

A regular meeting of the Carrboro Board of Aldermen was held on Tuesday, June 5, 2012 in the Town Hall Board Room.

Present and presiding:

Aldermen	Dan Coleman
	Jacquelyn Gist
	Lydia Lavelle
	Randee Haven-O'Donnell
	Michelle Johnson
Town Manager	David Andrews
Town Clerk	Catherine C. Wilson
Town Attorney	Michael B. Brough

Absent:

Mayor	Mark Chilton
Alderman	Sammy Slade

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### **CHARGES ISSUED**

The Town Clerk issued charges to John Nicopoulos, a member of the Transportation Advisory Committee, and Eric Feld, a member of the Appearance Commission.

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### **APPROVAL OF MINUTES FROM PREVIOUS MEETINGS**

MOTION WAS MADE BY ALDERMAN LAVELLE AND SECONDED BY ALDERMAN GIST TO APPROVE THE MINUTES OF MAY 15 AND 22, 2012. VOTE: AFFIRMATIVE FIVE, ABSENT TWO (CHILTON, SLADE)

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### **CONTINUATION OF ITEMS ON THE AGENDA**

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL AND SECONDED BY ALDERMAN JOHNSON TO DELAY CONSIDERATION OF ITEM D4 - REQUEST TO MAKE APOINTMENTS TO THE GREENWAYS COMMISSION AND ITEM D5 - A RESOLUTION MAKING AN APPOINTMENT TO THE OWASA BOARD OF DIRECTORS UNTIL THE JUNE 19, 2012 MEETING. VOTE: AFFIRMATIVE FIVE, ABSENT TWO (CHILTON, SLADE)

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**PRESENTATION BY THE WOMEN’S CENTER AND THE FAMILY VIOLENCE PREVENTION CENTER**

The purpose of this agenda item was for the Family Violence Prevention Center and Women’s Center to explain plans for merger to the Board prior to funding recommendations of the Human Services Advisory Board.

Anne Gerhardt, with the Women’s Center, and Doris Friend, from the Family Violence Prevention Center, made a presentation to the Board. The merged entity will be known as the Compass Center for Women and Families. They requested that the Board fund the new entity with \$8,500 as recommended in the Human Services Advisory Commission Budget.

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**PRESENTATION OF THE 2012-13 RECOMMENDATIONS OF THE HUMAN SERVICES ADVISORY COMMISSION BUDGET ALLOCATIONS**

The Board of Aldermen was asked to consider a resolution to approve the recommendations of the Human Services Advisory Commission funding allocations for non-profit organizations that provide services to Carrboro residents.

Annette Stone, the Town’s Economic and Community Development Director, made the presentation to the Board. She noted that all future Human Services Advisory Commission budget allocated contracts will include the Town’s nondiscrimination clause; specifically including language for LGBT protection.

The following resolution was introduced by Alderman Haven-O’Donnell and seconded by Alderman Johnson:

**A RESOLUTION ACCEPTING THE RECOMMENDATIONS  
FROM THE HUMAN SERVICES ADVISORY BOARD FOR 2012-13 HUMAN SERVICE  
FUNDING**

**Resolution No. 164/2011-12**

WHEREAS, the Town of Carrboro established a policy to support human services agencies that provide invaluable services to Carrboro citizens; and

WHEREAS, Fifty-one (51) agencies applied for funding through the established Human Services funding process; and

WHEREAS, the Human Service Advisory Commission has met with all applicants that applied for funding in the 2012-13 funding cycle; and

WHEREAS, the town staff indicated that the human services funding level for the year 2012-13 is \$151,740.00.00 which represents a 4% increase over last year's funding during a time of continued economic downturn that our citizens are currently enduring; and

WHEREAS, the total amount of funding requests for 2012-13 was \$244,951.66, including such vital service services such as Housing for New Hope, Empowerment, Chapel Hill Carrboro Meals on Wheels, Club Nova, RENA and other important Carrboro/Orange County service providers.

NOW THEREFORE, THE CARRBORO MAYOR AND BOARD OF ALDERMEN RESOLVES THAT:

Section 1. Subject to approval of the FY 2012-2013 Budget, \$151,740.00 will be allocated to Human Services.

Section 2. That the Human Services Advisory Commission and the Board of Aldermen liaison have heard the requests from the applicants and are making a final recommendation for allocation of the available amount funds to agencies.

NOW THEREFORE BE IT ALSO RESOLVED: That the Carrboro Board of Aldermen approves the recommendation for funding by the Human Services Advisory Commission in the amount of \$151,740.00 for budget year 2012-13.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 5th day of June 2012:

Ayes: Dan Coleman, Lydia Lavelle, Michelle Johnson, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Mark Chilton, Sammy Slade

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### **UPDATE CRITERIA FOR REVOLVING LOAN FUND AND APPLICATION FORM**

The purpose of this agenda item was for the Board of Aldermen to consider revised criteria for the Town's Business Revolving Loan Fund and to update the application form based on the proposed criteria.

