

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, May 17, 2011 in the Board Room of the Carrboro Town Hall.

Present and presiding:

Mayor	Mark Chilton
Aldermen	Randee Haven-O'Donnell
	Joal Hall Broun [ <i>arrived at 7:48p.m.</i> ]
	Dan Coleman
	Jacquelyn Gist
	Lydia Lavelle
	Sammy Slade
Town Manager	Steven E. Stewart
Town Clerk	Catherine Wilson
Town Attorney	Michael B. Brough

Absent or Excused: None

**A RESOLUTION ESTABLISHING A SOUTH ORANGE RESCUE SQUAD DAY**

The following resolution was introduced by Alderman Gist and seconded by Alderman Coleman:

A RESOLUTION ESTABLISHING JUNE 4, 2011 AS  
SOUTH ORANGE RESCUE SQUAD DAY IN THE  
TOWN OF CARRBORO  
RESOLUTION NO. 127/2010-11

WHEREAS emergency medical services (EMS) is a vital public service; and

WHEREAS technical rescue is a vital public service; and

WHEREAS South Orange Rescue Squad is made up of volunteers who provide these vital public services to the citizens of Orange County with no compensation to themselves; and

WHEREAS before the founding of South Orange Rescue Squad, transportation from southern Orange County to a hospital was provided by the Chapel Hill Funeral Home; and

WHEREAS members of the Carrboro Fire Department and citizens of Carrboro and Chapel Hill joined together to form South Orange Rescue Squad in 1971; and

WHEREAS the Orange County Rescue Squad located in Hillsborough donated the first ambulance to South Orange Rescue Squad in 1971; and

WHEREAS the land for South Orange Rescue Squad's building was donated by Edward Yaggy and the bricks for the building came from his mill on the adjacent property; and

WHEREAS the people of Chapel Hill and Carrboro donated the money to build South Orange Rescue Squad's station which was completed in 1974; and

WHEREAS the volunteers of South Orange Rescue Squad have been serving the Orange County public and the University of North Carolina at Chapel Hill by providing EMS since the first week of June of 1971; and

WHEREAS the volunteers of South Orange Rescue Squad began providing rescue services to the citizens of Orange County and surrounding areas in 1991 and technical rescue services in 1992; and

WHEREAS South Orange Rescue Squad has trained more than one thousand volunteers over the past 40 years, many of whom have dedicated their careers to public safety and providing medical care to the citizens of North Carolina; and

WHEREAS since 1971 the volunteers of South Orange Rescue Squad have engaged in countless hours of specialized training and continuing education to enhance their life-saving skills; and

WHEREAS it is appropriate to recognize and appreciate the value and accomplishments of the 40 years of service of South Orange Rescue Squad,

NOW THEREFORE BE IT RESOLVED that The Carrboro Board of Aldermen, do hereby declare June 4<sup>th</sup>, 2011, to be South Orange Rescue Squad Day.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 17th day of May 2011;

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Joal Hall Broun

#### **APPROVAL OF PREVIOUS MEETING MINUTES**

MOTION WAS MADE BY ALDERMAN COLEMAN AND SECONDED BY ALDERMAN LAVELLE TO APPROVE THE MINUTES OF THE MAY 3, 2011 BOARD OF ALDERMEN MEETING. VOTE: AFFIRMATIVE SIX, ABSENT ONE (BROUN)

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#### **A REQUEST TO ADOPT A RESOLUTION TO AWARD A SERVICE SIDEARM TO A RETIRED POLICE OFFICER**

Police Lieutenant Tom Ringer retired from the Town of Carrboro Police Department on April 1, 2011 after 28 years of service. The Police Department would like to award Lt. Ringer his service side arm to recognize his dedication to duty and his service to the Town of Carrboro. The Board of Aldermen is requested to adopt by resolution Town staff's recommendation to award the service side arm to Lt. Tom Ringer.

