's Zoning Administrator, made the presentation.

Alderman Coleman asked that the town staff research Board of Aldermen minutes from the last couple years regarding conditional use permits to determine the types of issues discussed regarding engineering.

Henry Wells, the town's engineer, addressed the Board's questions.

The following resolution was introduced by Alderman Dan Coleman and duly seconded by Alderman Lydia Lavelle.

**A RESOLUTION ACCEPTING A REPORT ON THE STORMWATER ENGINEERING PROCESS, AUTHORIZING USE OF THE RESIDENTIAL CHECKLIST, AND DIRECTING STAFF TO PREPARE LAND USE ORDINANCE CHANGES TO IMPLEMENT USE OF THE COMMERCIAL CHECKLIST**

Resolution No. 175/2009-10

WHEREAS, the Board of Aldermen requested a report on the stormwater engineering review process on September 1, 2009; and

WHEREAS, Town Staff has worked with the Town Engineer and members of the development community to prepare an item to address the request including the preparation of review checklists to assist in the review process; and

WHEREAS, Town Staff has found that it is necessary to amend the Land Use Ordinance in order to implement portions of the potential process changes.

NOW, THEREFORE BE IT RESOLVED that the Carrboro Board of Aldermen hereby accept the report on the stormwater engineering review process, authorize and support use of the residential stormwater review checklist, direct staff to begin processing the Land Use Ordinance changes necessary to implement the commercial stormwater review checklist, and request that the town staff review previous minutes regarding conditional use permits for the last two years to identify significant engineering issues.

The following resolution having been submitted to a vote received the following vote and was duly adopted this 8<sup>th</sup> day of June 2010:

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Joal Hall Broun, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: None

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**FOLLOW UP REPORT ON RACES AND SPECIAL EVENTS – TEMPORARY STREET CLOSINGS**

The purpose of this item was to provide follow up information requested by the Board of Alderman to help facilitate further discussion about various races and other special events that require temporary street closings.

George Seiz, the town's Public Works Director, made the presentation.

The following resolution was introduced by Alderman Dan Coleman and duly seconded by Alderman Lydia Lavelle.

A RESOLUTION ACCEPTING THE  
FOLLOW UP REPORT ON RACES AND SPECIAL EVENTS  
Resolution No. 166/2009-10

BE IT RESOLVED that the Carrboro Board of Aldermen hereby receives the report on races and special events provided by the staff, and requests that the staff prepare the necessary town code amendment to require that events benefit Orange County-based, non-profit organizations.

The following resolution having been submitted to a vote received the following vote and was duly adopted this 8<sup>th</sup> day of June 2010:

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Joal Hall Broun, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: None

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**DISCUSSION OF TOWN CLERK RECRUITMENT AND SELECTION PROCESS**

The purpose of this item was for the Mayor and Board of Aldermen to discuss the recruitment and selection process for the position of Town Clerk.

Mayor Chilton stated that adapting to changing technology is important for the Town Clerk's office and stated that the Board should keep that in mind when hiring a Town Clerk.

The following resolution was introduced by Alderman Randee Haven-O'Donnell and duly seconded by Alderman Joal Hall Broun.

A RESOLUTION ACCEPTING STAFF'S REPORT ON THE  
RECRUITMENT AND SELECTION PROCESS FOR TOWN CLERK  
Resolution No. 168/2009-10

**BE IT RESOLVED** that the Town of Carrboro Board of Aldermen accepts staff's recommendation for the recruitment and selection process for Town Clerk.

The following resolution having been submitted to a vote received the following vote and was duly adopted this 8<sup>th</sup> day of June 2010:

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Joal Hall Broun, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: None

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**IDLING CARS AT THE FARMERS' MARKET**

Alderman Coleman expressed concern about cars idling while waiting for parking places at the farmers' market and asked that the town staff work with the Farmers' Market to manage the traffic at the market.

MOTION WAS MADE BY DAN COLEMAN AND SECONDED BY JOAL HALL BROUN TO ASK THE POLICE DEPARTMENT TO CHECK INTO THIS MATTER. VOTE: AFFIRMATIVE ALL

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**WENDY'S RESTAURANT**

Marty Roupe, the town's Zoning Administrator, gave a brief update on the proposed improvements to the Wendy's Restaurant.

Mayor Chilton asked that the town staff forward copies of the plan for improvements to the members of the Board of Aldermen.

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MOTION WAS MADE BY JACQUELYN GIST AND SECONDED BY DAN COLEMAN TO ADJOURN THE MEETING AT 9:07 P.M. VOTE: AFFIRMATIVE ALL

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Mayor

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Town Clerk