Annette Stone, the Town's Economic and Community Development Director, made the presentation to the Board.

The following resolution was introduced by Alderman Lavelle and seconded by Alderman Haven-O'Donnell:

A RESOLUTION TO APPROVE CHANGES TO THE CRITERIA  
FOR THE CARRBORO REVOLVING BUSINESS LOAN FUND

Resolution No.165 /2011-12

WHEREAS, the Economic Sustainability Commission (ESC) is tasked with administering the Carrboro Revolving Business Loan Fund; and

WHEREAS, the ESC has reviewed the existing criteria and is recommending changes to the criteria that are reflective of the current economic conditions, trends and funding practices.

NOW THEREFORE BE IT RESOLVED, that the Carrboro Board of Aldermen approves of the changes as submitted and recommended by the ESC.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 5<sup>th</sup> day of June 2012:

Ayes: Dan Coleman, Lydia Lavelle, Michelle Johnson, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Mark Chilton, Sammy Slade

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**A RESOLUTION MAKING AN APPOINTMENT TO THE ORANGE COUNTY  
ANIMAL SERVICES ADVISORY BOARD**

The Mayor and Board of Aldermen were requested to consider applications to the Orange County Animal Services Advisory Board.

The following resolution was introduced by Alderman Johnson and seconded by Alderman Gist:

A RESOLUTION MAKING AN APPOINTMENT TO THE  
ORANGE COUNTY ANIMAL SERVICES ADVISORY BOARD

Resolution No. 130/2011-12

WHEREAS, the Orange County Animal Services Advisory Board has a vacancy for the Carrboro representative seat; and

WHEREAS, the vacancy was advertised and Mr. Matthew Prentice and Ms. Michelle Walker have submitted applications; and

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES:

Section 1. Michelle Walker is hereby selected for appointment as Carrboro's representative on the Orange County Animal Services Advisory Board.

Section 2. This resolution shall become effective upon adoption.

Section 3. This resolution shall be forwarded to the Clerk to the Board of Orange County Board of Commissioners.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 5<sup>th</sup> day of June 2012:

Ayes: Dan Coleman, Lydia Lavelle, Michelle Johnson, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Mark Chilton, Sammy Slade

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**FOLLOW-UP INFORMATION ON A CONCEPT FOR SAFETY IMPROVEMENTS IN THE JONES FERRY ROAD CORRIDOR**

On March 27, 2012, the Board of Aldermen held a public hearing on a concept plan for safety improvements in the Jones Ferry Road corridor. The Board posed several questions for follow up at a subsequent meeting. The Transportation Advisory Board reviewed the plan on April 19 and May 3. This agenda item addressed the questions asked by Board members, recommendations by the TAB, and subsequent questions asked by citizens.

Jeff Brubaker, the Town's Transportation Planner, made the presentation to the Board.

Alderman Haven-O'Donnell requested that median plantings be reviewed by the Town's Environmental Advisory Board. She also suggested that the TAB's recommendation of reducing the NC-54 westbound off ramp from three to two lanes be forwarded to NCDOT for their consideration.

Alderman Lavelle suggested that signage be installed in the gas station parking lot that encourages customers to exit onto David Road if turning left.

The following resolution was introduced by Alderman Lavelle and seconded by Alderman Johnson:

**A RESOLUTION PROVIDING COMMENTS ON A NORTH CAROLINA DEPARTMENT OF TRANSPORTATION CONCEPT PLAN FOR IMPROVEMENTS TO JONES FERRY ROAD**

Resolution No. 166/2011-12

WHEREAS, frequent requests have been made by citizens, Board of Aldermen members, and Town staff to the North Carolina Department of Transportation in recent years regarding safety improvements along Jones Ferry Road; and,

WHEREAS, the Carrboro Bicycle Transportation Plan (2009) recommends bike lanes on Jones Ferry Road between Davie Road and Old Fayetteville Road; and,

WHEREAS, a crash analysis reveals that at or immediately adjacent to the intersection of Jones Ferry and Davie Roads, there were 20 reported crashes in a 5-year period from November 2006 to October 2011; and,

WHEREAS, NCDOT has developed a concept plan for improvements in the Jones Ferry Road corridor with a goal of improving safety for pedestrians, bicyclists, and motor vehicles; and,

WHEREAS, NCDOT has indicated a preference to submit by June 2012 an application to the statewide Spot Safety program to implement the concept plan; and,