The following resolution was introduced by Alderman Coleman and duly seconded by Alderman Gist:

A RESOLUTION AWARDING A SERVICE SIDE ARM TO RETIRED POLICE OFFICER  
Resolution No. 120/2010-11

WHEREAS, Police Lieutenant Tom Ringer retired from the Town of Carrboro Police Department on April 1, 2011 after twenty-eight years of service; and

WHEREAS, Lieutenant Ringer has demonstrated his dedication to duty and to the citizens of the Town of Carrboro; and

WHEREAS, North Carolina General Statute 20-187.2 allows the governing body of a law enforcement agency to award to a retiring member, upon request, the service side arm of the retiring member;

NOW, THEREFORE, BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen adopt this resolution awarding the service side arm to Lieutenant Tom Ringer.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 17th day of May 2011;

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Joal Hall Broun

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**A REQUEST TO ADOPT A RESOLUTION TO AWARD A SERVICE SIDEARM TO A RETIRING POLICE OFFICER**

Police Captain Joel Booker will retire from the Town of Carrboro Police Department on June 1, 2011 after 26 years of service. The Police Department would like to award Captain Booker his service side arm to recognize his dedication to duty and his service to the Town of Carrboro. The Board of Aldermen is requested to adopt by resolution Town staff's recommendation to award the service side arm to Captain Joel Booker.

The following resolution was introduced by Alderman Coleman and duly seconded by Alderman Gist:

A RESOLUTION AWARDING A SERVICE SIDE ARM TO A RETIRING POLICE  
OFFICER

Resolution No. 124/2010-11

WHEREAS, Police Captain Joel Booker is retiring from the Town of Carrboro Police Department on June 1, 2011 after approximately twenty-six years of service; and

WHEREAS, Captain Booker has demonstrated his dedication to duty and to the citizens of the Town of Carrboro; and

WHEREAS, North Carolina General Statute 20-187.2 allows the governing body of a law enforcement agency to award to a retiring member, upon request, the service side arm of the retiring member;

NOW, THEREFORE, BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen adopt this resolution awarding the service side arm to Captain Joel Booker.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 17th day of May 2011;

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Joal Hall Broun

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**A RESOLUTION APPROVING THE RECORDS RETENTION AND DISPOSITION SCHEDULE**

The purpose of this item is for the Board to consider approval of the North Carolina Records Retention and Disposition Schedule as published by the North Carolina Department of Cultural Resources and last updated on May 19, 2009.

The following resolution was introduced by Alderman Coleman and duly seconded by Alderman Gist:

A RESOLUTION APPROVING THE  
MUNICIPAL RECORDS RETENTION AND DISPOSITION SCHEDULE

Resolution No. 123/2010-11

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO THAT: The records retention and disposition schedule and retention governing the records series listed herein are hereby approved. In accordance with the provision of Chapters 121 and 132 of

the General Statutes of North Carolina, it is agreed that the records do not and will not have further use or value for official business, research, or reference purposes after the respective retention periods specified herein and are authorized to be destroyed or otherwise disposed of by the agency or official having custody of them without further reference to or approval of either party to this agreement. It is further agreed that these records may not be destroyed prior to the time periods stated; however, for sufficient reason they may be retained for longer periods. This schedule is to remain in effect from the date of approval until it is reviewed and updated.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 17th day of May 2011;

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Joal Hall Broun

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**APPOINTMENT TO THE SOLID WASTE INTERLOCAL AGREEMENT WORKGROUP**

The Mayor and Board of Aldermen considered making an appointment to the Solid Waste Interlocal Agreement Work Group.

The following resolution was introduced by Alderman Coleman and duly seconded by Alderman Gist:

A RESOLUTION MAKING AN APPOINTMENT TO THE SOLID WASTE INTERLOCAL  
AGREEMENT WORK GROUP  
Draft Resolution No. 126/2010-11

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:

Section 1. That Mayor Chilton is appointed as the Town of Carrboro's representative on the Solid Waste Interlocal Agreement Work Group; and,

Section 2. That Alderman Haven-O'Donnell is appointed as the Town of Carrboro's alternate representative on the Solid Waste Interlocal Agreement Work Group.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 17th day of May 2011;

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Joal Hall Broun

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**TREE CITY USA PRESENTATION**

The Town of Carrboro has been named a Tree City USA for 2010 by The National Arbor Day Foundation to honor its commitment to its community forest. Student winners of the poster contest will attend the meeting and be recognized by the Town. Posters will be on display.

George Seiz, the Town’s Public Works Director, made the presentation and introduced the poster contest winners.

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**2014-2020 TRANSPORTATION IMPROVEMENT PROGRAM LOCAL PRIORITY LIST**

*[Alderman Broun arrived at the meeting]*

The Transportation Advisory Board (TAB) has developed a draft 2014-2020 Local Priority List (*Attachment B*) of transportation improvement projects. The Board of Aldermen is asked to review the draft, make changes if necessary, and consider adopting a final Local Priority List.

Jeff Brubaker, the Town’s Transportation Planner, made the presentation and answered questions from the Board. He noted that multi-jurisdictional projects, that are shared priorities of both the Town of Carrboro and the Town of Chapel Hill, may receive additional points from DOT.

The following resolution was introduced by Alderman Gist and seconded by Alderman Coleman:

A RESOLUTION ADOPTING A LOCAL PRIORITY LIST FOR THE 2014-2020  
STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM  
Resolution No. 125/2010-11

WHEREAS, *Carrboro Vision 2020* states that the “safe and adequate flow of bus, auto, bicycle and pedestrian traffic within and around Carrboro is essential” (Objective 4.0); and,

WHEREAS, the Town of Carrboro participates in regional transportation planning, including the adoption of long- and short-range transportation improvement programs, through the Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC-MPO); and,

WHEREAS, the Town of Carrboro is represented on the DCHC-MPO’s Transportation Advisory Committee (TAC) by members of the Board of Aldermen; and,

WHEREAS, every two years, the North Carolina Department of Transportation develops a Statewide Transportation Improvement Program (STIP) to guide statewide transportation investments; and,

WHEREAS, the DCHC-MPO is required to approve a Metropolitan Transportation Improvement Program (MTIP) for the metropolitan area that becomes a subset of the STIP; and,

WHEREAS, on Board direction, the Transportation Advisory Board has recommended a draft Local Priority List for the Board’s consideration, after providing an opportunity for public input;

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that:

1. The attached Local Priority List is hereby adopted:

**Town of Carrboro  
Transportation Improvement Program 2014-2020  
Local Priority List**

**Highway**

<i>Priority #</i>	<i>Description</i>
1	Estes Dr. – Add bike lanes and transit accommodations on both sides of the road, and a sidewalk on the south side of the road, from Greensboro St. to Town limits.
2	Homestead Rd. – Add bike lanes, sidewalks, and transit accommodations on both sides of the road from Seawell School Rd. to Old NC 86.
3	Old NC 86 – Add bike lanes and transit accommodations on both sides of the road, and a sidewalk on the east side of the road, from Hillsborough Rd. to Homestead Rd.
4	Old NC 86 – Add bike lanes and transit accommodations on both sides of the road, and a sidewalk on the east side of the road, from Homestead Rd. to Eubanks Rd.
5	Eubanks Rd. – Add bike lanes, sidewalks, and transit accommodations on both sides of the road from Old NC 86 to Rogers Rd.
6	Franklin/Main/Merritt Mill/Brewer intersection improvements – Make changes to improve operation and safety for motorists, pedestrians, bicyclists, and transit.

**Bicycle**

<i>Priority #</i>	<i>Description</i>
1	Broad St. to Seawell School Rd. – Construct a multi-use path between Broad St. and Village Dr. and between Village Dr. and Seawell School Rd.; install on-street bicycle facilities on Village Dr.
2	Morgan Creek Greenway – Construct a multi-use path from University Lake to the western terminus of the first phases of the greenway and a multi-use path spur to BPW Club Rd.
3	NC 54 from James St. to Anderson Park – Construct a side path on the north side of the road to accommodate two-direction bicycle transportation.

## Pedestrian

<i>Priority #</i>	<i>Description</i>
1	W. Main St. – Install improved pedestrian crossings and sidewalks from Hillsborough Rd. to Jones Ferry Rd.
2	S. Greensboro St. – Add sidewalks on the west side of the road from the northern end of Old Pittsboro Rd. to Merritt Mill Rd.
3	N. Greensboro St. corridor from Weaver St. to Shelton St. – pedestrian improvements
4	Estes Dr. – Construct a sidewalk on the south side of the road from N. Greensboro St. to the Town limits.
5	Old NC 86 – Construct a sidewalk on the east side of the road from Homestead Rd. to Eubanks Rd.

2. Staff are directed to submit the adopted Local Priority List to the MPO.
3. TAC representatives may represent any Board action on this item to the TAC.