WHEREAS, the Board of Aldermen received public comment on the concept plan at its March 27, 2012, public hearing; provided follow-up questions and directed that the concept plan be reviewed by the Transportation Advisory Board; and,

WHEREAS, the Transportation Advisory Board reviewed the concept plan at its April 19 and May 3, 2012, meetings, and adopted a recommendation to the Board;

NOW THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that:

1. Subject to the comments in Part 3, the Board endorses the concept plan for improvements to Jones Ferry Road;
2. Subject to the comments in Part 3, the Board recommends that NCDOT move forward with a Spot Safety funding application to implement the concept plan;
3. The following additional comments are provided:
  - a. Construct the medians to allow for future plantings consistent with the EAB's native plantings list.
  - b. Provide a protected bike lane in the eastbound direction between the NC-54 eastbound on-ramp and the Abbey Court Apartments driveway, including a bike lane at least 5 feet wide between the gutter pan and a buffer. At a minimum, the buffer should be at least 3 feet wide and composed of thermoplastic striping with cross-hatching, in accordance with the Manual on Uniform Traffic Control Devices. Alternative design elements should also be considered, including, but not limited to, supplementing the striped buffer with plastic highway delineators or a raised curb buffer.

- c. Work with Town staff on designs to continue a westbound bike facility west of Alabama Ave., including consideration of a bike lane, protected bike lane, or shared lane markings.
  - d. Sharpen the curb radius at the NC-54 westbound on-ramp to slow the speed of right-turning vehicles.
  - e. Consider how to combine the bike lane and painted bus pull-off.
  - f. Consider reducing the NC-54 westbound off-ramp from three to two lanes.
  - g. Consider convenience store signage that will educate motorists how to make a legal left turn onto Jones Ferry Road.
4. Staff are directed to forward this resolution to NCDOT and continue to coordinate as needed with NCDOT on this project.
  5. After implementation, Planning, Public Works, and Police Department staff are directed to work with NCDOT to monitor if there is an effect on Alabama Ave. and explore a reduction in the posted speed limit.

BE IT FURTHER RESOLVED that the Board of Aldermen expresses appreciation to NCDOT for its efforts toward addressing safety concerns in the Jones Ferry Road corridor.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 5<sup>th</sup> day of June 2012:

Ayes: Dan Coleman, Lydia Lavelle, Michelle Johnson, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Mark Chilton, Sammy Slade

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**REPORT FOR NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM (NPDES) STORMWATER PERMIT AND STORMWATER MANAGEMENT PLAN**

The purpose of this item was to provide an update on the Town's NPDES Stormwater Permit.

Randy Dodd, the Town's Environmental Planner, made the presentation to the Board. He stated that the Town is looking into implementing a new fee in the Fee Schedule for best management plan (BMP) operation and maintenance program. The Town's first annual report will be available in the fall of 2012.

Alderman Haven-O'Donnell requested that the Town look into adding residential and non-profit car washes to the education component of the Town's NPDES plans.

The following resolution was introduced by Alderman Haven-O'Donnell and seconded by Alderman Johnson:

A RESOLUTION ACCEPTING STAFF ABSTRACT INFORMING BOARD AND  
PUBLIC OF NC DIVISION OF WATER QUALITY  
INTENT TO RE-ISSUE STORMWATER PERMIT  
Resolution No.168 /2011-12

WHEREAS, the Town of Carrboro has been operating under NPDES stormwater permit # NCS000450 for the past six years; and

WHEREAS, the North Carolina Division of Water Quality (NCDWQ) reissued the draft permit in December 2011; and;

WHEREAS, the permit requires a town-wide Stormwater Management Plan, which staff have prepared;

NOW, THEREFORE BE IT RESOLVED, that the Carrboro Board of Aldermen, do hereby accept staff's report informing the Board and Carrboro citizens of the reissued permit and Stormwater Management Plan.

The foregoing resolution having been submitted to a vote received the following vote and was duly adopted this 5<sup>th</sup> day of June 2012:

Ayes: Dan Coleman, Lydia Lavelle, Michelle Johnson, Jacquelyn Gist, Randee Haven-O'Donnell

Noes: None

Absent or Excused: Mark Chilton, Sammy Slade

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**POST OAK ACROSS FROM THE CENTURY CENTER**

George Seiz, the Town's Public Works Director, informed the Board that after further research and study of the oak tree, it has been determined that the tree will have to be taken down.

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MOTION WAS MADE BY ALDERMAN GIST AND SECONDED BY ALDERMAN JOHNSON TO ADJOURN THE MEETING AT 8:52 P.M. VOTE: AFFIRMATIVE FIVE, ABSENT TWO (CHILTON, SLADE)

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Mayor

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Town Clerk