The following resolution was introduced by Alderman Coleman and duly seconded by Alderman Gist:

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 17th day of May 2011;

Ayes: Dan Coleman, Sammy Slade, Lydia Lavelle, Mark Chilton, Joal Hall Broun, Jacquelyn Gist, Rande Haven-O'Donnell

Noes: None

Absent or Excused: None

**MOTION WAS MADE BY ALDERMAN SLADE AND SECONDED BY ALDERMAN HAVEN-O'DONNELL TO REFER THE CONSIDERATION OF VARIOUS PEDESTRIAN CROSSING OPTIONS FOR THE HWY 54 BYPASS TO THE TRANSPORTATION ADVISORY BOARD. VOTE: AFFIRMATIVE ALL**

Staff was asked to locate the Board's 2006 conversation regarding the Lloyd Street and North Greensboro Street crossing and to circulate the information via email.

Carolyn Elfland, the Associate Vice Chancellor for Campus Services with UNC, explained that the University is reviewing various alternatives involving the relocation of certain components of the proposed plans but have not made any final decisions.

Alderman Lavelle stated that a lot of kids from Lake Hogan Farms and Fox Meadow are using the greenway to get to Morris Grove Elementary School.



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**DISCUSSION OF OWASA’S WATER SUPPLY PROJECTION AND JORDAN LAKE INTERESTS**

The purpose of this item was for the Board of Aldermen to discuss OWASA's water supply projection and Jordan Lake interests. Specifically, Alderman Coleman discussed OWASA’s water supply projections as they relate to growth and planning between now and the availability of the quarry and the use of the Jordan Lake allocation as an emergency measure only. He also discussed the Board’s role, in respect to communication, with the Environmental Management Commission in the Jordan Lake allocations.

MOTION WAS MADE BY ALDERMAN COLEMAN AND SECONDED BY ALDERMAN SLADE TO REQUEST THAT THE TOWN OF CARRBORO PLANNING STAFF WORK WITH THE PLANNING STAFFS OF THE TOWN OF CHAPEL HILL, OWASA, AND UNC TO DISCUSS WATER SUPPLY PROJECTIONS AS THEY RELATE TO GROWTH AND PLANNING BETWEEN NOW AND THE AVAILABILITY OF THE QUARRY TO DETERMINE IF THERE WILL BE YEARS OF INCREASED WATER CONSTRAINT AND IF SO, TO DETERMINE IF THERE ARE ANY LAND USE PLANNING STRATEGIES THAT COULD BE CONSIDERED THAT WOULD MINIMIZE THE CONSTRAINT. THE BOARD EXPECTS THE TOWN OF CARRBORO’S PLANNING STAFF TO CONVEY THE CONTINUED PLANNING VISION OF CARRBORO DURING THE DISCUSSIONS. VOTE: AFFIRMATIVE ALL

Ed Kerwin, the Executive Director for OWASA, stated that it is essential that OWASA has the support of its jurisdictions regarding the access to, and retention of, OWASA’s Jordan Lake allocation. OWASA will let the Board know if and when the formal support is necessary.

Discussion of OWASA’s Water and Sewer Management, Planning and Boundary Agreement policy resolution regarding water purchases to mitigate the risk of shortage during periods of extended drought is to be scheduled for an upcoming meeting.

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**CONTINUED DISCUSSION OF THE TOWN MANAGER RECRUITMENT PROCESS**

The Board continued discussion of the Town Manager recruitment process and suggested changes to the draft RFP. Staff was requested to contact various search firms to determine the appropriate amount of response time for the search firm RFP.

Alderman Coleman requested the addition of a “Specific Requirements” section to the RFP.

MOTION WAS MADE BY ALDERMAN COLEMAN AND SECONDED BY ALDERMAN BROUN FOR STAFF TO PROVIDE AN UPDATED RFP TO THE BOARD, ALONG WITH SUGGESTED RFP RESPONSE TIME, BY MAY 24, 2011. VOTE: AFFIRMATIVE ALL.

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**YARN BOMBING PROPOSAL**

Alderman Gist presented the Board with a Yarn Bombing proposal from the Arts Committee. The process would involve knitting various objects around Town.

MOTION WAS MADE BY ALDERMAN GIST AND SECONDED BY ALDERMAN COLEMAN TO HAVE STAFF REPORT BACK TO THE BOARD ON THE FEASIBILITY OF THE YARN BOMBING PROPOSAL.

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MOTION WAS MADE BY ALDERMAN COLEMAN AND SECONDED BY ALDERMAN GIST TO ADJOURN THE MEETING AT 9:10 P.M. VOTE: AFFIRMATIVE ALL

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Mayor

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Town Clerk